



## SIDEWALK TERRACE APPLICATION

The City of Cambridge requires a lease term agreement for sidewalk terraces (patios) in order for establishments to provide this service from March 15<sup>th</sup> through to November 15<sup>th</sup> of each year.

### REQUIRED AT THE TIME OF APPLYING

- Cheque in the amount of \$150.00
- Drawing showing proposed patio location including: dimensions, building line, curb/street line, street furniture (benches, waste receptacles, poles, signposts, and other physical features) and trees (to be attached as Schedule “A” to the agreement)
- Certificate of Insurance in the amount of \$2,000,000 liability with the City/Region named as an additional insured where applicable
- Proof of a proper liquor Licence

### ESTABLISHMENT INFORMATION

<b>Type of use: (ex. Restaurant; Night Club etc.)</b>
<b>Lease Year:</b>
<b>Establishment Name:</b>
<b>Establishment Location:</b>
<b>Establishment Telephone Number:</b>

### APPLICANT INFORMATION

<b>Applicant Name:</b>
<b>Applicant’s Mailing Address with Postal Code:</b>
<b>Phone Home:</b>
<b>Phone Work:</b>
<b>Cellular:</b>
<b>Fax:</b>

<b>Contact Person if Different from above:</b>
<b>Mailing Address with Postal Code:</b>
<b>Phone Home:</b>
<b>Phone Work:</b>
<b>Cellular:</b>
<b>Fax:</b>

**Applicant's Signature**

**Date:**

I certify that the information above is accurate and complete and understand that any false or incomplete information may invalidate my application and any permission, approval or permit I have been granted.

**SIDEWALK TERRACE APPLICATION  
FOR OFFICE USE ONLY  
PLANNING SERVICES**

The following has been completed yes or no:

Application information:

Cheque:

Copy of Liquor Licence:

Copy of Certificate of Insurance

Copy of Plan

Zoning has been approved:

**Staff Signature:**

**TRANSPORTATION AND PUBLIC WORKS**

Plan has been reviewed and approved:

**Staff Signature:**

Field Inspection has been performed and layout is in accordance with approved plan:

**Staff Signature:**

**CORPORATE SERVICES – FINANCE**

Certificate of Insurance has been received:

**Staff Signature:**

**LEGISLATIVE SERVICES - CLERK'S**

Lease Agreement has been signed:

**Staff Signature**

Proof of Liquor Licence has been received:

**Staff Signature**

**PLEASE ATTACH ALL SUPPORTING DOCUMENTS TO THIS  
APPLICATION**