

Application to Remove or Injure Trees under By-Law 23-105

This application is only for the removal or injury of 9 trees or fewer on private property under
By-Law 23-105.

For 10 trees or more, a Site Alteration Permit is required.

This application is not to be used for any tree removal related to development as part of any planning
process under the Planning Act, R.S.O. 1990, c. P.13

*Note: For reference to requirements of Tree Information, Owner Information, Purpose of Application,
Consent and Fees, see By-Law 23-105 of the Corporation of the City of Cambridge*

Section 1: Landowner and Property Information

Landowner's Name:			
Street Address:		Province/Territory:	
City:		Postal Code:	
Phone Number:			
Email Address:			
Municipal Address of Tree:			
Who is submitting this Application?:			
The Landowner (Section 3 and 4 not required)			
The Landowner 's Authorizaed Representative/Agent (complete Sections 3 and 4)			

Section 2: Applicant Information (if applicable)

This section is only required if the Landowner is NOT the Applicant, as indicated in Section 1

Name of Authorized Representative/Agent:			
Address of Authorized Representative/Agent:			
Address:		Province/Territory:	
City:		Postal Code:	
Phone Number:			
Email Address:			

Section 3: Landowner's Authorization (if applicable)

This section is only required if the Landowner is NOT the Applicant, as indicated in Section 1

I, the Landowner, hereby authorize the above-named Representative/Agent to act on my behalf with respect to an Application for Permit under the City of Cambridge Tree Protection By-Law.

I, the Landowner, confirm that the Representative/Agent has all the following authority:

- Representative/Agent is authorized to submit a Permit Application on my behalf and all related supporting documents, including, where applicable, an Arborist Opinion, Arborist Report, and
- Representative/Agent is authorized to receive a copy of a Permit, a Denial letter, an Incomplete Letter, an Order.

This authorization is valid indefinitely until it is revoked by the Landowner in writing and the Landowner gives the City notice of such revocation.

Signature(s) of Landowner(s): (Original signature(s) required)		Date:	
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Section 4: Declaration of Applicant

I hereby declare that I have read and understood the required information, procedures, and provisions under the City of Cambridge By-law 23-105 and I declare that the information and statements made by me upon this application are, to the best of my belief and knowledge, true and accurate.

I acknowledge that the Landowner requires a Permit before proceeding with any of the work detailed in the application and shall adhere to all conditions under the By-law, including those pertaining to the planting of Replacement Trees.

I acknowledge that City of Cambridge employees may enter onto the property to conduct inspections for the purposes of this By-law, and under authority of the Inspections By-law.

I acknowledge that I must post the permit in a conspicuous location on the property at least five (5) days prior to the injuring or destruction of the tree(s), and shall ensure that the permit remains posted until the injuring or destruction is complete.

Notice of Collection of Personal Information

Personal information contained on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c. 25 and By-law 23-105 and will be used to process your permit application. Questions about this collection should be addressed to the Manager, Forestry Operations at 50 Dickson St. Cambridge, ON. Tel: 519-623-1340, email: forestry@cambridge.ca

Owner's Consent to Submit an Application

I, _____ certify that:
Print Name

In signing this form, I/we agree to the above declaration. I/we give consent to allow the injuring or destruction of trees as outlined in the application. I/we certify that the information and plans provided are correct and indicate my/our intentions respecting the proposed work. I/we consent to give entry upon the lot to the City of Cambridge employees for the purpose of conducting any inspections with regard to the application.

Signature of Owner

_____ Date

Section 5: Adjacent Property Owner's Consent (if applicable) - to be completed if the tree to be injured or removed is on, or close to a property boundary.

The City requires written confirmation of permission to injure or destroy a boundary tree under *The Forestry Act, R.S.O. 1990, c. F.26.*

Address: _____

I, _____ certify that:
(Print name)

In signing this form, I/we give consent to allow the injuring or destruction of trees as outlined in the application. I/we certify that the information and plans provided are correct and indicate my/our intentions respecting the proposed work. I/we consent to give entry upon the lot to the City of Cambridge employees for the purpose of conducting any inspection with regard to the application.

(Signature of Adjacent Property Owner)

(Date)

Section 6: Arborist's Declaration of Trees to be Removed (to be completed by the Qualified Tree Professional)

Business Name: _____

Business Address: _____

Arborist's Name : _____

Arborist's Certification #: _____

Phone Number: _____

E-mail: _____

I, _____, solemnly declare that I am a "Qualified Tree Professional", as defined in the City of Cambridge By-law 23-105

I hereby declare that I have read and understood the required information, procedures, and provisions under the **City of Cambridge By-law 23-105**. The statements and plans made by me in this Arborist Report are, to the best of my belief and knowledge, true and accurate, **based on my observations while on site. I acknowledge that the Landowner requires a Permit before proceeding with any of the work detailed in the application.**

Arborist's Signature:
Original Signature
Required

Date: _____

Section 7: Arborist's Description of Tree(s) (to be completed by the Qualified Tree Professional)

Tree 1:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 2:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 3:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 4:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 5:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 6:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 7:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 8:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Tree 9:

Species:		Trunk Diameter (DBH)	cm	Number of Replacement	
Condition:					
Describe the situation of tree to be: <input type="checkbox"/> Destroyed <input type="checkbox"/> Injured					

Schedule A: Tree Compensation Rates

DBH of Tree Removed	Number of *Replacement Trees	Cash-in-lieu Required
<20cm	0	\$0
20 – 30cm	1	\$750
31 – 40cm	2	\$1,500 (2 x \$750)
41 – 70cm	3	\$2,250 (3 x 750)
>70cm	4	\$3,000 (4 x \$750)

*A Replacement Tree must be of a 7-gallon or greater pot size and 20 millimetres or greater in diameter, and must not be a 'dwarf' variety, Invasive Species or fruit tree.

The current Fee prescribed by the City's Fees and Charges By-law for one replacement tree is \$525, valid until March 30, 2024.

Compensation fees are paid to the Replacement Tree Planting Reserve Fund – a fund managed by the City for the purpose of planting trees on public property within the City of Cambridge as per Private Tree By-Law (23-105), Schedule A.

Schedule B: Tree Condition

Excellent: Full crown with no evidence of decline, disease or dieback. Healthy leaf colour or good set of winter buds. No visible structural defects.

Good: Full crown or dieback of >10% of secondary branches. Crown with only minor deadwood or dieback with well-spaced branches. Minor structural or biological deficiency.

Fair: Moderate crown with >30% incomplete section or dead/dieback. Moderate structural or biological deficiency or presence of disease.

Poor: <70% live crown. Poor vigor. One or more major structural or biological deficiencies or several moderate deficiencies and/or presence of major disease.

Dead/Hazardous: Tree has >10% life crown or a tree which is destabilized or structurally compromised to an extent that and immediate danger of death, injury or structural damage exists, including but not limited to hazards or damage to infrastructure that cannot be addressed without adversely affecting the health of the tree.

Examples of trees considered to be immediate risk to surroundings include those that require immediate action (within 48 hours) or trees that have been assigned a TRAQ rating of 'Extreme' based on the standards of the International Society of Arboriculture, by a TRAQ Qualified professional.

Schedule C: Qualified Tree Professional

“Qualified tree professional” means a professional holding one of the following qualifications:

- (a) Registered Consulting Arborist (RCA) with the American Society of Consulting Arborists (ASCA),
- (b) Board Certified Master Arborist or Arborist Municipal Specialist with the International Society of Arboriculture (ISA),
- (c) Registered Professional Forester (RPF) as defined in the *Professional Foresters Act, 2000*, S.O. 2000, c. 18,
- (d) Certified Arborist with the International Society of Arboriculture (ISA), or
- (e) Qualified Tree Risk Assessor with the International Society of Arboriculture (ISA);