



May 6, 2016

**To The Property Owners, Tenants**

**Re: Invitation to Attend a Public Information Centre  
Tait Street, Francis Street and Selkirk Street Reconstruction**

The City of Cambridge is proposing to reconstruct Tait Street from Dumfries Street to First Avenue, Francis Street from St. Andrews Street to Glenmorris Street, Selkirk Street from Tait Street to Glenmorris Street and Selkirk Street from John Street to Middleton Street in 2017 or 2018 subject to budget approval.

The reconstruction work will involve replacing the sanitary sewer, storm sewer, watermain, curb and gutter, road and sidewalk. Sanitary and water services will also be replaced to property line. A private contractor selected through the City's public tender process will undertake the reconstruction.

You are invited to attend an informal Information Centre to review the proposed plans and see how they will affect your property, institution or residence. This 'drop in' style information centre provides you an opportunity to review the project in detail with City staff. Staff from the Development and Infrastructure Department will be available to review the project and answer questions.

The Public Information Centre will be held at:

Location: Library, St. Andrews Public School  
65 Victoria Avenue, Cambridge, ON  
Date: Tuesday, May 17, 2016  
Time: 4:30 pm to 6:30 pm

Enclosed for your review is a copy of the information package that will also be available at the Information Centre. Please take time to review it. We look forward to answering any questions you may have at the Information Centre.

If you are unable to attend the Information Centre at that time and have questions, please contact the undersigned.

Steven Huang, P.Eng  
Project Engineer  
City of Cambridge  
519-621-0740 ext 4616  
Facsimile 519-740-7729  
Email [huangs@cambridge.ca](mailto:huangs@cambridge.ca)



**Tait Street Reconstruction**  
From Dumfries Street to First Avenue

**Francis Street Reconstruction**  
From St. Andrews Street to Glenmorris Street

**Selkirk Street Reconstruction**  
From Tait Street to Glenmorris Street

**Selkirk Street Reconstruction**  
From John Street to Middleton Street

# **Information Package**

**Tuesday, May 17, 2016**

**Public Information Centre  
Library, St. Andrews Public School  
65 Victoria Avenue, Cambridge, ON  
4:30 p.m. – 6:30 p.m.**

**Tait Street, Francis Street and Selkirk Street Reconstruction**  
**Public Information Centre**  
**May 17, 2016**

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### **What is the scope of work?**

The City of Cambridge is proposing to reconstruct Tait Street from Dumfries Street to First Avenue, Francis Street from St. Andrews Street to Glenmorris Street, Selkirk Street from Tait Street to Glenmorris Street and Selkirk Street from John Street to Middleton Street.

Reconstruction will include

- Replacement of the existing watermain, appurtenances and services to property line
- Replacement of the existing sanitary sewer, appurtenances and services to property line
- Replacement of the existing storm sewer and appurtenances
- Replacement of the existing roadway, curb and gutter and sidewalk

### **Why is the City proceeding with this work?**

The City of Cambridge upgrades infrastructure each year in order that aged facilities are replaced prior to there being a complete failure or the cost of maintenance becomes exorbitant. The existing watermains, storm sewers and sanitary sewers will be replaced with new materials due to deterioration. All service laterals will be replaced to the property line. Reconstruction of the road and concrete surface works is necessary due to deterioration and reconstruction of the underground services.

### **Can I upgrade my existing sanitary sewer and water service?**

All water service laterals for single families will be replaced with 25mm diameter polyethylene pipe from the watermain to property line and all sanitary service laterals will be replaced with 100mm diameter PVC pipe from the sewer main to property line.

Any property owner wishing to have new (additional) or larger sized services must make written application to the City of Cambridge. Any new or upgrade service will be at the expense of the property owner making the request. Should you require a new or upgraded service, please contact Steven Huang of the Development and Infrastructure Department at 519 621-0740 ext. 4616 so that your requirements can be incorporated as part of the construction.

Please note that the service installed would be to the property line only. Any work on private property would be the responsibility of the property owner who must obtain a permit under the Plumbing Code from the City's Building Department.

### **Are there any changes proposed to the existing streetscape?**

#### **- Tait Street from Dumfries Street to First Avenue**

Yes. The complete roadway including curbs and sidewalks will be reconstructed. The width of existing asphalt surface is approximately 6.8m from Dumfries Street to Stanley Street and 7.5m from Stanley Street to First Avenue. The width of existing sidewalks is approximately 1.2m. The proposed asphalt road width will be increased to 8.0m from Dumfries Street to First Avenue. The proposed sidewalk will be increased in width from 1.2m to 1.5m as per the Accessibility for Ontarians with Disabilities Act (AODA). 0.5m wide grass boulevard between concrete curb and sidewalk is proposed on both sides of the street.

- **Francis Street from St. Andrews Street to Glenmorris Street**

Yes. The complete roadway including curbs and sidewalks will be reconstructed. The width of existing asphalt surface is approximately 6.6m from St. Andrews Street to Tait Street and 6.8m from Tait Street to Glenmorris Street. The width of existing sidewalks is approximately 1.2m. The proposed asphalt road width will remain 6.6m from St. Andrews Street to Tait Street and 6.8m from Tait Street to Glenmorris Street. The proposed sidewalks will be increased in width from 1.2m to 1.5m as per the Accessibility for Ontarians with Disabilities Act (AODA). 0.5m wide grass boulevard between concrete curb and sidewalk is proposed on both sides of the street.

- **Selkirk Street from Tait Street to Glenmorris Street**

Yes. The complete roadway including curbs and sidewalks will be reconstructed. The width of existing asphalt surface is approximately 7.0m and width of existing sidewalks is approximately 1.2m. The proposed asphalt road width will remain 7.0m. The proposed sidewalks will be increased in width from 1.2m to 1.5m as per the Accessibility for Ontarians with Disabilities Act (AODA). 0.5m wide grass boulevard between concrete curb and sidewalk is proposed on both sides of the street.

- **Selkirk Street from John Street to Middleton Street**

Yes. The complete roadway including curbs and sidewalks will be reconstructed. The width of existing asphalt surface is approximately 7.0m and width of existing sidewalk is approximately 1.2m. The proposed asphalt road width will remain 7.0m except from John Street to 40m east where the asphalt road width will be narrowed to 6.0m in order to widen the sidewalks to 1.5m wide and keep the existing retaining walls location. The proposed sidewalks will be increased in width from 1.2m to 1.5m as per the Accessibility for Ontarians with Disabilities Act (AODA). 0.5m wide grass boulevard between concrete curb and sidewalk is proposed on both sides of the street where the road is 7.0m wide and 0.4m wide grass boulevard between concrete curb and sidewalk is proposed on both sides of the street where the road is 6.0m wide.

**Are there any changes to proposed parking restrictions?**

- **Tait Street from Dumfries Street to Selkirk Street and from Stanley Street to First Avenue**

Yes.

Tait Street is identified as an emergency access route for Tait Street Public School. Per the City's standard practice, parking is reviewed on priority emergency response corridors in accordance with the City's parking standards as part of road reconstruction projects.

The City's Engineering Standards and Development Manual states that a minimum road width of 10.0 metre is required to support on-street parking on both sides of a road. A minimum road width of 8.0 metre is required to support on-street parking on one side of a road. These standards are based on a minimum of 6.0 metre lateral clearance required for unobstructed emergency vehicle operations/access.

Presently, parking is permitted on both sides of Tait Street from Dumfries Street to Selkirk Street and from Stanley Street to First Avenue. It is permitted in the sense that, while the existing 7.5 metre wide roadway is less than the 10.0 metres required under City Standards for parking on both sides of a road, the road was not previously assessed for compliance.

Tait Street from Dumfries Street to Selkirk Street and from Stanley Street to First Avenue has a proposed road width of 8.0 metres. Therefore, as part of the reconstruction, a No Parking Anytime restriction will be implemented on the west side of Tait Street from Dumfries Street to First Avenue.

Residents can challenge the implementation of parking standards by submitting an appeal prior to June 17, 2016. For additional information about the appeals process and instructions for submitting an appeal please see [www.cambridge.ca/parking](http://www.cambridge.ca/parking) - On-Street Parking Standard Implementation or contact [parking@cambridge.ca](mailto:parking@cambridge.ca) / 519-621-0740 ext 4766.

- **Tait Street from Selkirk Street to Stanley Street**

Yes.

Tait Street is identified as an emergency access route for Tait Street Public School. Per the City's standard practice, parking is reviewed on priority emergency response corridors in accordance with the City's parking standards as part of road reconstruction projects.

The City's Engineering Standards and Development Manual states that a minimum road width of 10.0 metre is required to support on-street parking on both sides of a road. A minimum road width of 8.0 metre is required to support on-street parking on one side of a road. These standards are based on a minimum of 6.0 metre lateral clearance required for unobstructed emergency vehicle operations/access.

Presently, parking is permitted on west side of Tait Street from Selkirk Street to Stanley Street. It is permitted in the sense that, while the existing 7.0 metre wide roadway is less than the 8.0 metres required under City Standards for parking on one side of a road, the road was not previously assessed for compliance.

Tait Street from Selkirk Street to Stanley Street has a proposed road width of 8.0 metres. Therefore, parking will continue to be permitted on one side of the street. However, the on street no parking restriction will be changed from the east side to the west side to be consistent with the other sections of Tait Street.

Residents can challenge the implementation of parking standards by submitting an appeal prior to June 17, 2016. For additional information about the appeals process and instructions for submitting an appeal please see [www.cambridge.ca/parking](http://www.cambridge.ca/parking) - On-Street Parking Standard Implementation or contact [parking@cambridge.ca](mailto:parking@cambridge.ca) / 519-621-0740 ext 4766.

- **Francis Street from St. Andrews Street to Glenmorris Street**

No change. Francis Street is not identified as a primary emergency response corridor therefore on-street parking will be reviewed on a request basis.

- **Selkirk Street from Tait Street to Glenmorris Street**

No change. Selkirk Street is not identified as a primary emergency response corridor therefore on-street parking will be reviewed on a request basis.

- **Selkirk Street from John Street to Middleton Street**

No change. Selkirk Street is not identified as a primary emergency response corridor therefore on-street parking will be reviewed on a request basis.

**What is the timing of the reconstruction?**

Construction is expected to take place in 2017 or 2018 subject to budget approval.

**Who will be doing the work?**

A private contractor selected through the City's public tender process will undertake the work.

## **How will the reconstruction affect me?**

During road reconstruction, it will be necessary to close the road to through traffic. Access to private property may be possible, but it will be at your own risk, as you will be traveling through a construction zone. For times you do not have access to your property, or if you do not wish to travel through the construction zone, alternate arrangements should be made for parking. Overnight parking will be permitted on intersecting streets within one block of the reconstruction but you must abide by all other existing parking restrictions (i.e. don't block a driveway, don't park too close to a fire hydrant, don't park where parking is prohibited, etc.).

## **How will pedestrian access be maintained?**

To minimize disruption to pedestrians, the construction crew will:

- Maintain the existing sidewalk until it's removal is absolutely necessary;
- Provide a temporary gravel sidewalk between removal of the old and placement of the new sidewalk;
- Whenever possible, provide advanced notice to the property owners and residents whose sidewalk or driveway will be temporarily affected

## **Will sanitary sewer and water services be interrupted?**

Sewer and water service will be maintained throughout the duration of construction. However, short interruptions can be expected, particularly when the services to individual properties are transferred from existing mains to the new mains. In the majority of cases, interruptions will be limited to a few hours and will occur during normal working hours. Advance notification will be provided where possible prior to any planned service interruption. During watermain reconstruction, a temporary above ground watermain may be installed. Each property will be connected from the temporary main to an outside water tap. Access onto your property will be required to provide the temporary connection.

## **How will disruptions be minimized?**

One issue of critical importance to the City of Cambridge is to have the work completed while minimizing disruption to the neighbourhood. Road reconstruction and underground servicing is disruptive and at times will create noise, vibration due to compaction and a potential for dust. To address these disruptions, water and calcium chloride are used for dust control and construction activity is limited to daylight hours after 7:00 a.m.

## **Surface features existing on City property**

On some reconstruction projects we find that residents have constructed gardens, shrubs, hedges, and fences within the City road allowance. This is usually not a problem unless the existing services are below that particular feature, if there is a grade change or if the location of the sidewalk changes. In this case you will be asked to relocate the garden, hedge etc onto your property prior to construction taking place.

When reconstructing the sidewalk, it may be necessary to cut back some driveways to match the new grade. If this is the case, the driveway will be saw-cut and a patch placed using the same material if possible. Impressed or coloured concrete driveways cannot be replaced to match the original, which is also the case with paving stone driveways (unless the owner has a supply of matching stones that the contractor could use).

If you have a sprinkler system installed along the edge of the roadway or sidewalk within the City's road allowance, please remove the piping prior to construction as the contractor will not be responsible for damage and the City will not replace it. You may have it reinstalled on private property after construction is completed if you wish.

### **Will blue box, green box and refuse collection be affected?**

Blue box, green box and refuse collection will be maintained throughout the duration of construction. When access is restricted by construction operations, the construction crew will place the blue boxes and refuse containers at a location accessible by the collection service on collection days. To minimize problems during construction, it would be appreciated if all refuse is bagged – Yard Waste in paper bags, Household Garbage in plastic bags. **Please ensure that your address is clearly marked on containers/ blue boxes.**

### **How can I voice my comments?**

The City of Cambridge realizes that reconstruction will cause inconvenience to the residents and businesses in the area and requests your cooperation, understanding and patience throughout its duration. A comment sheet is attached to this information package and you are encouraged to fill it out with your comments, concerns, or questions. In addition to your comments, other information we would like to receive from residents or institutions are your special needs, e.g. for disabled persons, water or sewer service improvements or driveway modifications. This written record will assist the City to address all the issues related to the reconstruction.

### **Information in an accessible format**

If you require information in an accessible format or accommodation to access municipal services, please contact [accessibility@cambridge.ca](mailto:accessibility@cambridge.ca) or TTY: (519) 623 - 6691

We thank you for attending this informal Information Centre.

Steven Huang, P.Eng.  
Project Engineer  
Development and Infrastructure  
City of Cambridge  
50 Dickson Street, P.O. Box 669  
Cambridge, Ontario  
N1R 5W8  
Telephone 519-621-0740 ext 4616  
Facsimile 519-740-7729  
Email [huangs@cambridge.ca](mailto:huangs@cambridge.ca)

**Comments Sheet**

**Tait Street, Francis Street and Selkirk Street Reconstruction**

City of Cambridge

**Public Information Centre – Tuesday May 17, 2016**

Please complete and hand in this sheet so that your comments can be considered prior to start of this project. If you cannot complete your comments today, please take this home and mail, email or fax your comments by May 27, 2016 to:

Steven Huang, P.Eng.  
Project Engineer, Development and Infrastructure, City of Cambridge  
50 Dickson Street, P.O. Box 669, Cambridge, Ontario, N1R 5W8  
Telephone 519-621-0740 ext 4616, Facsimile 519-740-7729, Email: [huangs@cambridge.ca](mailto:huangs@cambridge.ca)

**Comments**

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(Please continue comments on back of page if additional space is needed)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Personal information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act. All comments and information received from individuals, stakeholder groups and agencies regarding this project are being collected to assist the City of Cambridge in making a decision. Under the Municipal Act, personal information such as, name, address, telephone number, and property location will be protected. Questions regarding the collection of this information should be referred to the Municipal Freedom of Information Co-ordinator at 50 Dickson Street, P.O. Box 669, Cambridge, Ontario N1R 5W8, 519-740-4680, Ext. 4583.