

2020 Municipal By-Election – March 23, 2020



Guide and Information for Voters

**This guide is prepared for information purposes only.
Reference should always be made to the applicable legislation and regulation.**

1. Introductions

On November 5, 2019, Council considered [Report 19-297\(CRS\), re: Council Vacancy](#) and declared the office of Ward 7 Councillor vacant by resolution 19-218.

On November 19, 2019, Council considered [Report 19-309\(CRS\), re: Methods to Fill a Council Vacancy](#) and selected to fill the vacancy by way of by-election.

The municipal by-election will be held on **March 23, 2020**.

For the 2020 municipal by-election, eligible voters will be able to vote at any polling location within Ward 7 on Voting Day (March 23, 2020) or on advanced voting day held on March 7, 2020, respectively.

The 2020 by-election will be conducted via in-person voting only. Eligible electors will be able to vote at any polling location.



2. Can I vote?

You can vote if:

- you are a resident of the City of Cambridge or you are the owner or tenant of land within the boundaries of Ward 7, or the spouse of such owner or tenant;
- you are a Canadian citizen;
- you are at least 18 years old; and
- you are not legally prohibited from voting under subsection 17 (3) of the [Municipal Elections Act, 1996](#) or otherwise by law.

3. Before Election Day



Make sure you're on the voters' list

To ensure you are registered to vote, visit: www.voterlookup.ca.

If your information needs to be updated or you would like to change your school support, please complete an [Application to Amend the Voters' List](#) or update directly on www.voterlookup.ca.



Watch for your voter information notice

By mid-to-late February, you will be sent a Voter Information Notice in the mail.

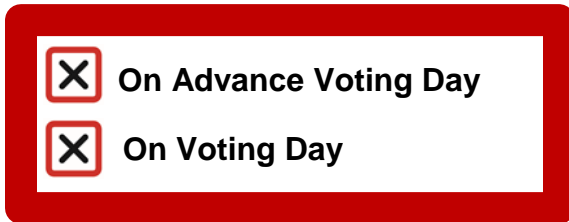
Your Voter Information Notice will tell you:

- your options for how to vote (Advance Voting Day or Voting Day)
- voting locations in Ward 7 (you are able to vote at any of these locations)
- when to vote
 - Advance Voting Day – March 7, 2020 – 10:00 a.m. to 3:00 p.m.
 - Voting Day – March 23, 2020 – 10:00 a.m. to 8:00 p.m.

Remember to bring this card to the polling place with you if you choose to vote in-person.

If you don't receive a Voter Information Notice by mid-to-late February, please contact the City Clerk's Office at 519-740-4680 or by email at byelection@cambridge.ca.

4. What are the ways to vote?



On an Advance Voting Day

March 7, 2020 between the hours of 10:00 a.m. and 3:00 p.m. at Cambridge City Hall in the Bowman Room (50 Dickson Street).

Accessible voting devices will be available.



On Voting Day

March 23, 2020 between the hours of 10:00 a.m. to 8:00 p.m. at any of the polling locations listed on your Voter Information Notice.

Accessible voting devices will be available at Forward Baptist Church (55 Franklin Boulevard).

Accessible voting options are outlined in [Section 7](#) of this guide.

Getting to the voting location

- You will find accessible parking spaces at each voting location clearly marked with the International Symbol of Access
- You will also find that each voting location is also located on or near a bus route for easy use of public transportation

Getting into the voting location

- An easily navigable route will be clearly marked for entry into the voting location and into the voting area within the location
- Appropriate signage will be displayed
- Voting locations have been scouted using accessibility criteria

Inside the voting location

- Seating areas are provided throughout the voting location
- If you are bringing a support person to help you, please identify them to the election staff when you register. Your support person may be required to take an oath in order to assist you to vote in a secure manner
- If you are bringing a service animal with you, please remember to bring documentation to confirm its service animal status, if this is not readily apparent. Documentation can be a letter signed by a regulated health professional.

5. What ID should I take with me?

To vote, you need to prove your identity and address:

- **Show one piece of identification with your photo, name and address.** For example, your driver's licence.

OR

- **Show two pieces of identification.** Both pieces must have your name, and one must also have your address.

A person may present, as proof of identify and residence for the purposes of subparagraph 52 (1) 1 of the *Municipal Elections Act*, 1996, an original, or certified or notarized copy, of a document that is listed below and shows the person's name and qualifying address.

Where any one of the below documents are not available for presentation at the voting place, the elector shall complete an application in the prescribed form (Declaration of Identity), including a statutory declaration that he or she is the elector shown on the voters' list.

1. An Ontario driver's licence
2. An Ontario Health Card (photo card)
3. An Ontario Photo Card
4. An Ontario motor vehicle permit (vehicle portion)
5. A cancelled personalized cheque
6. A mortgage statement, lease or rental agreement relating to property in Ontario
7. An insurance policy or insurance statement
8. A loan agreement or other financial agreement with a financial institution
9. A document issued or certified by a court in Ontario
10. Any other document from the government of Canada, Ontario or a municipality in Ontario or from an agency or such a government
11. Any document from a Band Council in Ontario established under the Indian Act (Canada)
12. An income tax assessment notice
13. A Child Tax Benefit Statement
14. A Statement of Employment Insurance Benefits Paid T4E
15. A Statement of Old Age Security T4A (OAS)
16. A Statement of Canada Pension Plan Benefits T4A (P)
17. A Canada Pension Plan Statement of Contributions
18. A Statement of Direct Deposit for Ontario Works
19. A Statement of Direct Deposit for Ontario Disability Support Program
20. A Workplace Safety and Insurance Board Statement of Benefits T5007
21. A credit card statement, bank account statement, or RRSP, RRIF, RHOSP or T5 statement
22. A CNIB Card or a card from another registered charitable organization that provides services to persons with disabilities
23. A hospital card or record
24. A document showing campus residence, issued by the office or officials responsible for student residence at a post-secondary institution
25. A document showing residence at a long-term care home under the Long-Term Care Homes Act, 2007, issued by the Administrator for the home
26. A utility bill for hydro, water, gas, telephone or cable TV or a bill from a public utilities commission
27. A cheque stub, T4 statement or pay receipt issued by an employer
28. A transcript or report card from a post-secondary school

6. What happens when I go to vote?

1. Show your proof of identity and address at the poll.
2. The election worker will give you a secrecy folder containing your ballot.
3. Proceed to the voting booth, mark your ballot, place your ballot back in the secrecy folder and proceed to the vote tabulator.
4. Election staff will insert your ballot in the vote tabulator.



What happens to your vote when you vote in-person?

- The vote tabulator keeps a running total of votes cast
- This total is maintained on the memory data card stored in the vote tabulator
- Upon close of voting, the memory data card will be transferred to a central database. The voting results will then be combined and tabulated to produce the final results for the election for the office.

7. Accessible Voting Options



The City of Cambridge provides voting tools and services to make voting accessible.

Accessible voting devices will be available on Advance Voting Day and at Forward Baptist Church (55 Franklin Boulevard) on Voting Day.

a) Paddles

This system involves electronic ballot cards that are inserted into counting machines. The list of candidates and the question on the ballot will be indicated on the screen and voters press on paddles to indicate their choice to vote.

b) Thumb-switch / Joystick Method

This system involves electronic ballot cards that are inserted into counting machines. The list of candidates is read out in the audio device and allows ease of use for voters with visual disabilities.

c) Sip-and-Puff

This system involves electronic ballot cards that are inserted into counting machines. The list of candidates is indicated on the screen and voters sip or puff on a tube device to indicate their choice to vote.

d) Proxy Voting

A person who is not able to attend the voting place to vote may appoint another person as a voting proxy to vote on their behalf. The person acting as a proxy must also be an eligible elector in the City of Cambridge. No person shall appoint more than one voting proxy and no person can act as a proxy for more than one person unless the persons they are voting for are the spouse, a sibling, parent, child, grandparent, or grandchild.

The appointment of a voting proxy can be made between **Monday, March 2, 2020 and Friday, March 20, 2020.**

Proxy forms are available only from the Clerk's Office.

8. Voter Checklist

- Make sure you're on the voters' list by visiting www.voterlookup.ca
- Check the list of the candidates running in the 2020 municipal by-election
- Watch for your Voter Information Notice in the mail (delivered by mid-to-late February)
- Choose how you plan to vote (either at the Advance Voting Day on March 7, 2020 or Voting Day on March 23, 2020)
- Check that you have the right ID

9. Contact Information

For more information about the 2020 municipal by-election, please contact the City Clerk's Office as follows:

Telephone: 519-760-4680 ext. 4079

Email: byelection@cambridge.ca

Internet: www.cambridge.ca/byelection

In-person: 50 Dickson Street, Second Floor
PO Box 669
Cambridge, ON
N1R 5W8