



**APPLICATION FOR SITE PLAN APPROVAL
 Under Section 41 of the Planning Act,
 R.S.O., 1990 as amended**

NOTE: APPLICATIONS WILL ONLY BE PROCESSED WHEN:

1. 5 copies of the completed application form is submitted; and
2. Application fee is paid:
 \$100.00/unit for residential or \$100.00/100 m² of building area for non-residential
 Minimum Fee \$3,500.00; Maximum Fee \$10,000.00; Amendments \$2,500.00; Minor Red-line Revisions \$500; and
3. **FOLDED (NOT STAPLED) COPIES** of required number of drawings are submitted (**MAXIMUM FOLDED SIZE OF DRAWINGS TO BE 9" X 14"**);
 - **REGIONAL** road: 14 copies of Site Plans, Grading and Servicing Plans, Landscaping Plans, (stamped by a Landscape Architect), Elevation Drawings, Floor Plans and Perspective Drawings arranged as **14 sets** are required; OR
 - **LOCAL** road: 12 copies of Site Plans, Grading and Servicing Plans, Landscaping Plans, (stamped by a Landscape Architect), Elevation Drawings, Floor Plans and Perspective Drawings arranged as **12 sets** are required; and
 - 12 or 14 copies of a transmittal letter explaining the changes you made to the drawings; and
 - 1 compact disc containing all of the required drawings in PDF format; and
 - 1 copy of reduced site plan (8½ x 11).

ROLLED OR STAPLED DRAWINGS WILL NOT BE ACCEPTED

City Use Only

Date Received:	Date Accepted:	Fee Paid:	File No. SP
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Resubmission of an earlier plan? Yes (File No. SP _____) No Unknown

1.0 GENERAL INFORMATION

Name	Address	Phone Nos.
1.1 Registered Owner of Subject Land*		Home
	Postal Code	Business
	Email Address	Fax
1.2 Applicant (if different)**		Home
	Postal Code	Business
	Email Address	Fax
1.3 Agent or Consultant		Home
	Postal Code	Business
	Email Address	Fax

* If a numbered company, also give the name and address of the principal owner. If more than one owner, complete an additional page for each owner. ** Owner's authorization required if applicant is not owner.

1.5 To whom should all correspondence be sent? (One only)

Owner Applicant Agent/Consultant

2.0 PRE-SUBMISSION CONSULTATION WITH PLANNING STAFF

Has the proposed Site Plan Application for which this application is being submitted been the subject of pre-submission consultation with Planning Operations Division Staff?

Yes No

If YES, when? _____

3.0 LOCATION OF LANDS

Assessment Roll No.	Lot	Concession	Former Twp.
Registered Plan No.	Lot(s)	Reference Plan No.	Part(s)
Municipal Address			

3.1 Particulars of Property (in metric units)

Frontage	Depth	Area
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4.0 CURRENT USE OF LAND

4.1 What is the current use of the subject land?

4.2 Is there reason to believe the surface or subsurface of the subject land may have been contaminated by former uses on the site or adjacent sites?

Yes No

If YES, explain: _____

- 4.3 What information did you use to determine the answer to Question 4.2?

- 4.4 If YES to Question 4.2, an Environmental Audit of the site including a previous use inventory showing all former uses of the subject land and the adjacent land is required.
Is the Environmental Audit attached? Yes No
- 4.5 Are any buildings, structures or features on the subject lands or adjacent lands designated under the *Ontario Heritage Act* or in the process of being designated?
Yes No
If YES, please explain: _____

- 4.6 Are there any existing buildings or structures on the existing lands?
Yes No
If YES, are they to be demolished?
Yes No
- 4.7 Does the subject land contain any areas of archaeological potential?
Yes No
If YES, has the following information/reports been provided?
 An archaeological assessment prepared by a person who holds a licence that is effective with respect to the subject land, issued under Part VI (Conservation of Resources of Archaeological Value) of the Ontario Heritage Act
 A conservation plan for any archaeological resources identified in the assessment
- 4.8 Are there any existing easements or restrictive covenants affecting the subject land?
Yes No
If YES, please explain: _____

- 4.9 Are there any significant wetlands as designated in the area municipal or Regional Official Plan located on the subject property or within 120 metres of the subject property?
Yes No

4.10 Is the subject site located within:

Yes No 70 metres of a Class I industry?

Yes No 300 metres of a Class II industry?

Yes No 1000 metres of a Class III industry?

Class I industry – Small scale, self-contained plant, no outside storage, low probability of fugitive emissions and daytime operations only

Class II industry – Medium scale processing and manufacturing with outdoor storage, periodic output of emissions, shift operations and daytime truck traffic

Class III industry – Processing and manufacturing with frequent and intense off-site impacts and a high probability of fugitive emissions

4.11 List any approvals or permits previously issued in support of the proposed site plan prior to submission of this application (i.e. Access, Fill, Construction and Alterations to Waterways Permit; Archaeological Study). Please provide copies.

5.0 SUBMISSION DETAILS:

TYPE OF DRAWINGS SUBMITTED: Site Plan _____ Mechanical/Grading Plan _____

Floor Plan _____ Landscape Plan _____ Perspective _____ Elevations _____

6.0 PROPOSAL:

Proposed use of building:

7.0 PROPOSAL DETAILS:

If this is a new building, state total floor space:

_____ m² _____ sq. ft.

If this is an addition,

State existing floor space: _____ m² _____ sq. ft.

State proposed floor space: _____ m² _____ sq. ft.

Total floor space: _____ m² _____ sq. ft.

I hereby apply for Site Plan Approval and declare that the statements made on this application and the information contained in the accompanying plans is true. I understand that Site Plan Approval is required before any building permit can be issued.

Date

Registered Owner's Signature or
Authorized Agent

Name and Title (Print/Type)

Questions regarding the Site Plan Approval application should be directed to the Site Plan Co-ordinator at 519.740.4650, Ext. 4528.

For Office Use Only	
File Number Assigned:	_____
AMANDA Number Assigned:	_____
Planner Assigned To:	_____

Personal information contained on this form is collected pursuant to the Planning Act and will be used for the purpose of responding to your request. Questions about the collection of personal information should be directed to the City's Freedom of Information and Privacy Co-ordinator in the Public Access and Council Services Department at 519.740.4680, Ext. 4079.



“INTERIM”

**CONTAMINATED SITES SCREENING
QUESTIONNAIRE**

(MOEE Guideline for use at Contaminated Sites in
Ontario - June 1996 (Guideline))

SUBJECT LANDS AND/OR PREMISES

- (a) Address: _____
- (b) Legal Description:
- (c) File Number: _____

1. Does the application propose development on private services (septic system) or redevelopment on a site where private services either are or were used?
Yes ___ No ___
2. Does the application involve lands or is it adjacent to lands where there is reason to believe that the lands may be contaminated due to historical land use*?
Yes ___ No ___

Please specify:

* Possible offending uses can include: disposal of waste materials, raw material storage, residues left in containers, maintenance activities and spills, application of fertilizers. Some commercial properties such as gasoline stations, automotive repair garages, and dry cleaning plants have similar potential. The longer a property is under industrial or similar use, the greater the potential for site contamination. Also, a series of different industrial or like uses upon a site could potentially increase the number of chemicals that are present.

3. Does the application involve land or is it adjacent to lands where filling had occurred?
Yes ___ No ___
4. Is the nearest boundary line of the application within 500 m of the nearest boundary line of an operational/non-operational public or private landfill or dump?
Yes ___ No ___
5. Are you aware of any underground storage tanks and/or buried waste on the property?
Yes ___ No ___
6. Has an Environmental Site Assessment been or is one being prepared for the site?
Yes ___ No ___

Note: Policies adopted by Cambridge City Council require the owner to certify that the site meets the criteria of the 'Guideline' for the proposed use before the application is accepted for processing and further the application will not receive final approval or may include holding provisions where site clean-up is required.

To the best of my knowledge, there are no other reasons to believe that the site is contaminated.

Signed with Corporate Seal by Owner