

Re: Committee of Adjustment Meeting – Wednesday, May 8, 2024

***Please Review Appendix ‘A’ Summary of Applications**

TAKE NOTICE THAT the Committee of Adjustment for the City of Cambridge will hold a meeting in Cambridge City Hall, 50 Dickson Street, Bowman Room (1st Floor) on **WEDNESDAY, May 8, 2024 at 6:00 pm** for the purposes of hearing the applications for Consent and/or Minor Variance summarized in Appendix ‘A’ to this notice. Public Access to the Bowman Room commences at 5:30 pm. This notice is being provided to you as a courtesy.

This is a statutory public meeting, and anyone having an interest in any of the applications may make oral submission at the meeting or provide written submission for Committee and staff consideration.

Note that as of October 2023 the Committee has returned to in person hearings. This meeting cannot accommodate virtual attendance and is not currently livestreamed or video recorded.

HOW TO PARTICIPATE

- ⇒ Review the Summary Report for the application posted to the City’s Committee of Adjustment webpage: <https://www.cambridge.ca/en/build-invest-grow/committee-of-adjustment.aspx>
- ⇒ The Applicants, or their Agents, are expected to be present at the hearing to explain the nature of their request.
- ⇒ Any member of the public may attend the meeting.
- ⇒ Any member of the public can provide an oral presentation at the hearing by either (a) submitting a request to the Secretary Treasurer in advance of the meeting or (b) during the hearing when the Chair solicits any unregistered speakers on the application. Please note the Committee will not respond to questions from the public at the hearing.
- ⇒ Any member of the public can provide a written submission to the Committee Secretary Treasurer. These comments are forwarded upon receipt to the Committee up until 4:30pm the day of the hearing. All written comments **MUST** include your full name,

email address and/or mailing address and phone number, otherwise they will not be circulated to the Committee. Written comments are entered into the public record.

- ⇒ To ensure staff have sufficient time to review and consider written submissions in the preparation of the recommendation report, provide submissions to the Committee Secretary Treasurer no later than the Thursday prior to the hearing.

Decisions of the Committee of Adjustment:

- ⇒ A copy of the decision of the Committee will be posted to the City's Committee of Adjustment webpage: <https://www.cambridge.ca/en/build-invest-grow/committee-of-adjustment.aspx> within a week of the hearing.
- ⇒ A copy of the decision is sent to the Applicant and/or Agent, any person who gave an oral submission at the hearing and provided their contact information, anyone who signed the notice registry at the hearing, and anyone who submitted a request to the Committee Secretary Treasurer.

Appeal of Committee Decision

If a person or public body that files an appeal of a decision of the Committee of Adjustment in respect of the application does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

Contact: Edmund Carlson, Secretary Treasurer to the Committee of Adjustment

Telephone: (519) 740-4680, 4697

Email: carlsone@cambridge.ca