



Corporate Services Department
Tax and Water Division
50 Dickson Street, 1st Floor
P.O. Box 669
Cambridge, Ontario N1R 5W8
Telephone: (519) 740-4524
Fax: (519) 740-0834

Pre-Authorized Chequing (PAC) Application Form (Pre-Authorized Debit (PAD) Agreement)

I/We hereby authorize the City of Cambridge to debit my/our account for water/waste water payments. I/We understand that each payment will be handled the same as if I/we had written a cheque.

Water/Wastewater Account Number: _____

Property Address: _____

Client Name: _____

Mailing Address: _____

Telephone Number: Home _____ Business _____

Plan Type : _____ Due Date _____

A cheque marked void or a form from your bank detailing your banking information must be submitted with this application form.

Application Date: _____

Signature of all Clients: _____

Additional Information Regarding the Pre-Authorized Chequing Plan (PAC)

Before submitting this form, please call the Tax Office at (519) 740-4524 for more information on our application deadlines and application requirements.

The full amount of water/wastewater charges due and shown on the bill will be automatically withdrawn on the billing due date.

Any changes to your banking information are needed 30 days prior to the next withdrawal. These changes must be in writing.

This authorization may be cancelled at any time upon 30 days written notice to the City of Cambridge Tax Division. To obtain a sample cancellation form, or for more information on your right to cancel a PAD Agreement, you may contact your financial institution or visit www.cdnpay.ca.

You have certain rights if any debit does not comply with this agreement. For example you have the right to receive reimbursement for any debit that is not authorized or is not consistent with the PAD Agreement. To obtain more information on your recourse rights, you may contact your financial institution or visit www.cdnpay.ca.

These withdrawals relate to the payment of water/waste water utilities and are considered Personal PAD's.

Personal information in relation to this process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act. This information will be used only for the purpose for which it is intended. If you have any questions regarding this collection of personal information, you can contact the Freedom of Information and Privacy Coordinator, who can be reached through the Clerk's Office at (519) 740-4680. Ext 4583.