

## TEMPORARY NEW/EXTENSION PATIO APPLICATION FORM (IN EFFECT TO DECEMBER 31, 2021)

This application form operates in conjunction with the City of Cambridge temporary new and/or extension of existing private property patios guidelines stated within the application.

### 1. PATIO APPLICANT INFORMATION

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant is Owner  or Authorized Agent of Owner

#### Property Owner Information (if different than applicant):

Name of Property Owner: \_\_\_\_\_

Property Owner Mailing Address: \_\_\_\_\_

### 2. PATIO INFORMATION

Type of Installation: Temporary Extension   
Temporary New

Do you have a valid Business License: Yes  No

Do you have a valid Liquor License (if applicable): Yes  No

If applicable, does your Liquor License have any prohibitions: Yes  No

(Liquor License not required to be submitted with application, but must be available upon request)

Do you intend to construct any structures such as awnings or a deck? Yes  No

Anticipated Installation Date (opening date): \_\_\_\_\_

### 3. PATIO DESIGN INFORMATION

A patio plan is required showing the location of the proposed new or extended patio. Please provide a sketch or pdf drawing of your proposed patio layout including the following information and dimensions.

Location of the patio (Site Plan)	Building information including building entrance (door location), Siamese connections and exits from building, if applicable.  *All dimensions are to be metric
Location of all patio access points	
Width of patio access points	

**4. TEMPORARY PRIVATE PATIO GUIDELINES**

- All temporary patios must be setback a minimum of 7.5 metres from a residential zone.
- No more than 25% of required parking can be impacted on any given site by Temporary Patios.
- Fire routes must not be obscured by a temporary patio.
- The patio shall not obstruct any fire hydrants or Siamese connection or any fire exits.
- Temporary patios are not to be located within a driveway or roadway daylight corner.
- If located in a parking area, the patio limits should not be located directly adjacent to an active parking stall. Where possible, a buffer of 1 full or 1 half parking space should be provided.
- If located in a parking area, the patio shall not cover any barrier free parking spaces, unless said parking spaces are planned to be replaced in an alternate, suitable location.
- Where located adjacent to the restaurant, the patio must maintain a minimum 1.8 metre wide unobstructed pathway from the door to the sidewalk or parking area.
- Where located away from the restaurant (such as in a parking area) the patio must maintain a minimum 1.8 metre entrance into the patio.
- Tables and chairs must be located in a manner that achieves physical distancing as recommended by Waterloo Region Public Health.

**5. APPLICATION DECLARATION AND CONDITIONS**

I confirm by my signature below that the information contained in this application, including plans, details, patio location and setback information, is to my knowledge true, complete and in conformity to the City of Cambridge Sidewalk Patio Guidelines. I have read and understand the information provided and agree to abide by the conditions and provisions listed in this application form and Patio Permit. I further understand this is an application process and that an application for a patio does not guarantee installation is feasible and that the patio permit conditions may be subject to change.

**Patio Application Conditions:**

1. The Patio application must be in the name of the person or persons representing the patio business.

2. The Patio Applicant is responsible for the cost to install, maintain and to remove the patio area.
3. The Patio Applicant is responsible to maintain the patio area in original site condition and will be required to remove all furniture and equipment following the temporary patio season deadline.
4. The Patio Applicant is responsible to maintain the patio layout in accordance with the approved patio plan.
5. The Patio is subject to all applicable legislation such as The Liquor Control Act, The Alcohol and Gaming Regulation and Public Protection Act, The Ontario Fire Code, The Ontario Building Code Act, Region of Waterloo Public Health and The Accessibility for Ontarians with Disabilities Act. It is the permit holder responsibility to ensure compliance with all applicable legislation.
6. The patio area shall be subject to inspection by the City of Cambridge and/or any regulatory agency noted in #5 above. The City of City of Cambridge has the ability to warn, relocate and remove the patio fencing and furniture or revoke the permit.
7. All patios are temporary and must be removed by December 31, 2021. If a permanent patio is required a full zoning review must be completed and the patio must be in compliance with all zoning regulations.

**Patio Application Submissions Process:**

A completed patio application form with patio design plan must be submitted to [hop@cambridge.ca](mailto:hop@cambridge.ca) for review and processing.

**Signature of applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name: (print):** \_\_\_\_\_