



## **The Bernice Adams Awards Programs**

### **PURPOSE**

Following the untimely death of former City Counselor Bernice Adams in 1980, the City of Cambridge initiated a “Bernice Adams Memorial Fund” to recognize her contributions to the community.

City Council appoints nine citizens as Trustees of the Bernice Adams Memorial Fund.

This volunteer committee meets on a monthly basis administering the distribution of the funds through bursaries and scholarships. Funds disbursed are derived from the interest earned from the Memorial Trust Fund and from committee fundraising initiatives, corporate sponsorships, and donations from the private sector.

Contributions to the Memorial Trust Fund or the Annual Awards Night are gratefully appreciated. If you are interested in supporting the development of Arts and Culture in the Cambridge community through this program, contact the Accounting Coordinator for the City of Cambridge at 740-4681, ext. 4595.

### **THE CULTURAL AWARDS COMMITTEE**

The Committee administers the distribution of awards and expenses of the Bernice Adams Memorial Fund for scholarships and bursaries to deserving, qualified persons to assist in furthering their development in the fields of arts and culture.

The committee is also responsible for the Annual Bernice Adams Memorial Awards

Night at which members of the community are recognized for their outstanding contributions to the artistic and cultural life of Cambridge.

## **QUESTIONS**

If you have any questions regarding the Committee, the Memorial Awards, the Scholarship Program, or the Bursary Program, please contact Centre for the Arts at (519) 740-4681, ext. 4376, or the Recreation Coordinator at (519) 740-4681, ext. 4565.

**Please refer to the following guidelines when completing the Nomination Form.**

## **SECTION A- THE BERNICE ADAMS MEMORIAL AWARDS NOMINATION**

### **PROCEDURE**

#### **Nominee**

Clearly print the name of the individual you are nominating. If nominating a group, provide the contact name for the group.

Complete all of the requested fields. Include the full name of the nominee or group being nominated, as you would like it to appear on any printed material.

#### **Nominator**

Clearly print your name and provide complete information. Nominators may not remain anonymous as the Trustees may need to contact the nominators for clarification. Nomination forms failing to provide the name of the nominator will not be considered.

## **SECTION B- AWARD CATEGORIES**

Categories: Trustees include in their scope of consideration, activities from the fields of Communications - Literary Arts, Music, Performing Arts, Visual Arts, and Outstanding Youth.

The committee may also recognize a special achievement on the part of individuals or groups **through a Special Trustees Award (see section E for more information).**

- Communications/Literary Arts: Refers to the use of the written word or spoken word in prose or verse (author, poet, playwright, critic etc), or visual presentation in one of the many vehicles of communications: radio, television, newspaper, online or other printed works.
- Music: Refers to instrumental and vocal; songwriters, musicians, singers, technicians, etc.
- Performing Arts: Refers to plays, musicals, dance or film; directors, producers, performers, technicians, etc.
- Visual Arts: Refers to art appreciation, drawing, painting, printmaking, fine crafts (clay, glass, textile, leather, etc.), sculpture, puppetry, photography, graphic arts, etc.
- Outstanding Youth: Refers to youth 18 years of age or younger who are deserving of recognition in one or more of the awards categories.

## **SECTION C- AWARD ELIGIBILITY**

Individuals or groups, for a minimum of three (3) years prior to the Memorial Awards Night, must have been:

- A resident of the City of Cambridge, or
- Employed in the City of Cambridge, or
- An associated member or student of a relevant group or school in the City of Cambridge

Groups or organizations: must provide services to Cambridge residents and have been established in Cambridge for a minimum of three (3) years prior to the recognition night.

## **SECTION D- AWARD CRITERIA**

The awards recipients' contribution may have been during the past year or over a number of years. They must have made a significant contribution, in or for Cambridge, **in at least two of the following areas** within their category:

- In the field of Education related to their category
- Used their talents as a volunteer for the benefit of others in the community
- Created (personally or as a group leader), work which has received acclaim locally, provincially or nationally
- Responsible for major improvement or development related to their category

## **SECTION E- THE SPECIAL TRUSTEE AWARD**

This special award is presented to an individual or group who, in the estimation of the Trustees deserves recognition in one or more of the awards categories. The recipient(s) may:

- Have been nominated in more than one category. The value of this contribution may be equally important in two or more categories
- Have been selected because their contribution is heavily weighted in volunteer work where many are benefiting from the talent
- Have been selected because they are no longer active participants in their category because of age or retirement, but their influence is still felt in the community.

These special awards recipients are selected based on the information provided by their nominators, therefore, **it is important to provide as complete of a profile as**

**possible.** This special award is presented at the Annual Memorial Awards Night. The number of recipients in this category may vary from year to year and the maximum number in any year is three (3). Recipients of the Special Trustee Award will be notified before the end of April.

## **AWARD SELECTION PROCESS**

The committee looks forward to accepting nominations throughout the year from the community. The deadline for nominations is February 28. The selections committee meets in March to review submissions.

**Nominators are encouraged to provide as much information as possible.** Those nominated may be contacted to confirm their profile.

Four finalists from each category:

- Communications/Literary Arts,
- Music,
- Performing Arts,
- Visual Arts, and
- Outstanding Youth

may be selected, one of which will be declared winner of a Bernice Adams Memorial Award at the Annual Awards Night, held the forth Friday in May. All finalists will receive recognition at the Annual Awards Night. From the nominations received only those selected as a finalist will be notified.

## **AWARD SUBMISSION DEADLINE**

Additional nomination forms are available online at [www.cambridge.ca](http://www.cambridge.ca), or from the

Community Services Department at Cambridge City Hall (50 Dickson Street, Cambridge), or at the Cambridge Centre for the Arts (60 Dickson Street, Cambridge).

**The deadline for nominations is February 28.** Please forward the completed nomination forms to:

Cambridge Centre for the Arts, C/O Recreation Coordinator, 60 Dickson Street,  
Cambridge, ON N1R 8N1

FAX: 519-624-0379

EMAIL: [artcentre@cambridge.ca](mailto:artcentre@cambridge.ca)

Finalists will be recognized at the Annual Bernice Adams Awards Night on **Friday May 22, 2015.**



## **The Bernice Adams Awards**

### **Bursaries and Scholarships**

#### **The Bernice Adams Memorial Scholarship**

The Cultural Awards Committee administers the Bernice Adams Memorial Awards Scholarship Program to all secondary schools within Cambridge. It is provided to deserving and eligible students to assist in furthering their education in the arts and culture fields. To be eligible for the scholarship, a student must:

- Have excelled in the arts at their school;
- Be in grade 12 or a grade 12 graduate;
- Show intent to continue onto Post-Secondary Education in the fields of music, visual arts, performing arts, communications or literary arts.

The scholarship recipients are determined by Cambridge Secondary Schools themselves. Scholarship presentations are made during each school's annual Commencement exercises.

#### **The Bernice Adams Memorial Bursary**

The Cultural Awards Committee administers the Bernice Adams Memorial Awards Bursary Program to provide assistance to deserving and qualified individuals in



assisting them with their further development in the fields of Communication, Literary Arts, Music, Performing Arts, and Visual Arts.

Applicants must observe at least one of the following residence criteria; assistance is provided to individuals who, for a minimum of three (3) years prior to their bursary application have been:

- A resident of the City of Cambridge, or
- Employed in the City of Cambridge, or
- An associated member or student of a relevant group or school in the City of Cambridge.

Bursary application forms are available to download at [www.cambridge.ca](http://www.cambridge.ca). Completed forms are due March 1<sup>st</sup> and October 1<sup>st</sup>.