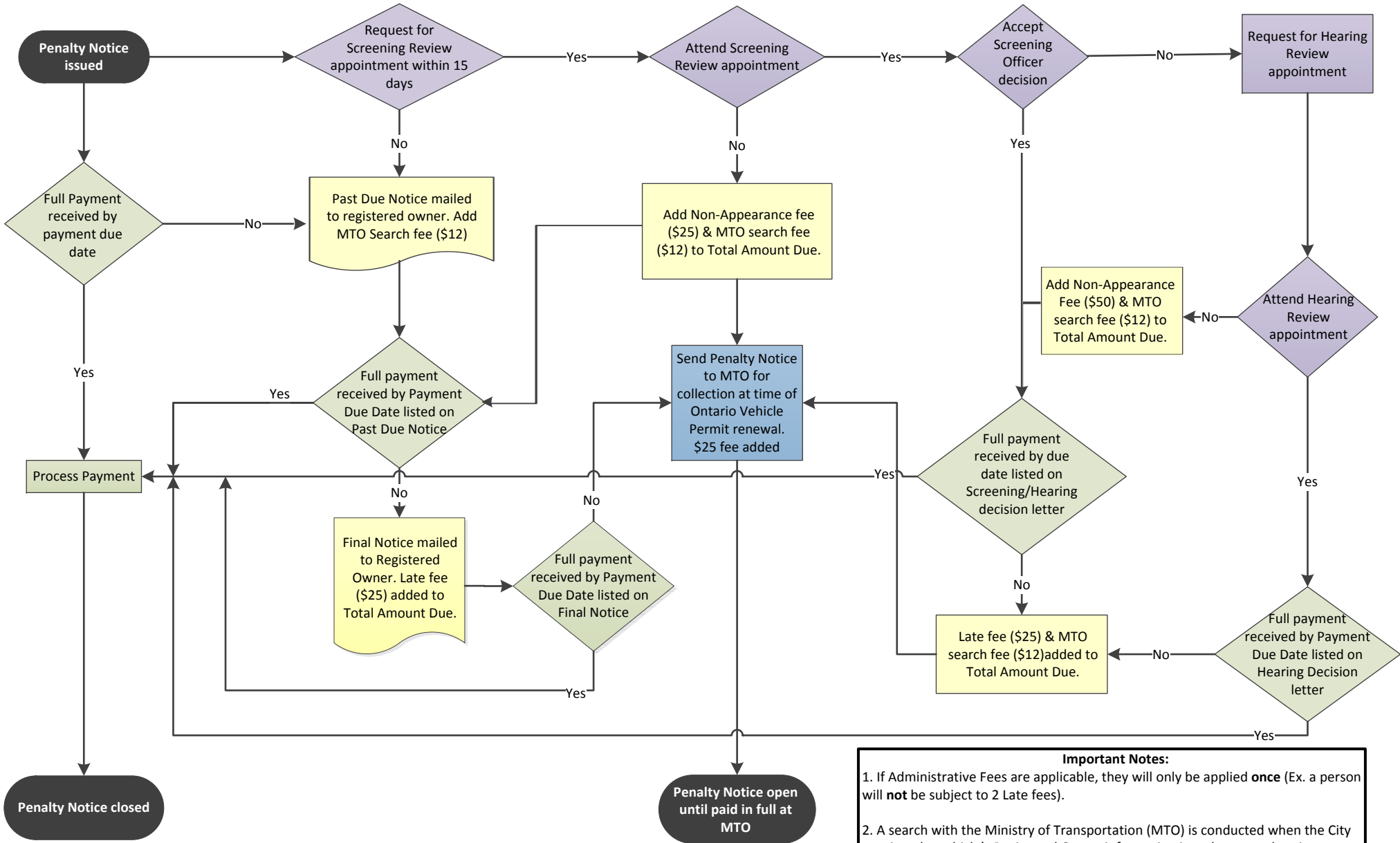


Administrative Penalty System Process Map for Parking Offences



Important Notes:

1. If Administrative Fees are applicable, they will only be applied **once** (Ex. a person will **not** be subject to 2 Late fees).
2. A search with the Ministry of Transportation (MTO) is conducted when the City requires the vehicle's Registered Owner information in order to send notices.

Legend:

- **Purple** - Request or action from Penalty Notice recipient
- **Yellow** - Administrative Fees, if applicable
- **Green** - Payment Process
- **Blue** - Plate Denial Process

