

**CITY OF CAMBRIDGE
BUILDING FEES
PROJECTED BALANCE AT YEAR END 2019**

Description	2019 Budget	2019 Actual	Basis
Direct Costs			
Building Division Salary & Benefits	1,560,900	1,579,800	Based on Separate Salary Sheet
Building Division Other Costs	34,000	105,300	Done on Employee # s
Planning Operations Salary & Benefits	34,400	32,306	Based on Separate Salary Sheet
Planning Operations Other Costs	700	900	Done on Employee # s
Administration Planning Salary & Benefits	17,300	17,000	Based on Separate Salary Sheet
Administration Planning Other Costs	2,500	1,800	Done on Employee # s
Other Direct Costs			
City Premises	51,600	51,600	Based on 2,709 square feet
Computer Application Cost - AMANDA	5,900	5,900	Purchase cost amortized over 5 years.
Computer Application Annual Support Cost - AMANDA	12,800	12,800	Based on Cost. Based on 40 users with 12.7 in Building
Computer Application Annual Maintenance Cost - AMANDA	3,400	3,400	Based on Cost. Based on 40 users with 12.7 in Building
Upgrades Every Three Years to AMANDA	1,700	1,700	Based on 1/3 per year
PC cost with replacement every three years	8,100	8,100	Based on 1/3 per year. Based on 12.7 users in Building
Total Direct Costs	<u>1,733,300</u>	<u>1,820,606</u>	
Indirect Costs			
Mayor & Council	25,700	25,700	Allocated Based on FTE
CAO	13,300	13,300	Allocated Based on FTE
Corporate Communications	16,400	16,400	Allocated Based on FTE
Admin City Clerk	22,700	22,700	Allocated Based on FTE
Admin Property	31,700	31,700	Allocated Based on Square Feet
City Hall	72,900	72,900	Allocated Based on Square Feet
Admin Corporate Services	10,300	10,300	Allocated Based on FTE
Admin Corporate Enterprise	8,000	8,000	Allocated Based on FTE
Accounting & Finance	39,000	39,000	Allocated Based on FTE
Purchasing	7,800	7,800	Allocated Based on FTE
Technology Services	146,200	146,200	Allocated Based on FTE
Human Resources	55,600	55,600	Allocated Based on FTE
Insurance Costs	228,480	228,480	Based on own policy
Total Indirect Costs	<u>678,080</u>	<u>678,080</u>	
Total Costs	<u>2,411,380</u>	<u>2,498,686</u>	

**CITY OF CAMBRIDGE
2018 ANNUAL REPORT
FEES AND RESERVE FUND DETAILS
AS AT DECEMBER 31, 2018**

Description	2019 Budget	2019 Actual
Fees Collected		
Building Permit Fees collected for 2019	2,200,000	3,495,576
Permit Deposits - Over 3 Years (GL 401015 & 401022)		3,557
Contribution From Building Permit Rate Stabilization Reserve Fund	0	0
Building Permit Fees collected for 2019	<u>2,200,000</u>	<u>3,499,132</u>
Construction Permits Rate Stabilization Reserve Fund		
Opening Balance January 1, 2019		(2,700,397)
Interest Revenue 2019 - YTD Nov 2019		(29,057)
Contribution to Capital - Vehicle Purchase		290,000
Contribution to Reserve - Year End Adjustment		(1,000,446)
Projected Ending Balance December 31, 2019		<u>(3,387,208)</u>