



## **Community Development**

The City of Cambridge

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April 13, 2022

### **To Property Owners and Residents:**

#### **Re: Westminster Drive North and Westminster Drive South Reconstruction, City of Cambridge (Contract T22-02)**

The City of Cambridge will be proceeding with the reconstruction of Westminster Drive North (from King Street to Margaret Street) and Westminster Drive South (from Queenston Road to King Street). Reconstruction will include the replacement of sanitary sewers, storm sewers, watermains, services to property line, asphalt pavement, curbs and sidewalks

Network Sewer and Watermain Limited will be completing this work which is expected to begin on or about April 19, 2022. The Contractor will start by installing a temporary watermain, followed by removals of existing infrastructure and then the full reconstruction work will begin. The construction is planned to take approximately 100 working days to complete, which would be until approximately the mid of September 2022. Weather and other unexpected delays could extend the completion of the work.

To minimize disruption and facilitate access as much as possible, the reconstruction will be completed in three (3) stages. The stages will generally be as follows:

- Stage 1 – Westminster Drive South from Queenston Road to King Street;
- Stage 2 – Westminster Drive North from William Street to Margaret Street.
- Stage 3 – Westminster Drive North from King Street to William Street.

The City recognizes that some residents may have concerns with construction moving forward during the COVID-19 pandemic. Attached with this letter, and available on the City's construction website below are additional FAQ's surrounding construction and COVID-19. All notices and updates for the project will be provided through the City's website below.



[www.cambridge.ca/construction](http://www.cambridge.ca/construction)

For general City updates on COVID-19, please visit [www.cambridge.ca/COVID19](http://www.cambridge.ca/COVID19).

### **City Contacts**

The City of Cambridge appreciates your cooperation and patience throughout the reconstruction duration. If you have any questions or concerns about the reconstruction, please feel free to contact the undersigned.

Your primary contact for the construction project will be Brian Sugg (from April 19 to May 31, 2022) and Warren Shaw (from June 1, 2022 to the end of the project). Brian and Warren are the City's on-site Construction Inspectors for this project.

### **Primary Contact:**

#### **Brian Sugg**

Construction Inspector  
City of Cambridge  
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Mobile: 519-220-9502  
[ShawW@cambridge.ca](mailto:ShawW@cambridge.ca)

#### **Warren Shaw**

Construction Inspector  
City of Cambridge  
Tel. 519-623-1340 Ext. 4318  
Mobile: 226-218-0145  
[ShawW@cambridge.ca](mailto:ShawW@cambridge.ca)

### **Secondary Contacts:**

#### **Steven Huang**

Project Engineer  
City of Cambridge  
Tel. 519-623-1340 Ext.4616  
[huangs@cambridge.ca](mailto:huangs@cambridge.ca)

#### **Emergency Contact (After Hours)**

Public Works  
City of Cambridge  
519-621-0740

## **Frequently Asked Questions Re. City Construction Projects**

### **Why is the City proceeding with construction work at this time?**

We understand that some residents may have concerns with construction moving forward during the COVID-19 pandemic. On January 14, 2021, the Province of Ontario provided an updated list of essential workplaces. Through coordinated review with the Region of Waterloo and member municipalities, the City has determined a number of its infrastructure renewal projects to be considered critical. The City continues to assess the COVID-19 situation, and will reevaluate as required based on the most recent directives from Public Health and the Province.

The City is working with contractors to ensure that safety guidelines are in place while completing these projects to protect workers and members of the public during the COVID-19 pandemic.

### **Will anyone need access to my home?**

At this time, we do not anticipate that anyone will need to access your home. The City is taking alternate steps so that the contractor does not need to access homes, which would normally be required. This includes alternate arrangements for temporary water connections by the contractor. Should you receive a request from a contractor to access your home, please do not hesitate to contact the Project Manager noted on your letter.

### **Will my driveway access be maintained during the day?**

The road will be closed to all but local traffic as is normal during our residential construction projects. Access to private property will be maintained, but we ask that you travel with caution through the construction zone. There may be times during the work day that driveway access is limited due to work in the immediate vicinity. The contractor will ensure that all driveways are accessible at the end of the work day for local and emergency vehicles. For times when you do not have access to your driveway during the day, alternative parking arrangements should be made.

### **Where can I park?**

Parking, including overnight, will be permitted on intersecting streets within one block of the reconstruction but you must abide by all other existing parking restrictions (i.e. do not block a driveway, do not park too close to a fire hydrant, do not park where parking is prohibited, etc.). Additional details on available alternate parking will also be provided where required.

### **How will my utilities be affected?**

All utilities in Cambridge have essential staff available should any emergency situation or disruption arise. In order to maintain your water service during reconstruction, a temporary above-ground watermain will be installed. Temporary service will be provided through an exterior connection. The contractor will **not** need to enter your house to make the connection. You may experience some interruptions to your water service during this temporary connection. All planned interruptions should be temporary and occur during normal working hours. You will be notified prior to this interruption to allow you an opportunity to draw sufficient water for personal use until your water service is reinstated.

### **How are the contractors protecting workers and members of the public?**

We are working with contractors to ensure that there are measures in place to protect workers and members of the public. Construction management will be screening staff daily to ensure those that are showing symptoms or not feeling well are staying home and following current public health procedures. There will be sanitation measures in place and additional personal protective equipment (PPE) as required. Interactions with the public will not be required in order for the contractor to perform their construction activities.

With our community's children home from school during the day we would like to remind parents that children must avoid playing around the work site. The contractors will be reminded of this and in the interest of everyone's safety please keep your children away from work areas.

### **Will there be noise?**

We understand that many people are currently home with their families and also may be working from home. Please anticipate some noise and vibrations due to construction activity. The contractor is permitted to work between 7 a.m. and 6 p.m. on weekdays.

### **What if a member of my household has any specific needs?**

If someone in your home has physical disabilities or special needs for accessing your property, please contact the project manager noted on your letter so that we can help ensure access is maintained where and when possible.

## **Will Garbage / Blue Box Collection be affected?**

Blue box and refuse collection will be maintained throughout the duration of construction. When access is restricted by construction operations, the construction crew will place the blue boxes and refuse containers at a location accessible by the collection service on collection days. To minimize problems during construction, it would be appreciated if all refuse is bagged –Yard Waste in paper bags, Household Garbage in plastic bags. Please ensure that your address is clearly marked on your containers/blue boxes.

## **Service Upgrades**

Water and sanitary services to individual properties will be upgraded to current standards between the mains and property line during the reconstruction. Any replacement, upgrading or installation of new services on private property between the street line and the building is the responsibility of the property owner.

## **Driveway Restoration**

When reconstructing the sidewalk or curb, it may be necessary to cut back some driveways to match the new grade. If this is the case, the driveway will be saw-cut and a patch placed using the same material if possible.

## **Existing Landscaping**

In some locations shrubs, hedges, and fences may encroach into the City road allowance which can be an issue when installing new infrastructure. If this is the case adjacent to your property you will be asked to relocate the garden, hedge, etc. onto your property prior to construction taking place.

If you have a sprinkler system installed along the edge of the sidewalk or curb, please remove the piping prior to construction as the contractor and city will not be responsible for damages. You may have it reinstalled after construction is completed if you wish.