



CITY OF CAMBRIDGE
2023 PARKING PERMIT APPLICATION

ANNUAL COMMERCIAL (24H)

24h Permits exempt company vehicles from lot time limits, paid parking fees & late night parking prohibitions for core area businesses

Separate applications required for multiple lots and/or permit types

Parking Lot		Requested # of Permits	
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Name and/or Business <small>only indicate business if billing to it</small>			
Mailing Address			
City			Postal Code
Phone		E-mail <small>(optional)</small>	
Tenant Address <small>(If different from applicant address)</small>			
Licence Plate #(s)			

	Rate Zone	Lots
# 1	\$100.00/mth (Jan-Feb) (+HST) \$106.00.00/mth (Mar-Dec) (+HST)	G4-Dickson G8-Main G10-Mill G11-Water South P4-Duke H1-Hespeler Library
# 2	\$89.00/mth (Jan-Feb) (+HST) \$93.00/mth (Mar-Dec) (+HST)	G9-Wellington South P2-King P3-Argyle H2-Queen
# 3	\$77.00/mth (Jan-Feb) (+HST) \$81.00/mth (Mar-Dec) (+HST)	G1-Park Hill G2-Water North G6-Civic Sq G7-Beverly P1-Dover P5-Westminster

***Rates are subject to change without notice.**

COST OF ONE (1) PERMIT

Invoice Frequency <small>(check one)</small>		One Time <small>(Businesses Only)</small>
		Monthly

Please double check the form. Failure to complete all fields will result in delays

I understand and agree with the terms and agreements listed above and on the back.

Print Name	Signature	Date
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INTERNAL USE ONLY

Permit No.(s)		Payment Method	
Cancellation Date		Staff Initials	

TERMS AND AGREEMENT

I/We hereby understand and agree to the terms and agreements outlined below:

1. Displaying of illegible, expired, cancelled, or altered parking permits for the purpose of a valid parking permit is prohibited and the permit owner indicated on reverse is/are subject to a parking ticket(s). Displaying of altered or fraudulent permits will lead to revocation of the fee and permit and will be reported to the Police.
2. Parking Permits must be displayed clearly on the vehicle's interior rear-view mirror, or I/we will be subject to a Parking Ticket(s). Heritage vehicles or vehicles with no rear-view mirror must clearly display the permit; face up on the front dash of the vehicle.
3. I/we am responsible to advise the City of Cambridge of any cancellation(s). Parking permits which are being cancelled, must be returned to City Hall, 50 Dickson Street, Cambridge. If applicable, a refund will be given for every pre-paid full month remaining. Refunds for partial months will not be given. **Permits no longer in use, must be returned; otherwise, they are considered a valid permit.**
4. Parking permit(s) if lost, must be reported immediately to the City of Cambridge, (519.623.1340) in order to receive a replacement permit. A replacement fee may be applicable.
5. I/we am responsible to advise immediately, the City of Cambridge of any changes to information on reverse.
6. The annual permit is valid only at the location for which it was purchased.
7. Residential Permits are only available to individuals currently living in the same downtown core area as their assigned lot. Proof of address in the form of an Ontario Driver's License, Ontario Photo Card, utility bill or lease agreement is required.
8. Residential & 24-Hour Parking Permits are not exempt from the Late Night (2:30-6am) Parking Prohibition in designated snow storage areas or snow removal corridors from December 1 to March 31.
9. Rates are subject to change without notice.
10. Permits paid by invoice must be paid by the due date indicated on the invoice. If invoice balance remains outstanding for more than 30 days, the permit(s) will be revoked.

If the permit(s) has been revoked, the following must be completed to obtain a new permit(s):

- i. Visit the Service Cambridge counter within 30 days of revocation to pay the outstanding balance plus any interest, prior to receiving a new permit(s).
- ii. Pay for the new permit(s) in full for the remainder of the calendar year. Invoicing will not be available.

Note: Parking spaces are issued on a 'first come first serve basis'. If permit(s) have been revoked, parking may not be available in the same lot if the lot capacity has been reached.

****Permits revoked with overdue accounts exceeding 30 days will be subject to our usual collection procedures.****

Payment by Invoice

Payments can be made at Service Cambridge or online at <https://www.cambridge.ca/en/your-city/Payments.aspx> -> Make an Accounts Receivable Invoice Payment online.

Interest accrues on unpaid balances at a rate of 2% per 30 days.

Payment Methods

In person at City Hall by cash, cheque, Visa, Master Card or debit. Mail / City Hall dropbox by cheque

Online by Visa or Master Card (a \$1.00 service fee applies to every transaction)

ANNUAL RENEWALS OF PERMITS WILL NOT BE ACCEPTED IF YOUR CURRENT ACCOUNT IS NOT PAID IN FULL. PERMIT(S) WILL BE REVOKED IF PERMIT IS NOT PAID IN FULL AND WILL BE SUBJECTED TO OUR USUAL COLLECTION PROCEDURES.

Personal information on this form is collected under the authority of the Municipal Act and will be used for the purpose of responding to your request. Questions about this collection should be directed to the F.O.I. Co-Ordinator, at 740-4680, Ext. 4583.