

FIRST AID SERVICES

Contact Information:	Due Date:	Cost:
<ul style="list-style-type: none"> ▪ St. John's Ambulance Attn: Myra Klaassen 56 Jaffray Street, Cambridge, Ontario N1R 3H9 519.740.8895 cambridge@on.sja.ca 	Two months prior to the event	\$60 for the first 2 hours \$25/hour after the first 2 hours
<ul style="list-style-type: none"> ▪ Canadian Red Cross Attn: Teresa Bartlett 17 Cambridge Street, Cambridge, Ontario N1R 3R8 519.621.1840 teresa.bartlett@redcross.ca 		Call for cost
<ul style="list-style-type: none"> ▪ Community Service Department Aquatic Staff John Dolson Centre Attn: Ruth Reitzel, Recreation Programmer 212 South Street, Cambridge, Ontario N1R 2P4 519.623.0270 reitzlr@cambridge.ca 		Wage varies
<ul style="list-style-type: none"> ▪ Community Service Department Aquatic Staff W. G. Johnson Centre Attn: Heather Mello, Recreation Co-ordinator 31 Kribs Street, Cambridge, Ontario N3C 2L3 519.740.4281 ext 4457 meloh@cambridge.ca 		Wage varies

OVERVIEW:

- Due to the nature of special events, it is wise to have designated first aid personnel on site. Although some of your committee members may already be certified in first aid, it is not recommended that they act as the first aid personnel since they will have other responsibilities on the day of the event. Therefore, it is strongly encouraged to have designated first aid personnel (i.e. Red Cross, St. John's Ambulance, City of Cambridge Aquatic Staff, etc.)

YOUR RESPONSIBILITY:

- Designate First Aid Services for your special event.
- Cover the costs of the first aid services.
- If using City of Cambridge Aquatic Staff, please obtain a first aid kit & first aid vest from the Special Events Liaison
- Ensure the first aid personnel have a portable radio and are able to be in contact with the organizing committee at all time.
- Ensure that the first aid personnel roam through your entire site and make themselves visible.
- For an example of a First Aid Safety Plan, please refer to the appendix of this section.

STEPS TO BOOKING FIRST AID SERVICES FOR YOUR SPECIAL EVENT:

1. Contact St. John's Ambulance or Red Cross or City of Cambridge Aquatics Staff and book them for the duration of your special event.
2. Send confirmation of the booking to your Special Events Liaison.
3. Post First Aid Safety Plans around site on the day of your event.

ST. JOHN'S AMBULANCE AND RED CROSS:

- The Special Events Liaison should provide these groups with their contact information at the event (the special events cell phone number).
- The event organizer needs to ensure that there is a way to communicate with the first aid at the event.

First Aid Safety Plan

IN CASE OF AN EMERGENCY:

1. Alert supervisory staff

IN CASE OF MAJOR EMERGENCY

1. Alert supervisory staff
2. Dial 9-1-1
3. Direct EMS to emergency site