



2024 Picnic Reservation Request

(Reservation requests are accepted the first business day of the year)

Picnic areas are available for reservation from May 1, 2024 – October 13, 2024. Please note, reservations are unavailable on Statutory Holidays.

Picnic Areas Include:

Riverside Park	Dolph (Shelter)	Max. Capacity: 125
	Kin (Shelter)	Max. Capacity: 60
	3 Corners (No Shelter)	Max. Capacity: 60
	Front Area (No Shelter)	Max. Capacity: 100
Churchill Park	Playground Area (No Shelter)	Max. Capacity: 75
	Pavilion Area (Shelter)	Max. Capacity: 18
Soper Park	Picnic Area (Shelter)	Max. Capacity: 80
Hespeler Optimist Park	Picnic Area (Shelter)	Max. Capacity: 36

Rules and Regulations:

- Alcohol is not permitted
- Hydro is unavailable at all picnic sites
- Only propane barbeques are permitted. Please note barbeques are not provided
- 10' x 10' (maximum) tent is allowed. Tents must **not** be staked into the ground.
- Inflatables of any size (ie. Bouncy castles) and Dunk Tanks are not permitted
- Reservations at Riverside Park are available for full day and half day rentals (timeslots for half day rentals are 7:00a.m.-1:30p.m. or 3:30p.m.–11:00p.m.). All other parks are exclusively full day rentals.
- Wedding reservations are only available at Mill Race Park. (Click [here](#) for the Mill Race Park Rental Request Form)

Any space within 20 meters of a picnic area or shelter is designated as smoke and vape-free, in accordance with the [Smoke-Free Ontario Act](#)

Picnic Reservation Fees (Plus HST)

Expected Attendance	City Resident	Non-Resident
Up to 100 people	\$32.10	\$64.29
Over 100 people	\$57.39	\$112.76

Fees are subject to change

Insurance

Insurance is mandatory. If you are providing your own insurance, you are required to provide a Certificate of Insurance evidencing General Liability in an amount not less than \$2 million per occurrence with the City of Cambridge listed as additionally insured, providing coverage for bodily injury and property damage. If you do not have insurance coverage, you may be added to the City's Facility User Insurance Policy. Insurance premiums are listed below.

1-25 people	\$4.23
26-50 people	\$6.35
51-100 people	\$12.70
101 – 200 people	\$42.32

To book one of our picnic areas, please complete this reservation request form and email to rental@cambridge.ca



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(*Mandatory Fields -Please ensure to complete all mandatory information, failure to do so may result in delays)

*Type of Picnic			
*Location Requested		Alternative Location(s)	
*Date Requested		Alternative Date(s)	
*Time Requested	Start Time: _____ End Time: _____		
*Number of Attendees			
*Do you wish to purchase insurance through the City? (Please check)	<input type="checkbox"/> Yes <input type="checkbox"/> No, I will provide my own		
Additional Event Notes			

*Name of Applicant (Signing Authority)			
Organization Name (if applicable)			
*Address			
*City		*Postal Code	
*Phone #		Cell Phone #	
*Email		*Date of Birth	

*Submitted By: _____ *Date: _____

Return completed form to rental@cambridge.ca or mail to:
 City of Cambridge – Facility Bookings
 50 Dickson St. Cambridge, ON N1R 5W8

Do Not Send Payment As This Is Not A Valid Permit And Has Not Yet Been Confirmed

Personal information contained on this form is collected pursuant to the Municipal Act and will be used for the purpose of administering the City's wedding booking system. Questions about the collection of personal information should be directed to the City's Freedom of Information and Privacy Co-Ordinator in the Corporate Services Department at 519-740-4680 ext. 4583.