

Appointment of Scrutineer by Candidate

Name of Candidate: _____ **Office:** Ward 7 Councillor

I, the above-named individual, being nominated as a candidate appoint the below-named individual as a scrutineer to represent me in the City of Cambridge 2020 municipal by-election.

Name of Scrutineer: _____

Signature of candidate: _____ **Date:** _____

Instructions to Scrutineers:

- Scrutineers arriving at a voting place must show this form and personal identification to the election officials and take an oath of secrecy.
- Only one (1) scrutineer per candidate may be at each ballot issuing station in the voting place and at the vote tabulator.

Rights and Prohibitions

Scrutineers and Candidates can:

- Enter the voting place 15 minutes before it opens and inspect the ballot boxes and the ballots and all other papers, forms and documents relating to the vote (but not so as to delay the timely opening of the voting place).
- Place his or her own seal on the ballot box, immediately before the opening of the voting place, so that ballots can be deposited in the box and cannot be withdrawn without breaking the seal.
- Examine each ballot as they are fed into the vote tabulator (but not touch the ballot).
- Object to a ballot or to the counting of votes in a ballot.
- Sign the statement of the results of the election prepared by the Deputy Returning Officer (DRO).
- Place his or her own seal on the ballot box immediately after the close of voting on each day of an advance vote, so that ballots cannot be deposited or withdrawn without breaking the seal.
- Examine the Voters' List periodically to determine who has voted but may not interfere with the conduct of voting processes.
- March 23, 2020 at 4:00 p.m. is the last day that scrutineers can examine the Voters' List.

Scrutineers and Candidates cannot:

- Be near enough to the vote tabulator to see how a voter has marked their ballot.
- Campaign at the voting place.
- Attempt, directly or indirectly, to interfere with how an elector votes.
- Display a candidate's election material (including buttons, pins, etc.) in a voting place.
- Compromise the secrecy of voting.
- Obtain or attempt to obtain, in a voting place, any information about how an elector intends to vote or has voted.
- Communicate any information obtained at a voting place about how an elector intends to vote or has voted.
- Park a vehicle displaying campaign material in the parking lot of the Voting Place.

Additional Notes:

- It is no longer mandatory that scrutineers be 16 years of age or older to work an election.
- The DRO is responsible for the conduct of the Voting Place and no candidate or scrutineer has the right to interfere with the DRO in the discharge of his or her duties.
- Anyone who is creating a disturbance at a Voting Place will be removed by the DRO.

- The seal(s) must not contain any writing that could be considered as "election campaigning;"; therefore, the name of the candidate is not permitted on the seal.
- Scrutineers/candidates who wish to have a discussion with another candidate or scrutineer must leave the Voting Place to carry on their discussion outside of the Voting Place.
- No campaign material or literature of any nature whatsoever shall be displayed within the Voting Place. The boundaries of the Voting Place are the boundaries of the property where the Voting Place is located and includes the parking lot.
- Scrutineers/candidates wishing to observe the transmission of the results must be at the Voting Place prior to the closing of the voting location at 8:00 p.m. No one will be admitted to the Voting Place after 8:00 p.m.
- Scrutineers/candidates wishing to observe the counting of advance voters must be at Town Hall prior to 8:00p.m. on Voting Day.
- The total of votes cast for each candidate as counted by the vote tabulating equipment is final. The DRO is not required to do a second recount.