



**- Keep Calm: Resident-led Neighbourhood Improvements -  
APPLICATION FORM**

**PROJECT NAME:** \_\_\_\_\_

**PROJECT LOCATION:** \_\_\_\_\_

**TEAM LEAD #1:** \_\_\_\_\_

(This is the main contact for the project)

**EMAIL:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CIVIC ADDRESS:** \_\_\_\_\_

**TEAM MEMBER #2:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CIVIC ADDRESS:** \_\_\_\_\_

**TEAM MEMBER #3:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CIVIC ADDRESS:** \_\_\_\_\_

**NAME & CONTACT INFO OF OTHER NEIGHBOURS INVOLVED:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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## PROJECT DETAILS

Please describe your project and provide a rough sketch:

What are the goals of your project?

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How will the neighbourhood be involved?

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Is there a special meaning behind the design of your project?

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**Describe how you plan to inform, invite and involve your neighbours to participate in the design and creation of your project:**

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**Celebration Date:** \_\_\_\_\_

**What will your celebration/installation day look like?**

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**Does the street need to be closed for your celebration/installation? YES / NO**

**Road Closure Times:** \_\_\_\_\_

**Rain Date:** \_\_\_\_\_

**What is the total cost of your project?** \_\_\_\_\_

**Please include a breakdown of your budget including materials and any artist fees that may apply:**

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The City of Cambridge has limited financial support for Keep Calm projects through a Neighbourhood Matching Grant. Please indicate your fundraising ideas or in-kind support you will seek for your project:

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Are you applying for the Neighbourhood Matching Grant? YES / NO

If Yes, what amount are you applying for? \_\_\_\_\_

**Residents are responsible for the maintenance and upkeep of their projects. Please indicate your plan for continuing your project.** For example, if a painted project, the projected may need to be repainted every 1-3 years. Garden projects: plants will need to be replanted/garden will need tending, flexible bollards will require a 5 year commitment to re-install them every spring and take them down in the winter etc.

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Please send the completed application form to:

Email: [transportation@cambridge.ca](mailto:transportation@cambridge.ca)

**Mail:**

Transportation Engineering  
City of Cambridge  
50 Dickson Street  
P.O. Box 669  
Cambridge, ON N1R 5W8