

VISION

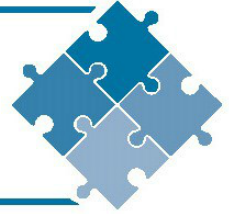
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Request for an Inquiry: Council Code of Conduct

Under Section 223.4(1) of the *Municipal Act* -- Council, a Member of Council or a member of the public may request the Integrity Commissioner to conduct an inquiry about whether a Member of Council has contravened the City of Cambridge Council Code of Conduct.

Applicant's Full Legal Name:

Applicant's Address:

Applicant's Phone Number:

Applicant's Email Address:

1. Request for Inquiry

- a) A request for an inquiry shall be in writing and sworn before a Commissioner.
- b) All requests shall be signed by an identifiable individual (which includes the signing officer for an organization).
- c) A request shall set out all reasonable and probable grounds for the allegation that the Member of Council has contravened the Cambridge Council Code of Conduct and shall include a supporting affidavit that sets out the evidence in support of the complaint.
- d) In a municipal election year, a Council Code of Conduct Request for Inquiry may not be filed from the beginning of the nomination period to voting day.

2. Informal or Formal Complaint Process

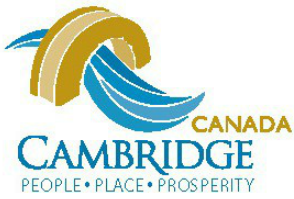
An applicant may choose to proceed with the complaint through an informal process (a personal meeting with the Member arranged by the Office of the Integrity Commissioner) or through a formal process (an inquiry and decision by the Integrity Commissioner).

Please indicate your choice: informal process

formal process

3. Payment

Payment to file an Inquiry shall be made in the amount of \$25.00 to the City of Cambridge - City Clerk's Office.



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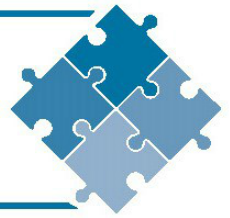
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Schedule A

[Applicant's Full Legal Name]

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Please outline the reasons for your belief. Use additional copies of this page as necessary, providing clear and specific information. If you refer to any documents, please attach copies of these documents to this Schedule.

Sworn, (Affirmed or Declared) before me
in the City of Cambridge in the Regional Municipality of Waterloo in
the Province of Ontario

this _____ day of _____ 20_____

A Commissioner for taking Affidavits in the Province of Ontario

The personal information on this form is collected under the authority of section 223 of the Municipal Act, 2001. The information will be used to ensure compliance with the Council Code of Conduct, and will be shared with the City of Cambridge Integrity Commissioner.

Questions about the collection of information can be directed to the City's Freedom of Information Coordinator, City of Cambridge, 50 Dickson Street, Cambridge, Ontario N1R 5W8 or by telephone at 519-740-4680.