

**CITY OF CAMBRIDGE
BUILDING FEES
2015 ANNUAL REPORT
EXPENDITURE DETAILS
AS AT DECEMBER 31, 2017 (Preliminary)**

Description	2017 Budget	2017 Actual	Basis
Direct Costs			
Building Division Salary & Benefits	1,296,900	1,353,624	Based on Separate Salary Sheet
Building Division Other Costs	39,900	30,100	Done on Employee # s
Planning Operations Salary & Benefits	32,600	33,423	Based on Separate Salary Sheet
Planning Operations Other Costs	1,500	1,000	Done on Employee # s
Administration Planning Salary & Benefits	56,700	59,393	Based on Separate Salary Sheet
Administration Planning Other Costs	6,500	5,900	Done on Employee # s
Other Direct Costs			
City Premises	49,600	49,600	Based on 2,709 square feet
Computer Application Cost - AMANDA	5,700	5,700	Purchase cost amortized over 5 years. Based on 40 users
Computer Application Annual Support Cost - AMANDA	12,300	12,300	Based on Cost. Based on 40 users with 12.7 in Building
Computer Application Annual Maintenance Cost - AMANDA	3,200	3,200	Based on Cost. Based on 40 users with 12.7 in Building
Upgrades Every Three Years to AMANDA	1,700	1,700	Based on 1/3 per year
PC cost with replacement every three years	7,700	7,700	Based on 1/3 per year. Based on 12.7 users in Building
Total Direct Costs	<u>1,514,300</u>	<u>1,563,641</u>	
Indirect Costs			
Mayor & Council	17,100	18,800	Allocated Based on FTE
CAO	9,500	10,200	Allocated Based on FTE
Corporate Communications	13,900	15,000	Allocated Based on FTE
Admin City Clerk	29,100	30,600	Allocated Based on FTE
Admin Property	35,100	38,300	Allocated Based on Square Feet
City Hall	61,200	58,000	Allocated Based on Square Feet
Admin Corporate Services	9,000	8,400	Allocated Based on FTE
Accounting & Finance	30,900	31,800	Allocated Based on FTE
Purchasing	7,400	8,100	Allocated Based on FTE
Technology Services	175,700	192,300	Based on Total PC
Human Resources	49,100	57,000	Allocated Based on FTE
Insurance Costs	224,000	224,000	Based on own policy
Total Indirect Costs	<u>662,000</u>	<u>692,500</u>	
Total Costs	<u>2,176,300</u>	<u>2,256,141</u>	

**CITY OF CAMBRIDGE
2015 ANNUAL REPORT
FEES AND RESERVE FUND DETAILS
AS AT DECEMBER 31, 2016**

Description	2017 Budget	2017 Actual
Fees Collected		
Building Permit Fees collected for 2016	2,100,000	2,507,757
Contribution From Building Permit Rate Stabilization Reserve Fund	0	0
Building Permit Fees collected for 2016	<u>2,100,000</u>	<u>2,507,757</u>
Construction Permits Rate Stabilization Reserve Fund		
Opening Balance January 1, 2017		(1,254,632)
Interest Revenue 2017		(22,445)
Contribution to Reserve - Year End Adjustment		(251,617)
Ending Balance December 31, 2017		<u>(1,528,693)</u>