

Instructions

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses must complete Boxes C, D, Schedule 1 and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or their spouse) shall be immediately paid to the clerk who is responsible for the conduct of the election.

For the campaign period from (day clerk received nomination)

YYYY	MM	DD
2022	08	18

 to

YYYY	MM	DD
2022	10	24

- Initial filing reflecting finances from start of campaign to December 31 (or 45 days after voting day in a by-election)
- Supplementary filing reflecting finances from start of campaign to end of extended campaign period

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name or Single Name <u>BROOKS</u>	Given Name(s) <u>LINDA</u>
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Office for Which the Candidate Sought Election <u>Public Trustee</u>	Ward Name or Number (if any) <u>1</u>
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Municipality
Cambridge

Spending Limit General \$ <u>64,319.60</u>	Parties and Other Expressions of Appreciation \$ <u>108.19</u>	Contribution Limit Contributions from Candidate and Spouse \$ <u>19,075.20</u>
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I did not accept any contributions or incur any expenses. (Complete Boxes A and B only)

Box B: Declaration

I, Linda Brooks, declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Linda Brooks
Signature of Candidate

2023/01/30
Date (yyyy/mm/dd)

Date Filed (yyyy/mm/dd) <u>2023/01/30</u>	Time Filed <u>1:01 pm.</u>	Initial of Candidate or Agent (if filed in person) <u>LB.</u>	Signature of Clerk or Designate
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Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution

Amount borrowed
\$ N/A

INCOME

Total amount of all contributions (from line 1A in Schedule 1)	+ \$	<u>1336</u>
Revenue from items \$25 or less	+ \$	
Sign deposit refund	+ \$	
Revenue from fundraising events not deemed a contribution (from Part III of Schedule 2)	+ \$	
Interest earned by campaign bank account	+ \$	
Other (provide full details)		
1.	+ \$	
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	
7.	+ \$	

Total Campaign Income (Do not include loan)

= \$ 1336 C1

EXPENSES (Note: Include the value of contributions of goods and services)

1. Expenses subject to general spending limit

Inventory from previous campaign used in this campaign (list details in Table 2 of Schedule 1)	+ \$	
Advertising	+ \$	<u>39.55</u>
Brochures/flyers	+ \$	<u>671.22</u>
Signs (including sign deposit)	+ \$	<u>439.57</u>
Meetings hosted	+ \$	
Office expenses incurred until voting day	+ \$	
Phone and/or internet expenses incurred until voting day	+ \$	<u>93.56</u>
Salaries, benefits, honoraria, professional fees incurred until voting day	+ \$	
Bank charges incurred until voting day	+ \$	
Interest charged on loan until voting day	+ \$	
Other (provide full details)		
1. <u>City Map with street names</u>	+ \$	<u>6.72</u>
2.	+ \$	
3.	+ \$	
4.	+ \$	
5.	+ \$	
6.	+ \$	
7.	+ \$	

Total Expenses subject to general spending limit

= \$ 1,250.62 C2

2. Expenses subject to spending limit for parties and other expressions of appreciation

1. <u>Party food</u>	+ \$ <u>108.79</u>
2. _____	+ \$ _____
3. _____	+ \$ _____
4. _____	+ \$ _____
5. _____	+ \$ _____

Total Expenses subject to spending limit for parties and other expressions of appreciation = \$ 108.79 **C3**

3. Expenses not subject to spending limits

Accounting and audit	+ \$ _____
Cost of fundraising events/activities (list details in Part IV of Schedule 2)	+ \$ _____
Office expenses incurred after voting day	+ \$ _____
Phone and/or internet expenses incurred after voting day	+ \$ _____
Salaries, benefits, honoraria, professional fees incurred after voting day	+ \$ _____
Bank charges incurred after voting day	+ \$ _____
Interest charged on loan after voting day	+ \$ _____
Expenses related to recount	+ \$ _____
Expenses related to controverted election	+ \$ _____
Expenses related to compliance audit	+ \$ _____

Expenses related to candidate's disability (provide full details)

1. _____	+ \$ _____
2. _____	+ \$ _____
3. _____	+ \$ _____
4. _____	+ \$ _____
5. _____	+ \$ _____

Other (provide full details)

1. _____	+ \$ _____
2. _____	+ \$ _____
3. _____	+ \$ _____
4. _____	+ \$ _____
5. _____	+ \$ _____

Total Expenses not subject to spending limits = \$ _____ **C4**

Total Campaign Expenses (C2 + C3 + C4) = \$ 1,359.41 **C5**

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses
(Income minus Total Expenses) (C1 – C5) + \$ _____ **D1**

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign - \$ 23.41

Surplus (or deficit) for the campaign = \$ -23.41 **D2**

If line D2 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who is responsible for the conduct of the election.