

Information on the Legal Non-Conforming Verification Process:

- The current City of Cambridge Zoning By-law #150-85 came into full force and effect on October 27th, 1986.
- Properties which contain a use that does not comply with the current permitted uses outlined in Zoning By-law #150-85 may be considered to be legal non-conforming if the use can be verified to have been there continuously since established until present day and was legally established under the previous by-law.
- The applicant must submit information to confirm the use and dates it has existed, along with supplementary information which helps verify the use. Examples can be found in the checkboxes on the application form. The information must prove that the use has continuously existed to present day and was legally established under the previous by-law.
- Development planning staff will review the application and supplementary information supplied upon receipt of a complete application and fee. Written response will be provided to the applicant following the review process.
- Please note that if a use cannot be confirmed to have been legally established and consistently been in place from a time established to present day, or if it is confirmed that the use stopped at some time, legal non-conforming status cannot be confirmed.

All Legal Non-Conforming Verification Submissions REQUIRE:

- Completed Application Form.
- Minimum of 3 pieces of information indicated in check boxes on application.
- Required fee (please refer to rate review for current rates).

*Core areas identified in the City of Cambridge Official Plan are exempt from the application fee.



Office Use Only:
Application Received: _____

**CITY OF CAMBRIDGE DEVELOPMENT AND INFRASTRUCTURE DEPARTMENT
LEGAL NON-CONFORMING USE VERIFICATION APPLICATION**

1. APPLICANT INFORMATION

Name _____
Primary Contact _____
Street Address: _____
City: _____ Postal Code: _____
Phone: _____ Fax: _____
Email: _____

Name of **Owner(s)/Company/Organization** or **Agent** (if different from Applicant):

Street Address: _____
City: _____ Postal Code: _____
Phone: _____ Fax: _____
Email: _____

Communications should be sent to: Applicant ___ Owner ___ Agent ___

3. DESCRIPTION OF THE SUBJECT PROPERTY

Municipal Address: _____
Legal Description (Lot, Block, Concession, Plan #, e.g. Lot 12, Registered Plan 1234):

4. CURRENT USES

Current Uses on the Property: _____
Date Current Uses on the Property Began: _____
Current Zoning Classification: _____

