

Demolition Permit Requirements

The following information must be provided for a complete demolition permit application:

| <u>No.</u> | <u>Item</u> | <u>Check</u> |
|------------|--|--------------------------|
| 1 | Application for a Permit to Construct or Demolish | <input type="checkbox"/> |
| 2 | Supplemental Permit Information For Demolition Permits | <input type="checkbox"/> |
| 3 | Demolition Permit Information Form Environmental Considerations | <input type="checkbox"/> |
| 4 | 2 copies of Survey noting structure to be demolished | <input type="checkbox"/> |
| 5 | * Commitment Form for Professional Engineer | <input type="checkbox"/> |
| 6 | Permit Fee: \$_____sq.ft. GFA (min. \$_____) as per current fee schedule | <input type="checkbox"/> |

* The applicant for a permit respecting the demolition of a building shall retain a professional engineer to undertake the general review of the project during demolition, where:

- (a) The building exceeds 3 storeys in building height or 600 m² (6460ft²) in "Building Area";
- (b) The building structure includes a pre-tensioned or post-tensioned members;
- (c) It is proposed that the demolition will extend below the level of the footings of any adjacent building and occur within the angle of repose of the soil, drawn from the bottom of such footings, or;
- (d) Explosives or a laser are to be used during the course of demolition.

No person shall commence demolition of a building or any part of a building before the building has been vacated by the occupants except where the safety of the occupants is not affected.

Notes:

1. Where there are concerns raised by the Ministry of the Environment or Grand River Conservation Authority respecting the demolition, it is the applicant's full responsibility to resolve such concerns and obtain the necessary approvals.
2. Redevelopment Allowance for demolition will not be credited to the property unless a demolition permit is applied for before a building permit.
3. Please ensure compliance with the Zoning By-Law.
4. Decommissioning of wells must be done in accordance with MOE requirements.



Community Development
 50 Dickson Street, P.O. Box 669
 Cambridge ON N1R 5W8
 Tel: (519) 621-0740
 Fax: (519) 622-6184
www.cambridge.ca

Supplemental Permit Information for Demolition Permits

ADDRESS OF BUILDING DEMOLITION: _____ Core Area: Yes No

BUILDING AREA: _____ NO. OF STOREYS: _____

DATE OF DEMOLITION: _____ DATE VACANT: _____

THE OWNER SHALL OBTAIN SIGNED CONFIRMATION THAT THE FOLLOWING HAVE BEEN NOTIFIED:

ENERGY + (HYDRO - 1500 Bishop Street) _____ DATE: _____
 Phone: 519.621.3530 Fax: 519-621-7420 www.energyplus.ca

PUBLIC WORKS (1310 Bishop Street) _____ DATE: _____
 Phone: 519.621.0740 Fax: 519.622.8032
 Email: publicworks@cambridge.ca

GRAND RIVER CONSERVATION
 AUTHORITY FLOOD PLAIN (400 Clyde Road): _____ DATE: _____
 Phone: 519.621.2761 Fax: 519.621.4945

ENBRIDGE (Formerly Union Gas) (4475 Mainway, Burlington) _____ DATE: _____
 Phone: 855.228.4898 ext. 5111119
 Fax: 866.263.0581

BELL CANADA (575 Riverbend Drive, Kitchener) _____ DATE: _____
 Phone: 416.884.0465
 Email: mathew.hartog@bell.ca

ROGERS COMMUNICATIONS PARTNERSHIP (Cable T.V.)
 (85 Grand Crest Place, Kitchener) Attn: Maintenance Dept. _____ DATE: _____
 Phone: 519.404.9956
 Email: RogersKitchener@rci.rogers.com

MINISTRY OF EDUCATION (if applicable) _____ DATE: _____
 Phone: 416.325.2929
 Fax: 416.325.6348

The Owner/Applicant shall bear the full responsibility to ensure all utilities into the above building have been disconnected prior to commencing demolition (minimum of 5 working days' notice).

If any building, to be demolished, is using propane gas (rural areas), the **Owner** shall also contact such company to disconnect tanks.

The following agencies shall be the **Owner's responsibility** to contact prior to commencing demolition:

FIRE DEPARTMENT Phone: 519.621.6001

MINISTRY OF LABOUR Phone: 519.885.3378

NOTICE: DISPOSAL OF DEMOLITION MATERIAL

"All waste materials generated from a demolition site shall be deposited at a waste disposal site certified by the Ministry of Environment & Energy. This does not apply to inert fill, meaning earth, rock or waste of a similar nature, such as broken concrete, cement blocks and bricks, that contain no putrescible, soluble or decomposable materials. The local District Office of the Ministry of Environment & Energy should be advised of sites chosen for disposal of inert fill. "Cambridge District Office, Ministry of Environment & Energy, 1 Stone Road West, Guelph, Ont. N1H 4E0 - 519.826.4255

 SIGNATURE OF OWNER/AUTHORIZED AGENT

 PRINT NAME

Personal information contained on this form is collected pursuant to the Building Code Act and will be used for the purpose of responding to your application. Questions about the collection of personal information should be directed to the City's Freedom of Information and Privacy coordinator in the Public Access and Council Services Division at 519.740.4680, Ext. 4079.



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DEMOLITION PERMIT INFORMATION FORM ENVIRONMENTAL CONSIDERATIONS

The owner of the property is fully responsible for the completion of this form.

The City of Cambridge requires this form to be filled out by the owner of the property to assist the municipality in assuring that the demolition conforms to the Building Code Act, the Building Code and any other applicable law and that the demolition proceeds in an environmentally safe and sound manner.

The Occupational Health and Safety Act requires the identification of "Designated Substances" and hazardous materials on construction sites.

OWNER

Name: _____

Address: _____

City: _____

Postal Code: _____

Phone: Res. _____ Bus. _____

Fax. _____

PROJECT CONTRACTOR

Name: _____

Address: _____

City: _____

Postal Code: _____

Phone: Res. _____ Bus. _____

Fax. _____

PROJECT DESCRIPTION

Address of building to be demolished: _____

Height of Building: metres _____ feet

Number of storeys above grade: _____ below grade: _____

Total Building Area: _____ m² _____ sq. ft.

Total Gross Floor Area (All Floors): _____ m² _____ sq. ft.

Is the building vacant? YES NO

If NO (see Div. C Part 1, Article 1.3.1.1. clause (3), Ontario Building Code), no permit shall be issued.

Date Which Building Will be Vacant: _____

1. Does the building structure contain pre-tensioned or post-tensioned members? YES NO
2. Will the proposed demolition extend below the level of the footings of any adjacent building and occur within the angle of repose of the soil drawn from the bottom of such footings? YES NO
3. Will the demolition require the use of explosives or lasers? YES NO
4. Is there now or has there been an industrial use on this site? YES NO
If YES, identify, in detail, the former industrial use:

5. Is there a list of Designated Substances for the site and buildings as required under s. 18(a) of the Occupational Health and Safety Act? YES NO
6. Is any asbestos present on the property? Examples: structures, equipment, pipes insulated or wrapped with asbestos, etc. YES NO

If YES, you must manage and dispose of the waste in accordance with Regulation 347 made under the Environmental Protection Act.

7. Do the present owners/generators have or have any past owners/generators had a waste generator number issued by the Ontario Ministry of Environment and Energy? YES NO
If NO, and there are registerable wastes to be disposed of, you must obtain a generator registration number prior to disposal of the wastes.
8. Are there any fluid storage tanks, above or below grade, or other wastes or chemicals stored on the site? Note: Some underground storage tanks may be located by vent stacks. YES NO

If YES, waste contents must be disposed of properly (see Ontario Regulation 347).

9. Are there any outstanding Orders issued by the Ministry of Environment and Energy or the Ministry of Labour in respect of the subject premises or owners? YES NO

If YES, contact the respective ministry immediately.

10. Does the structure or the property contain polychlorinated biphenyls (PCB) as defined under the Environmental Protection Act, Regulation 362? PCB may be located in various electrical equipment including, but not limited to, light ballasts, transformers, capacitors, etc. YES NO

If YES, contact the Ministry immediately regarding storage and approval.

11. Does the structure contain chlorofluorocarbon (CFC) bearing refrigerant equipment, which requires proper handling? YES NO

If YES, handle according to Ontario Regulation 356.

12. Are there hazardous or "controlled products", as defined by WHMIS, on site? For example, past land uses that might indicate the presence of radioactive materials include testing laboratories, dentist offices or veterinary clinics. Other indications could be pipes containing chemicals, oils or solvents. YES NO

If YES, proper disposal practices for these materials must be adhered to.

13. Will demolition involve on-site processing of concrete or asphalt for use as fill? YES NO

If YES, contact the Ministry regarding potential approval requirements.

14. Will fill be transported to or from the site? YES NO

If YES, fill must be managed according to Ministry guidelines.
Explain:

15. Does the owner have a dust control plan for the demolition? YES NO
If NO, dust must be minimized to avoid causing adverse effects as defined under the Environmental Protection Act.

16. Have you conducted a waste audit? YES NO

17. Have you set up a waste reduction work plan? YES NO

NOTE RE: ITEMS 16 AND 17: Ontario Regulation 102, Part V applies "to a person who undertakes, on their own behalf or on the behalf of another person, a demolition project consisting of at least 2000 square metres". This regulation requires the writing of both a waste audit and a waste reduction plan before demolition begins and the posting and implementation of the work plan during demolition. Forms that the regulation requires to be used for the waste audit work plan are available at the local Ministry of Environment and Energy Office.

18. You must source separate the following materials for recycling: brick and Portland cement concrete, steel and wood. Have you made arrangements for the separate pickup of these materials? YES NO

Compliance shall be maintained in respect of noise to section 13 of the Environmental Protection Act and the City of Cambridge Noise By-law.

An answer of **YES** to any of Questions 1 to 16 may indicate the presence of environmentally hazardous substances or building elements that may contravene the Building Code Act. If this is the case, the applicant may need to contact an environmental consultant to perform an environmental audit **PRIOR** to the submission of the demolition permit application. If there are any questions on these procedures, the applicant may contact the Environmental Health Services Section of the Public Health Department at 150 Main Street, Cambridge, Ontario N1R 6P9 – 519.883.2008.

NOTE: The Medical Officer of Health and the Ministry of Environment and Energy may be consulted by the Chief Building Official to confirm compliance with applicable law.

For further information on environmental or energy matters, contact the District Office of the Ministry of Environment and Energy by calling 519.826.4255, Fax 519.826.4286.

SCHEDULED STARTING DATE OF DEMOLITION _____

OWNER'S SIGNATURE _____

ENGINEER'S SIGNATURE _____

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