

2023 Mill Race Park Reservation Request



Mill Race Park is the only park that can be reserved for Wedding and/or Photos.

Rules and Regulations:

- Bookings begin at 10am each day. All reservations must conclude by 8pm.
- When reserving Mill Race Park for a Wedding Ceremony please note that an officiant is **not** included
- Reservation signs are posted at appropriate areas
- Tents, confetti, and rice are **not** permitted

Reservation Times and Fees

Event Type	Time Allotment	First Booking Time	Last Booking Time (events booked for time below to conclude at 8pm)	Fee (Plus HST)
Pictures	45-minute increments	10am	7:15pm	\$57.39
Wedding	1 hour 30 minutes	10am	6:30pm	\$285.97
Wedding and Photos	2 hours 15 minutes	10am	5:45pm	\$343.36

Fees Subject to Change

Insurance

Insurance is mandatory. If you are providing your own insurance, you are required to provide a Certificate of Insurance evidencing General Liability in an amount not less than \$2 million per occurrence with the City of Cambridge listed as additionally insured, providing coverage for bodily injury and property damage. If you do not have insurance coverage, you may be added to the City's Facility User Insurance Policy. Insurance premiums are listed below (Plus HST).

Up to 100 people	\$50
Over 100 people	\$150



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(*Mandatory Fields -Please ensure to complete all mandatory information, failure to do so may result in delays)

*Date of Event	
*Event Type (Please Check)	<input type="checkbox"/> Pictures <input type="checkbox"/> Wedding Ceremony <input type="checkbox"/> Wedding Ceremony and Pictures
*Start Time	
*Number of Attendees	
*Do you wish to purchase insurance through the City?	<input type="checkbox"/> Yes <input type="checkbox"/> No, I will provide my own

*Name of Applicant (Signing Authority)			
Name of Joint Applicant			
Organization Name (if applicable)			
*Address			
*City		*Postal Code	
*Phone #:		Cell Phone #:	
*Email		*Date of Birth	

*Submitted By: _____ *Date: _____

Return completed form to rental@cambridge.ca or mail to:
 City of Cambridge – Service Cambridge
 50 Dickson St Main Floor
 Cambridge, ON N1R 5W8

Do Not Send Payment With This Form As This Is Not A Valid Permit And The Request Has Not Yet Been Confirmed

Personal information contained on this form is collected pursuant to the Municipal Act and will be used for the purpose of administering the City's wedding booking system. Questions about the collection of personal information should be directed to the City's Freedom of Information and Privacy Co-Ordinator in the Corporate Services Department at 519-740-4680 ext. 4583.