

Ref. #16180

May 3, 2022



Michael Campos  
Intermediate Planner  
The Corporation of the City of Cambridge  
Development and Infrastructure Department  
50 Dickson Street, PO Box 699  
Cambridge, ON N1R 5W8

Dear Michael:

Re: 540 Queenston Road. Submission for a Zoning By-Law Amendment (Zone Change)

Find attached a Zoning By-Law Amendment application (Zone Change) to allow for the rezoning of 540 Queenston Road. The Zone Change is to convert a residential special care facility (R4 S.4.2.33) to a 4-unit residential apartment dwelling (RM1 with site specific provisions). There are no proposed exterior changes to the building or landscaped areas.

A Site Plan application was originally listed as a requirement on the Pre-Consultation comments; however, an exemption from the Site Plan Approval process for this proposed development was granted by Michael Campos on March 29<sup>th</sup> 2022.

Please find enclosed:

- One copy of the Planning Justification Report and associated appendices
- One copy of the completed Zoning By-Law Amendment Application
- One cheque in the amount of \$12,000.00 made payable to the City of Cambridge to cover the ZBA application fee
- One cheque in the amount of \$3,000.00 made payable to the Region of Waterloo to cover the ZBA regional review fee

We kindly request that this application be heard at either the June 14<sup>th</sup>, or July 19<sup>th</sup> Special Council meeting; as we have a scheduling conflict that could affect our availability to speak for the application at the June 28<sup>th</sup> meeting.

Digital copies of this ZBA submission are enclosed on the USB and will be forwarded via email. Do not hesitate to contact me if you require anything further.

Thank you.

Yours truly,

Brock Linklater  
Dryden, Smith & Head  
Planning Consultants Ltd.  
BL/bl

CC Robin Kenny