

**TELEVISED**

**MEDIA RELEASE  
FRIDAY NOON**

**CITY OF CAMBRIDGE  
COUNCIL MEETING  
26-11**

**COUNCIL CHAMBERS, CAMBRIDGE CITY HALL**

**MONDAY, OCTOBER 3, 2011**

**CLOSED COUNCIL MEETING WILL BE HELD IN THE CAMBRIDGE ROOM - 6:00 P.M.**

**DINNER WILL BE SERVED AT 5:30 P.M. IN THE CAMBRIDGE ROOM  
7:00 p.m.**

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**AGENDA**

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**RECOMMENDATION - 6:00 P.M.**

THAT in accordance with Section (2) (e) and (f) of the Municipal Act, 2001, Council convene in Closed Session to consider the following subject matter:

- 1) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
- 2) advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**RECOMMENDATION**

THAT Council reconvene in open session.

**DECLARATIONS OF PECUNIARY INTEREST**

**PRESENTATIONS**

Ms. Hajra Wilson, Polio Plus Chair for District 7080, from Cambridge North Hydro – Public Relations on Polio (Presentation and Short Video)

Bob Paul, Director of Facilities Management & Development, re: Infrastructure Report Card/Public Works Solar Report - item 5.

**DELEGATIONS**

Mr. Stanley Butolen, re: item 6 of the General Committee Report - Mobile Home Park.

**CONFIRMATION OF COUNCIL MINUTES**

1. COUNCIL MEETING 7-21  
MONDAY, SEPTEMBER 12, 2011  
Recommendation  
  
THAT the minutes of the Council Meeting held Monday, September 12, 2011 at 7:00 p.m., be considered for errors and omissions.
2. SPECIAL COUNCIL MEETING 23-24  
MONDAY, SEPTEMBER 20, 2011  
Recommendation  
  
THAT the minutes of the Special Council Meeting held Tuesday, September 20, 2011 at 5:00 p.m., be considered for errors and omissions.
3. SPECIAL COUNCIL MEETING 25-26  
FRIDAY, SEPTEMBER 23, 2011  
Recommendation  
  
THAT the minutes of the Special Council Meeting held Friday, September 23, 2011 at 11:30 a.m. be considered for errors and omissions.

**REPORT OF THE GENERAL COMMITTEE**

4. General Committee Report 27-30  
GC-11-11  
Monday, September 26, 2011  
Recommendation  
  
THAT the recommendations contained in the General Committee Report, GC-11-11, of Monday, September 26, 2011, be adopted.

**ITEMS REFERRED DIRECTLY TO COUNCIL**

**RECOMMENDATIONS - SPECIAL AND ADVISORY COMMITTEES**

**COMMUNICATIONS**

**UNFINISHED BUSINESS**

**MOTIONS FOR WHICH PREVIOUS NOTICE WAS GIVEN**

**COMMITTEE OF THE WHOLE**

**NEW BUSINESS – STAFF REPORTS**

**COMMUNITY SERVICES DEPARTMENT**

5. FINAL UPDATE - INFRASTRUCTURE PROGRAMS 31-38

Recommendation

THAT Cambridge Council receive the Final update on Infrastructure Programs as presented and hereto attached, as report CSD/11-60.

*Note: Bob Paul, Director of Facilities Management and Development will be in attendance to present the Infrastructure Update and answer any questions.*

**PLANNING SERVICES DEPARTMENT**

6. REVISIONS TO THE BY-LAW TO AUTHORIZE AGREEMENTS FOR CONDITIONAL BUILDING PERMITS 39

Recommendation

THAT Cambridge Council delegate the authority to the Chief Building Official to sign “Conditional Building Permit Agreements” as outlined in Report P/11-64.

**TRANSPORTATION AND PUBLIC WORKS DEPARTMENT**

7. DUNDAS STREET AND BRANCHTON ROAD - NEW SERVICES CONNECTION FEES 41-44

Recommendation

THAT Report TPW-45/11 regarding the imposition of service connection fees on Dundas Street and Branchton Road be received;

AND THAT, Council approve a Water Service Connection Fee of \$3,100.00 and a Sanitary Service Connection Fee of \$7,400.00 to be levied on the landowners fronting Dundas Street, from 390 Dundas Street South to Branchton Road and Branchton Road from Dundas Street South to Myers Road, to recoup front ending financing by the City to construct sewage and water works infrastructure as part of the Dundas Street Reconstruction project undertaken by the Regional Municipality of Waterloo;

AND THAT, Council direct staff to issue Notices New Services Connection Charges By-law 232-84 by means of mailings to landowners along that route;

AND THAT, Council approve a deferral of the implementation of the fees for three years and thereafter require landowners to connect to the constructed municipal services after the Notice to Connect has been published by the municipality, and that the connection fees during this period be subject to indexing.

**CORPORATE SERVICES DEPARTMENT**

8. **RIVERSIDE DAM, MUNICIPAL CLASS EA STUDY**

45-48

Recommendation

THAT Proposal, 2011-44, Riverside Dam, Municipal Class EA Study (Schedule B), be awarded to AMEC Environmental & Infrastructure, Burlington, Ontario for the total proposed price of \$137,365.00 plus HST, being the proponent having the highest score based on a pre-determined selection/evaluation criteria, as outlined in Report Corpserv/11-161.

**NOTICE OF MOTION**

**OTHER BUSINESS**

**NON-JURISDICTIONAL ITEMS**

**REGIONAL COUNCIL UPDATE**

**ENACTMENT OF BY-LAWS**

Recommendation

THAT leave be given the Mover and Seconder to introduce the following by-laws:

102-11

Being a By-law of the Corporation of the City of Cambridge to amend Schedule A of By-law No. 185-06 designating private roadways as fire routes and to prohibit the parking of vehicles thereon. (FIRE ROUTE BY-LAW) – SCHEDULE “B” AMENDMENTS

103-11

Being a by-law of the Corporation of the City of Cambridge to amend Schedule A of By-law 184-06 to establish a system of disabled parking. (DISABLED PARKING BY-LAW) –SCHEDULE “A” AMENDMENTS

104-11

Being a by-law of the Corporation of the City of Cambridge to amend By-law No. 187-06 being a By-law for the regulation of Traffic and Parking. QUEEN STREET EAST

105-11

Being a by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its meeting held the 3rd day of October, 2011.

AND THAT leave be taken as read a first, second and third time.

**ADJOURNMENT**



**MINUTES**

CITY OF CAMBRIDGE  
COUNCIL MEETING

23-11

COUNCIL CHAMBERS, CAMBRIDGE CITY HALL

MONDAY, SEPTEMBER 12, 2011

Closed Council Meeting in the Secord Room - 6:00 p.m.

7:00 p.m.

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**Council Members in Attendance:** Councillors Cowsill, Ermeta, Kiefer, Monteiro, Price, Reid and Wolf, with Mayor Craig in the Chair.

**Regrets:** Councillor Tucci.

**Regional Councillor in Attendance:** Councillor Millar.

**Staff Members in Attendance:** Jim King, Chief Administrative Officer; Steven Fairweather, Commissioner of Corporate Services; Kent McVittie, Commissioner of Community Services Department; Janet Babcock, Commissioner of Planning Services; George Elliott, Commissioner of Transportation and Public Works; Doug Tennant, Deputy Fire Chief; Neil Main, Deputy Fire Chief; Wayne Meagher, Assistant City Solicitor; Elaine Brunn Shaw, Director of Policy Planning (until 8:45 pm); Francis Villamil, Manager of Technology Services Support (until 8:45 pm); April Souwand, Senior Environmental Planner (until 8:45 pm); Paul Smithson, Senior Policy Planner (until 8:45 pm); Leah Bozic, Senior Economic Development Officer; Rob Hemple, Planning Technician (until 8:45 pm); Alex Mitchell, City Clerk and Devon Hogue, Vital Statistics Clerk.

**Page:** Jocelyn Sa Melo with Aaron Sa Melo in training.

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**RECOMMENDATION - 6:00 P.M.**

Moved by Councillor Wolf

Seconded by Councillor Cowsill

THAT in accordance with Section (2) 3.1 of the Municipal Act, 2001, Council convene in Closed Session to consider the following subject matter:

- 1) educating or training the members and discussion will not deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

CARRIED

**RECOMMENDATION - 7:00 P.M.**

Moved by Councillor Cowsill

Seconded by Councillor Monteiro

THAT Council reconvene in open session.

CARRIED

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest.

**PRESENTATION**

Mayor Craig welcomed everyone to the meeting and explained that the Public Meeting portion of the meeting is to obtain comments and answer questions regarding proposed changes to the City's Official Plan. He indicated that notice of the meeting was advertised in the Cambridge Times on August 12, 19 & 26, 2011, which exceeds the requirements of the Planning Act. Mayor Craig noted that Council will hopefully have a decision on whether to adopt the revised Official Plan by the end of the year. He stated that staff are eager to receive comments on the revised Official Plan for review. Mayor Craig requested that any comments be forwarded to staff prior to September 30, 2011.

The Commissioner of Planning Services noted that there is a register on the table outside and anyone wishing to be notified when the item comes back to General Committee or Council should sign the register.

Elaine Brunn Shaw, Director of Policy Planning and Paul Smithson, Senior Policy Planner, re: item 6, "Official Plan Public Meeting Presentation". Using a PowerPoint presentation, Ms. Brunn Shaw discussed the following in detail: Official Plan Review – Public Meeting – September 12, 2011, The Process, Key Themes, Intensification, Complete Communities, Protecting What's Important and City of Cambridge Official Plan General Use Map. A copy of Ms. Brunn Shaw's presentation is on file in the Clerk's Division.

**DELEGATIONS**

Mr. Brent Clarkson, MHBC Planning representing VIC Developments, re: item 6, "Official Plan - Public Meeting". Mr. Clarkson indicated that his clients own approximately 60 acres on the north side of Main Street. He stated that the intent for the site is mixed use, with the predominant land use being retail commercial. Mr. Clarkson noted that no formal applications have been submitted for the site, but discussions have been held over the past two years with city staff. He indicated his general support of the draft Official Plan and noted that his clients had some specific concerns related to the property. Mr. Clarkson stated his preference that Proposed Map 2 is interpreted to permit the development boundary identified as appropriate by the Grand River Conservation Authority and the Regional Municipality of Waterloo. He expressed concern that Proposed Map 3 shows portions of the property within the Node Boundary, in the "Future Study Area for Inclusion in the Node Boundary" and outside of the Node Boundary. He requested that the entire property either be designated within the Node Boundary or placed in the "Future Study Area for inclusion in the Node Boundary". Mr. Clarkson stated that Policy 2.7.2 discusses the conversion of employment lands and suggested that the policy should be revised to include reference to a Node or a Future Study Area for inclusion in the Node Boundary. He indicated that Policy 5.11 deals with Transit Oriented Development and requested clarification whether this policy applies to these lands. Mr. Clarkson asked for further clarification regarding

Policy 8.5.2.6 which deals with Retail Uses in Employment Lands and whether this policy is applicable in employment areas also designated as a Node or "Future Study Area for inclusion in the Node Boundary". He suggested that the criteria for moving from "Future Study Area for inclusion in the Node Boundary" to full Node designation needs to be more clear. Mr. Clarkson indicated that he would be providing the Planning Department with detailed comments in writing. A copy of Mr. Clarkson's presentation is on file in the Clerk's Division.

Mr. Dave Aston, MHBC Planning, re: item 6, "Official Plan - Public Meeting". Mr. Aston congratulated city staff on a positive process to date. He indicated he was representing a client in west Cambridge and that he has been dealing with city staff regularly. Mr. Aston questioned the density allocations and targets for greenfield development. He indicated that how the allocations and targets are calculated and applied should be fairly consistent throughout the region and allow for all housing types. Mr. Aston also indicated that the current official plan identifies and designates environmental features not located on the ground. He asked for further clarification regarding protective countryside criteria and where it is applied. Mr. Aston stated that he will continue to work with city staff and will be providing them with detailed comments in writing.

Ms. Laura Thompson, re: item 6, "Official Plan - Public Meeting". Ms. Thompson indicated that she was representing a client who owns 56 acres on Main Street. She stated that they wish to maintain the current use of commercial and industrial, with open space designation.

Ms. Lucy Da Silva, re: item 6, "Official Plan - Public Meeting". Ms. Da Silva indicated that she is one of the owners of Ninex Holding located at 25 Milling Road. She expressed concern that the building has been excluded from the Hespeler Core Area. Ms. Da Silva stated that the building has been owned by the company since 1986 and is located in the regeneration area. She requested that it be included in the Hespeler Core Area. A copy of Ms. Da Silva's presentation is on file in the Clerk's Division.

**MOTIONS FOR WHICH PREVIOUS NOTICE WAS GIVEN**

**NOTE:** Under Section 23 of the Procedural By-law of the City of Cambridge (By-law 77-03) this item would be considered a Reconsideration item and will require a 2/3 majority vote of the Council to be tabled for discussion.

#198 CLASS ENVIRONMENTAL ASSESSMENT, PROPOSED PLAN OF SUBDIVISION AND OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS, GRAMTRUST HOLDINGS CORP., LIMERICK ROAD (WARD 1)

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Moved by Councillor Ermeta

Seconded by Councillor Monteiro

THAT Council reconsider all the motions passed at the August 8, 2011 Council Meeting regarding the Limerick Road matter.

CARRIED ON A RECORDED VOTE 6 TO 2

In Favour: Councillors Ermeta, Kiefer, Monteiro, Price, Reid and Mayor Craig.

Opposed: Councillors Cowsill, Wolf.

**DELEGATIONS CONTINUED**

Mr. Paul Britton, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Britton noted that his client provided Council with a technical memo from MTE Consulting with respect to the wells. He explained that the development would have no significant impact on any of the existing wells. Mr. Britton stated that his client has no preference as to whether Limerick Road is kept open or closed to through traffic, but cautioned that emergency access and maintenance needs should to be balanced. He indicated that his client would be open to accepting an offer for Mr. Mazmanian's property at any point, but that the subdivision must be in non-appealable form in order to close. Mr. Britton stated that according to the Provincial Policy Statement, the City of Cambridge has an inadequate supply of available housing which affects revenue and budget for the City. He indicated that should Council approve the motion, his client will support the City of Cambridge should this matter be appealed to the Ontario Municipal Board by the residents.

Mr. Paul Bezanson, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Bezanson indicated that he has lived in the area for approximately 15 years and stayed neutral on the issue to date. He expressed concern for the effect the new subdivision would have on the environment and the increased traffic volumes it would create. Mr. Bezanson requested that a gate be installed to separate the current homes from the new subdivision and questioned why this item was being reconsidered at this time. A copy of Mr. Bezanson's presentation is on file in the Clerk's Division.

Mr. John Black, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Black was called to speak, but did not appear.

Mr. John McCash, SEP Holdings, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. McCash was called to speak, but did not appear.

Mr. David Lonsbury, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Lonsbury indicated that he grew up on Limerick Road. He noted that while the surrounding towns have grown, Limerick Road has remained a quiet country lane. Mr. Lonsbury recognized that change is inevitable but expressed concern that opening the road to hundreds of cars will absorb the country lane. He requested that a gate be installed to protect the current residents from the additional traffic volumes. A copy of Mr. Lonsbury's presentation is on file in the Clerk's Division.

Mr. Ken Cobb, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Cobb indicated that he has resided in the area for approximately 20 years. He expressed concern for the drastic increase in traffic volumes should the road not be closed. Mr. Cobb stated that his grandchildren play on his driveway and ride their bikes on the road and noted that when the new subdivision is completed, it may be dangerous for the children.

Mr. George Lonsbury, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Lonsbury explained that he didn't feel that all the Councillors have truly listened to the concerns of the residents. He questioned why the deferral was being reconsidered and expressed concern for the entire process. Mr. Lonsbury stated that the requests of the residents have not been taken into account and indicated his displeasure with the decision to reconsider the item. A copy of Mr. Lonsbury's presentation is on file in the Clerk's Division.

Mr. Gary Lonsbury, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Lonsbury indicated that all the original issues with the proposed subdivision remain. He stated that according to the City's Official Plan, the city will establish residential densities which are both appropriate to existing and new neighbourhoods. Mr. Lonsbury explained that the proposed development is not compatible with the existing homes and suggested that by approving it, the city is in contravention of its own Official Plan. He noted that the plan has been designed on properties that are not currently owned by the developer, but on lands that owners have stated they will not sell. Mr. Lonsbury asked why the developer is not being asked to revise their plan, as the one that is proposed will never be able to come to fruition. He submitted a petition to Council with approximately 78 names, requesting groundwater information be released to the residents. A copy of Mr. Lonsbury's petition and presentation are on file in the Clerk's Division.

Ms. Doreen Tschanz, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Ms. Tschanz indicated that she was born and raised on Limerick Road. She stated that she confirmed with the Ministry of the Environment Office in Guelph that when capacity is reached, surplus from sewage treatment plants is released into the Speed and Grand Rivers. Ms. Tschanz stated that greed has led to municipalities overburdening their systems to the detriment of the environment and questioned why building permits would be issued when sewage capacity does not exist. She expressed concern for area wildlife and requested that Council be responsible for the future of the environment. A copy of Ms. Tschanz's presentation is on file in the Clerk's Division.

Mr. Dale Lonsbury, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Lonsbury indicated that he is a long time resident of Limerick Road. He noted that the developer is proposing lots and streets on lands it doesn't own. Mr. Lonsbury explained that the developer is not respecting the heritage enclave or any of the existing residents. He stated that this process has left him feeling ignored, insulted and misled and requested that the gate be installed to protect current residents from a dramatic increase in traffic. Mr. Lonsbury submitted a petition with approximately 15 names, requesting that Limerick Road be maintained as a dead end street. A copy of Mr. Lonsbury's petition and presentation are on file in the Clerk's Division.

Ms. Ruth Thompson, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Ms. Thompson indicated that she is a lifetime resident of Limerick Road. She expressed confusion as to why ending Limerick Road with a gate is such a contentious issue for Council. Ms. Thompson explained that a gate will assist current residents in coping with the changes. She noted that the developer has no preference whether the road remains open or closed.

Ms. Brenda Howell, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Ms. Howell was called to speak, but did not appear.

Mr. David Mazmanian, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)". Mr. Mazmanian questioned why the deferral was being reconsidered. He indicated that the deferral would allow time for an appropriate process to take place for his family. Mr. Mazmanian stated that he has received no new information for the basis of a reconsideration. He explained that he will be meeting with the Ministry of Transportation around the end of September or beginning of October. Mr. Mazmanian expressed concern for the lack of information he has received throughout this entire process. He indicated that he is aware of rumours, but no one has bothered to contact him and investigate their validity and suggested that this decision is being based on poor communication. Mr. Mazmanian explained that he is willing to sell his property and obtained an appraisal from one of the most highly experienced accredited appraisers in the province. He noted that his appraisal took two weeks to complete, was approximately 90 pages long and cost him \$2,500. Mr. Mazmanian stated that he was not looking for anything other than fair market value for his property, yet the developer's offer was over \$100,000 less than the appraised value of his home. He explained that in addition to the offer being grossly inappropriate, the developer was asking for a closing date two years in the future and the ability to cancel the agreement should the need arise. Mr. Mazmanian was informed that if he refused the offer the developer would build a wall around his property. He requested that Council continue with the deferral on this item to allow him time to meet with the Ministry of Transportation and have the opportunity to find a fair resolve to a situation that he had no hand in creating. A copy of Mr. Mazmanian's presentation is on file in the Clerk's Division.

**#199 CLASS ENVIRONMENTAL ASSESSMENT, PROPOSED PLAN OF  
SUBDIVISION AND OFFICIAL PLAN AND ZONING BY-LAW AMENDMENTS,  
GRAMTRUST HOLDINGS CORP., LIMERICK ROAD (WARD 1)**

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Moved by Councillor Reid

Seconded by Councillor Kiefer

1. THAT Cambridge Council advise the Regional Municipality of Waterloo that the City of Cambridge recommends:
  - a) approval of an amendment to the Official Plan to remove a proposed Freeway or Major Arterial Road corridor between Fountain Street and Highway No. 401 from Map 6, as detailed in the draft amendment to the Official Plan attached to Planning Report P/11- 54; and
  - b) that the existing file for an application for a Plan of Subdivision for Limerick Road, Regional File No. 30T-88031 be closed.

2. THAT Cambridge Council approve as follows:
  - a) an amendment to the zoning by-law for a 35.67 ha (88.142 ac.) parcel of land located on both sides of Limerick Road, legally described as Part of Lots 6 & 7, Beasley's Broken Front Concession, from (H)R3 to R6, (H)R6, RM3, RM4, OS4 and OS1 with a number of site-specific exceptions to the residential site development specifications;
  - b) the Limerick Road Municipal Class Environmental Assessment Report, attached as Appendix "C", for a sanitary pumping station and the partial closure of Limerick Road, prepared by MHBC Planning Consultants and MTE Consultants in consultation with the City of Cambridge, dated May 2011, and file the document in accordance with the requirements of the Municipal Class Environmental Assessment for public review for a minimum of 30 days;
  - c) the publication of a Notice of Completion for the Limerick Road Municipal Class Environmental Assessment in the Cambridge Times once the Municipal Class Environmental Assessment has been accepted by Cambridge Council; and
  - d) AND THAT the zoning amending by-law be enacted without further notice in accordance with section 34(17) of the Planning Act, (R.S.O. 1990,c. P.13), irrespective of the extent of any changes made in the proposed by-law since the public meeting of February 28, 2011.
3. THAT Cambridge Council advise the Regional Municipality of Waterloo that the City of Cambridge recommends:
  - a) approval of the plan of subdivision by Gramtrust Holdings Corp., Regional File No. 30T-07103, comprising a 35.67 ha (88.142 ac.) parcel of land located on both sides of Limerick Road, legally described as Part of Lots 6 & 7, Beasley's Broken Front Concession, subject to the conditions as set out in Appendix "B" to report P/11-54.
4. THAT subject to Cambridge Council's approval of the above recommendations, the following implementation actions also be approved:
  - a) THAT notwithstanding the City's Purchasing By-law, MTE Engineering Consultants be hired for the design, contract administration and inspection needs for the sanitary pumping station, to the satisfaction of the City of Cambridge Planning Services and Transportation and Public Works Departments;

- b) THAT Cambridge Council direct the City Clerk to commence the process and provide notice for the closure of portions of public road allowances for Limerick Road deemed redundant through the Class EA process and renaming a portion of Limerick Road between Fountain Street and proposed Rosebrough Avenue as "Linden Drive" and a second portion of Limerick Road, north of Linden Drive, as "Limerick Lane" once the plan of subdivision has received draft approval.

Moved by Councillor Wolf

Seconded by Councillor Cowsill

**AMENDMENT** THAT a gate similar to the one located on Hammet Street, be installed at Limerick Road, and that it can be removed.

AMENDEMENT CARRIED ON A RECORDED VOTE 7 TO 1

In favour: Councillors Cowsill, Ermeta, Kiefer, Monteiro, Price, Reid and Wolf.

Opposed: Mayor Craig

MAIN MOTION CARRIED ON A RECORDED VOTE 5 TO 3

In favour: Councillors Ermeta, Kiefer, Monteiro, Price and Reid

Opposed: Councillors Cowsill, Wolf and Mayor Craig

*The Chair declared a recess at 8:40 pm and reconvened at 8:50 pm.*

**CONFIRMATION OF COUNCIL MINUTES**

#200 COUNCIL MEETING  
MONDAY, AUGUST 8, 2011

Moved by Councillor Ermeta

Seconded by Councillor Cowsill

THAT the minutes of the Council Meeting held Monday, August 8, 2011 at 7:00 p.m., be considered for errors and omissions.

CARRIED

#201 SPECIAL COUNCIL MEETING  
TUESDAY, SEPTEMBER 6, 2011

Moved by Councillor Kiefer

Seconded by Councillor Monteiro

THAT the minutes of the Special Council Meeting held Tuesday, September 6, 2011 at 6:30 p.m., be considered for errors and omissions.

CARRIED

**REPORT OF THE GENERAL COMMITTEE**

#202 GENERAL COMMITTEE REPORT, GC-10-11,  
TUESDAY, SEPTEMBER 6, 2011

Moved by Councillor Cowsill

Seconded by Councillor Ermeta

THAT the recommendations contained in the General Committee Report No. GC-10-11 of Tuesday, September 6, 2011, with the exception of items 5 and 9, be adopted.

CARRIED

(Item 5)  
(Gen. Cte.)  
(Sept 6, 2011)

#203 PARKING RESTRICTIONS ON NEWPORT DRIVE

Moved by Councillor Monteiro

Seconded by Councillor Kiefer

**DEFERRAL** THAT Report TPW-48/11, regarding parking restrictions on Newport Drive, **BE DEFERRED TO THE GENERAL COMMITTEE MEETING OF OCTOBER 17, 2011.**

DEFERRAL CARRIED

(Item 9)  
(Gen. Cte.)  
(Sept 6, 2011)

**#204 2012 BUDGET TIMETABLES AND GUIDELINES**

Moved by Councillor Price

Seconded by Councillor Reid

THAT General Committee recommend that Council approve the 2012 Budget Timetables as set out in Report Corpserv/11-149;

AND THAT General Committee recommend that Council direct staff to prepare the 2012 base budget, maintaining the same service levels as the 2011 budget, while allowing for a 0.5% increase for base service level adjustments and an additional 0.5% for corporate strategic initiatives.

CARRIED ON A RECORDED VOTE 7 TO 1

In Favour: Councillors Ermeta, Kiefer, Monterio, Price, Reid, Wolf and Mayor Craig.

Opposed: Councillor Cowsill.

**ITEMS REFERRED DIRECTLY TO COUNCIL**

**RECOMMENDATIONS - SPECIAL AND ADVISORY COMMITTEES**

**COMMUNICATIONS**

Correspondence from Paul R. Britton, MHBC Planning, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)".

Correspondence from Councillor Ben Tucci, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)".

Correspondence from Councillor Ben Tucci, re: item 4, "Class Environmental Assessment, Proposed Plan of Subdivision and Official Plan and Zoning By-law Amendments, Gramtrust Holdings Corp., Limerick Road (Ward 1)".

Correspondence from Councillor Ben Tucci, re: item 9 of the General Committee Report of September 6, 2011, "2012 Budget Timetables and Guidelines".

**UNFINISHED BUSINESS**

**MOTIONS FOR WHICH PREVIOUS NOTICE WAS GIVEN**

**COMMITTEE OF THE WHOLE**

**NEW BUSINESS – STAFF REPORTS**

**OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER**

**#205 REQUEST FOR EXTENSION TO CONSTRUCTION DATE FROM 1471307  
ONTARIO LIMITED TOWNLINE ROAD**

Moved by Councillor Monteiro

Seconded by Councillor Kiefer

THAT a one (1) year extension to construction covering the period from January 1st to December 31st, 2011, be granted to 1471307 Ontario Limited, subject to the payment of penalties payable in accordance with Clause 3d of the Development Covenants and Restrictions registered under Section 71 of the Land Titles Act on February 7th, 2005 as Instrument Number WR103799, and which tax penalty amounts to \$17,946.22 as outlined further in Report CAO 2011-R29, dated September 12th, 2011.

CARRIED

**PLANNING SERVICES DEPARTMENT**

**CORPORATE SERVICES DEPARTMENT**

**#206 RIGHT-OF-WAY STUDY**

Moved by Councillor Price

Seconded by Councillor Reid

THAT Proposal 2011-54 be awarded to AMEC Earth & Environmental Limited of Burlington, this being the choice of the Selection Committee, as outlined in Report Corpserv/11-152.

CARRIED

**#207 BLACK BRIDGE ROAD MUNICIPAL CLASS EA STUDY (SCHEDULE C)**

Moved by Councillor Reid

Seconded by Councillor Wolf

THAT Proposal 2011-52, Black Bridge Road Municipal Class EA Study (Schedule C), be awarded to the joint partnership of Bytown Engineering and Sanchez Engineering Inc. of Cambridge, based on the decision of the Selection Committee, as outlined in Report Corpserv/11-153.

CARRIED

**#208 SELF CONTAINED BREATHING APPARATUS - SCBA**

Moved by Councillor Wolf

Seconded by Councillor Reid

THAT Tender 2011-53, Self Contained Breathing Apparatus - SCBA, be awarded to A.J. Stone Company Ltd. of Toronto for the total tendered price of 375,118.05 + HST, this being the lowest and only bid received, as outlined in Report Corpserv/11-147.

CARRIED

**NOTICE OF MOTION**

**OTHER BUSINESS**

**#209 Councillor Price – Town of Goderich Assistance**

Moved Councillor Price

Seconded Councillor Monteiro

THAT \$5,000 be donated to the Town of Goderich to assist in their recovery from the August 21, 2011 tornado;

AND THAT this donation be funded from the Contingency Fund.

CARRIED

**Councillor Kiefer**

Councillor Kiefer noted that the Preston Music Festival will take place on Saturday, September 17, 2011 in Central Park.

**Mayor Craig**

Mayor Craig indicated that he will be giving the State of the City Address on September 22, 2011. He stated that he will be speaking on the finances of the city, as well as economic development on a global scale. Mayor Craig noted that he will be joined by Nadir Patel, former Canadian Consul General in Shanghai and David Marskell, CEO of The Museum.

Mayor Craig indicated that Council will be attending a forum with not for profit groups on September 23, 2011.

Mayor Craig indicated that in December he will be speaking at an event being held by the Chamber of Commerce and discussing a new initiative for Cambridge relating to taxes and responsibility of the municipality.

**NON-JURISDICTIONAL ITEMS**

**REGIONAL COUNCIL UPDATE**

**ENACTMENT OF BY-LAWS**

#210 Moved by Councillor Cowsill

Seconded by Councillor Ermeta

THAT leave be given the Mover and Seconder to introduce the following by-laws:

94-11 Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highways (BROADOAKS DRIVE & HINRICHS CRESCENT)

95-11 Being a By-law of the Corporation of the City of Cambridge to amend By-law No. 187-06 being a By-law for the regulation of Traffic and Parking. All-way Stop Schedule - Update

96-11 Being a By-law of the Corporation of the City of Cambridge to authorize the entering into Sidewalk Terrace Lease Agreements; and to amend By-law 110-09.

97-11 Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highway (Beattie Crescent)

98-11 Being a By-law of the Corporation of the City of Cambridge to amend By-law No. 187-06 being a By-law for the regulation of Traffic and Parking. KERR STREET

99-11 Being a by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its meeting held the 12th day of September, 2011.

AND THAT leave be taken as read a first, second and third time.

**CARRIED**

...

**ADJOURNMENT**

On a motion by Councillor Monteiro, the meeting adjourned at 9:12 p.m.

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MAYOR

---

CLERK



MINUTES  
CITY OF CAMBRIDGE  
SPECIAL COUNCIL MEETING  
24-11  
SECORD ROOM, CAMBRIDGE CITY HALL  
Tuesday, September 20, 2011  
4:45 p.m.

---

**Council Members in Attendance:** Councillors Cowsill, Kiefer, Monteiro, Price, Reid, and Wolf, with Mayor Craig in the Chair.

**Regrets:** Councillors Ermeta and Tucci.

**Staff Members in Attendance:** Alex Mitchell, City Clerk.

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**RECOMMENDATION - 5:00 P.M.**

Moved by Councillor Kiefer

Seconded by Councillor Monteiro

THAT in accordance with Section (2)(3.1) of the Municipal Act, 2001, Council convene in Closed Session to consider the following subject matter:

- 1) educating or training the members and discussion will not deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee

CARRIED

**RECOMMENDATION**

Moved by Councillor Monteiro

Seconded by Councillor Reid

THAT Council reconvene in open session.

CARRIED

**DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interests.

**ENACTMENT OF BY-LAWS**

#211 Moved by Councillor Price                      Seconded by Councillor Reid

THAT leave be given the Mover and Seconder to introduce the following by-law:

100-11

Being a by-law of the Corporation of the City of Cambridge  
to confirm the proceedings of the Council of the Corporation  
of the City of Cambridge at its meeting held the 20th day  
of September, 2011

AND THAT leave be taken as read a first, second and third time.

**CARRIED**

On a motion by Councillor Price, the meeting adjourned at 6:25 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

## Agenda Item # 3.

MINUTES  
CITY OF CAMBRIDGE  
SPECIAL COUNCIL MEETING  
25-11  
BOWMAN ROOM, CAMBRIDGE CITY HALL  
FRIDAY, SEPTEMBER 23, 2011  
11:30 A.M.

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**Council Members in Attendance:** Councillors Cowsill, Ermeta, Kiefer, Monteiro, Price, Reid, Tucci and Wolf, with Mayor Craig in the Chair.

**Staff Members in Attendance:** Janet Babcock, Acting Chief Administrative Officer; Kent McVittie, Commissioner of Community Services; Deanne Friess, Senior Planner Reurbanization; Linda Fegan, Director of Corporate Communications; and Ilidia Sa Melo, Deputy City Clerk.

**Others in Attendance:** Bill Davidson, Lang's Farm Village Association; Jane Neath, Cambridge & North Dumfries Community Found; Holt Sivak, John Howard Society; Mary Zilney, Women's Crisis Services; Atinuke Bankole; Linda Terry, Social Planning Council; Eva Vlasov, Argus Residence for Young People; Eva Vlasov, Argus Planning Council; Joe-Ann McComb, Human Services Advisory Council; Ron Dowhaniuk, United Way of Cambridge; Phil Mills, Greenway Chaplin Community Centre; Paul Dyck, Com Dev; Kathryn McGarry; Julie Phillips, Big Brothers/Big Sisters; Greg Mordue, T.M.M.C.; John Haddock, YMCA; Debra Brown, YMCA; Robert Gould, W.R.P.S.; Kim Decker, Y.M.C.A.; Ken Seiling, Regional Chair; Rebecca Suthers; Amy Johnson and June Anderson, Cambridge Self-Help Food Bank.

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### **DECLARATIONS OF PECUNIARY INTEREST**

There were no declarations of pecuniary interests.

**11:30 A.M. WELCOME** - The Mayor provided a preamble to the meeting and welcomed everyone.

**11:40 A.M. PRESENTATION OF KEY ISSUES/CHALLENGES FACED BY THE NOT FOR PROFIT SECTOR** (Presentation is on file in the Clerk's Division)

**12:00 P.M. SMALL GROUP DIALOGUE** - All present divided into smaller groups to discuss various issues.

**12:30 P.M. LUNCH AND DEBRIEFING** - Discussions continued during lunch.

**ENACTMENT OF BY-LAWS**

Moved by Councillor Reid

Seconded by Councillor Wolf

THAT leave be given the Mover and Seconder to introduce the following by-law:

101-11

Being by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its special meeting held the 23rd day of September, 2011.

AND THAT leave be taken as read a first, second and third time.

The meeting adjourned at 12:35 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK



**REPORT**

To: **COUNCIL**

Date of Meeting: October 3, 2011

Prepared By: Devon Hogue

Department: Clerk's Division

Date to Management Committee: ,

Report No.: GC-11-11

File No.:

Ward No.:

**General Committee  
Report  
GC-11-11  
Monday, September  
26, 2011**

---

THAT the recommendations contained in the General Committee Report, GC-11-11, of Monday, September 26, 2011, be adopted.

1. CAMBRIDGE ARCHIVES BOARD  
REPORT TO COUNCIL FOR 2010/2011

THAT Report Corpserv/11-156, Cambridge Archives Board Annual Report, be received for information.

This report will outline the activities of both the Cambridge Archives Board and the City of Cambridge Archives for 2010/2011.

2. NAMING OF PAUL PETERS PARK

THAT the neighbourhood park located at 255 McNichol Drive be named 'Paul Peters Park'.

3. RESIDENTIAL PARKING PROGRAM - HORTON WALK

THAT Report TPW-53/11, regarding a residential parking program on Horton Walk, be received;

AND THAT, Lower Driveway Boulevard Parking be implemented on Horton Walk.

4. RESIDENTIAL PARKING PROGRAM-WINSTON BOULEVARD  
FROM ALONA AVENUE TO COOPER STREET

THAT Report TPW-52/11, regarding a residential parking program on Winston Boulevard, be received;

AND THAT, Lower Driveway Boulevard Parking be implemented on Winston Boulevard from Alona Avenue to Cooper Street.

5. RESIDENTIAL PARKING PROGRAM - FOOT CRESCENT

THAT Report TPW-51/11, regarding a residential parking program on Foot Crescent, be received;

AND THAT, Lower Driveway Boulevard Parking be implemented on Foot Crescent.

6. MOBILE HOME PARK

THAT City Council approve the "Tenant Proposal Option" described as Option "A" in report Corpserv/11-158 relating to the Mobile Home Park located at 197 Maple Street;

AND FURTHER THAT in the event City Council elects to extend the term of the mobile home park leases by either Recommendation 1, or 2, above, staff be directed to maintain a moratorium on the filling of currently vacant sites, or sites that may become vacant in future, where vacant sites will, instead, be offered as side yard lease extensions to adjoining owners, wherever practical, or alternatively maintained, by the City, as green spaces.

**OTHER BUSINESS**

SUPPORT OF THE ESTABLISHMENT OF A PROVINCIAL  
SOUTHWESTERN ONTARIO DEVELOPMENT FUND

WHEREAS research has shown conclusively that Southwestern Ontario is a definable regional economy very different from other regions of the province, with its own unique set of opportunities and challenges;

WHEREAS the Southwestern Ontario region is undergoing extensive economic transformation with some very positive results;

WHEREAS high unemployment persists, with future losses in traditional manufacturing threatening to cancel out the benefits of employment gains in new growth sectors over the short and medium term;

WHEREAS provincial investments in infrastructure renewal and economic development have been important in other regions of the province such as Eastern Ontario and Northern Ontario;

Be it resolved:

THAT this municipality supports the recommendation of the Southwest Economic Alliance (SWEA) calling on the provincial government to introduce a multi-year Southwestern Ontario Development Fund in the first budget of the new legislative session.

## ***Agenda Item # 4.***

THAT the primary aim of the program is to build decision making and operational capacity at the grassroots level, to encourage partnerships between all sectors of the economy in Southwestern Ontario.

THAT the program aim to support the creation, expansion and operation of agencies which represent two or more municipal economic development agencies working in partnership with, academe, the private sector and social enterprise, which lead to Foreign Direct Investment (FDI) attraction and business recruitment and expansion.



## **REPORT**

To: **COUNCIL**

Date of Meeting: October 3, 2011

Prepared By: Bob Paul, Director of Facilities Management & Development

Department: Community Services

Date to Management Committee: September 28, 2011

Report No.: CSD/11-60

File No.:

Ward No.: ALL

**FINAL UPDATE -  
INFRASTRUCTURE  
PROGRAMS**

Recommendation:

THAT Cambridge Council receive the Final Update on Infrastructure Programs as presented and hereto attached, as report CSD/11-60.

*Note: Bob Paul, Director of Facilities Management and Development will be in attendance to present the Infrastructure Update and answer any questions.*

**BACKGROUND**

The City of Cambridge undertook a number of significant infrastructure projects with the financial assistance of the Province of Ontario and Government of Canada through the economic stimulus and infrastructure improvement programs introduced in 2009.

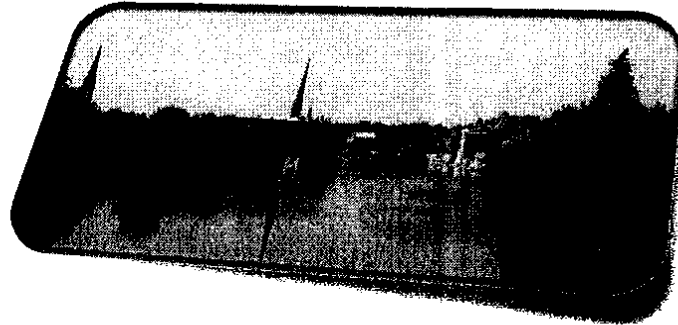
Between 2009 and 2011, the City embarked on the renewal projects at nine City facilities including six arenas, two indoor pools and the Public Works operations centre. As part of the renewal program, the City endeavoured to demonstrate its strong commitment to environmental stewardship and sustainable initiatives.

In addition to increasing the lifespans of these vital Cambridge facilities, the \$21.6 million investment in these City facilities has resulted in more efficient and environmentally responsible operations.

Energy use at these facilities has been reduced by 15% as a result of the improvements made to the buildings' insulation, windows, lighting and mechanical systems.

These environmental stewardship initiatives produce results equivalent to removing approximately 100 cars from the community or adding 150 acres of forest.

Other notable projects included the installation of the City's first solar power generation system and the City's first geo-thermal heat exchange system.



## Infrastructure Project Updates

The Corporation of the  
City of Cambridge



## Infrastructure Project Updates

- The City of Cambridge with the financial assistance of the province of Ontario and government of Canada began the infrastructure programs introduced in 2009.
- Between 2009 and 2011, the city embarked on the renewal of nine city facilities including six arenas, two recreation centers and the public works operations centre.
- The city endeavored to demonstrate its strong commitment to environmental stewardship, and sustainable initiatives

# Infrastructure Project Updates

- The \$21.6 million invested resulted in the reduction of energy consumption equivalent to removing approximately 100 cars from the community or adding 150 acres of forest.
- Other notable projects included the installation of the city’s first solar power generation system and the city’s first geo-thermal heat exchange system.

# Mandate

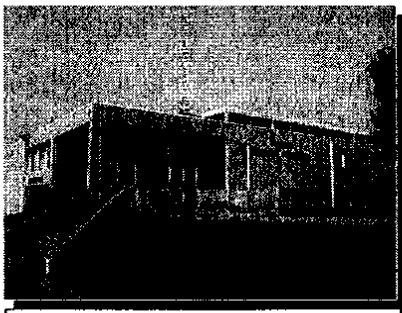
## Facility Management & Development Division

•FMD reviews 200 City Assets; (Cemeteries, trails, parks, administrative buildings, community centers, arenas, pedestrian bridges, fire stations, Public works Buildings & swimming pools.)

•Aim is to develop and implement plans for renewal of aging infrastructures.

- Knowing what we have, and the condition it is in.
- Critical vs. Recommendations.

## Properties



## Building Web



## Infrastructure Planning Priorities

- 1. Life Safety & Legislative
- 2. Prevention of Service Interruption
- 3. Preventive, Predictive and Efficiencies
- 4. Building Improvements

## Infrastructure Projects

Hespeler Arena	2.6 million
Dolson Pool	.8 million
Johnson Centre	4.6 million
Homuth Arena	1.4 million
Galt Arena	2.2 million
Duncan McIntosh	1.8 million
Dickson Arena	1.6 million
Public Works	4.2 million
Preston Auditorium	2.4 million

**Total 21.6 million**

## Cambridge Arenas

- Approximately Two million was spent on each of the 6 arenas updating the following items:
  - Roof Replacements
  - Parking Lot Asphalt
  - Refrigeration
  - Accessibility
  - Energy Efficiency

Total 12 million

## Cambridge Recreation & Pools

- Infrastructure Renewal of Johnson & Dolson Centre's:
  - Roof Replacements
  - Parking Lot Asphalt
  - New Pool Plant
  - Geo Thermal
  - Accessibility
  - HVAC & Energy Efficiency
  - Landscaping

Total 5.4 million

## Public Works

Canopy Solar Array  
Elevator/Office  
Asphalt Repair  
Building Envelope & Insulation  
Overall Renewal

---

Total 4.2 Million

## Geothermal

- The W.G. Johnson Centre project included geothermal energy – drilling 50 wells 300 ft. deep.
- Geo Thermal will heat the 180,000 gallon pool, the showers, the air and will provide cooling for the gym.

### City of Cambridge - Public Works Solar Energy

Estimated yearly output  
(based on PVSYST and correction factor):  
**24,841kWh**

Estimated yearly income  
(without system degradation):  
**\$17,711.67**

Average power savings:  
**6.43%**

Greenhouse Gas Emission savings:  
**4.223 metric tonnes!**

GHG Emission factors obtained from Environment Canada Electricity Intensity Tables, Ontario 2008.

## Infrastructure Update

- Total Spent to Date                      \$21,600,000
- Total Labour-hours                      188,272 hours
- Completion by March 2011              100%
- Est. Reductions in G H Gs              300.5 tonnes



## **REPORT**

To: **COUNCIL**

Date of Meeting: October 3, 2011

Prepared By: Hardy Bromberg, Director of Building & Enforcement Services

Department: Planning Services

Date to Management Committee: September 21, 2011

Report No.: P/11-64

File No.:

Ward No.: All

**REVISIONS TO THE  
BY-LAW TO  
AUTHORIZE  
AGREEMENTS FOR  
CONDITIONAL  
BUILDING PERMITS**

### **Recommendation:**

THAT Cambridge Council delegate the authority to the Chief Building Official to sign “Conditional Building Permit Agreements” as outlined in Report P/11-64.

### **BACKGROUND**

The Building Code Act permits the Chief Building Official to issue a conditional permit for any stage of construction. In order to qualify for a conditional permit, the applicant must show that they have complied with the following:

1. By-laws passed under section 34 (zoning) and 38 (site plan) of the Planning Act;
2. Sections of the Conservation Authorities Act;
3. Sections of the Environmental Assessment Act; and
4. Sections of the Ontario Heritage Act.

In addition, the Chief Building Official must be of the opinion that unreasonable delays in the construction would occur if a conditional permit is not granted. If the applicant meets these criteria, a conditional permit agreement is signed by all parties that the chief building official determines is involved; typically the City of Cambridge and the applicant. Currently, the City of Cambridge Council has delegated this authority to sign such conditional permit agreements to the Chief Building Official limiting such authority to foundations of single family dwellings, semi-detached dwellings and triplex dwellings. Given the purpose of a conditional permit is to limit unreasonable delays, it is recommended that Council consider providing the Chief Building Official with the authority to enter into such agreements without limiting them to single family dwellings, semi-detached dwellings and triplex dwellings.





## REPORT

To: **GENERAL COMMITTEE**

Date of Meeting: October 3, 2011

Prepared By: Miron Docev, P.Eng.

Department: Transportation & Public Works

Date to Management Committee: September 28, 2011

Report No.: TPW 45/11

File No.:

Ward No.: 7

**DUNDAS STREET  
AND BRANCHTON  
ROAD - NEW  
SERVICES  
CONNECTION FEES**

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### Recommendations

THAT Report TPW-45/11 regarding the imposition of service connection fees on Dundas Street and Branchton Road be received;

AND THAT, Council approve a Water Service Connection Fee of \$3,100.00 and a Sanitary Service Connection Fee of \$7,400.00 to be levied on the landowners fronting Dundas Street, from 390 Dundas Street South to Branchton Road and Branchton Road from Dundas Street South to Myers Road, to recoup front ending financing by the City to construct sewage and water works infrastructure as part of the Dundas Street Reconstruction project undertaken by the Regional Municipality of Waterloo;

AND THAT, Council direct staff to issue Notices New Services Connection Charges By-law 232-84 by means of mailings to landowners along that route;

AND THAT, Council approve a deferral of the implementation of the fees for three years and thereafter require landowners to connect to the constructed municipal services after the Notice to Connect has been published by the municipality, and that the connection fees during this period be subject to indexing.



...

**Agenda Item #7.**

By-law 232-84 gives property owners nine months, but not more than 12 months, to connect to the new services from the date the project is completed. Upon an application from the owners, Council may grant a two year extension to connect to new services for water and sewage works. It is recommended that Council approve a deferral of connection to the municipal systems by an additional three years to allow property owners to make appropriate arrangements for payment of connection fees. The maximum time to connect to the municipal services and pay the connection fees will not be more than five years from the date the project is completed i.e., November 30, 2017.

Service Connection fees for each property were established to recover the costs of the localized servicing needs as follows:

- Water Connection Fee: \$7,400.00 / property
- Sanitary Connection Fee: \$3,100.00 / property

A breakdown of the calculations of the above connections fees are listed below. The generated revenues are to be returned to the Capital Reserve Funds for Water and Sanitary.

For those property owners connecting during the three year extension period (ie. November 30, 2014 to November 30, 2017), the fees will be subject to indexing at a rate equal to that established through the City’s semi-annual Development Charges indexing adjustments.

**DISCUSSION**

The reconstruction of Dundas Street has been planned since 2006. The City’s contribution for the work from the Reserve Funds will be recovered through service connection fees and cost recovery conditions on future pending developments. Currently, a majority of properties along Dundas Street between Maple Bush Drive and Branchton Road rely on well and septic tanks/beds.

Providing water and sanitary services will bring these under-serviced properties up to a standard appropriate for an urban environment.

The reconstruction of Dundas Street is expected to be completed by November 2012.

...

## **Agenda Item # 7.**

### **SERVICE CONNECTION FEE BREAKDOWN**

	<b>Sanitary</b>	<b>Water</b>
Total Additional Funds	220,000.00	320,000.00
Cost Recovery (School & Developer)	106,098.35	63,109.02
Difference (Front End financed)	113,901.65	256,890.98
No. of Benefitting Properties	37	35
Per Property Cost	3,078.42	7,339.74
PROPOSED FEES (rounded)	3,100.00	7,400.00

### **Financial**

The Finance Department has been consulted and is in agreement with the recommendations.

Prepared by:	Samir Dhanvantari, P.Eng.	Water Resources Engineer
	Miron Docev P.Eng.	Manager of Engineering
Reviewed by:	Kealy Dedman P.Eng.	Director of Engineering
	George Elliott P.Eng.	Commissioner of Transportation & P.W.



## PROPOSAL REPORT

To: **Council**

Date to Council: October 3, 2011

Prepared By: John Avery, Manager of Purchasing

Department: Corporate Services

Date to Management Committee: September 28, 2011

Report No.: Corpserv/11-161

File No.: P2011-44

Ward No.:

**RIVERSIDE DAM,  
MUNICIPAL CLASS EA  
STUDY**

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### Recommendations:

THAT Proposal, 2011-44, Riverside Dam, Municipal Class EA Study (Schedule B), be awarded to AMEC Environmental & Infrastructure, Burlington, Ontario for the total proposed price of \$137,365.00 plus HST, being the proponent having the highest score based on a pre-determined selection/evaluation criteria, as outlined in Report Corpserv/11-161.

## **BACKGROUND**

### **1. Advertising**

- (a) Date and number of papers in which advertising was placed: August 26, 2011, in the local and area newspapers and on the City of Cambridge and ETN internet sites.
- (b) Closing Date: September, 19, 2011
- (c) Notices Sent: The Purchasing Section also sent notices to ten ( ) companies.
- (d) Final Date for Acceptance of Tender: November, 14, 2011

### **2. Purchasing Section Comments**

- (a) The proposal for the work has been called in accordance with the terms and conditions of the Purchasing By-Law. The vendor has complied with these same terms. The Purchasing Section agrees with the Transportation & Public Works Department's recommendation to award the tender.

## ***Agenda Item # 8.***

- (b) Name of successful vendor in prior year (or period): N/A
- (c) Further Information:

### **3. Finance Section-Comments**

The Finance Section has reviewed the financing for the work and concurs that funding is available.

### **4. Comments on Recommending Awards less than Three Bids**

Financial Services Approval: Jonathan Lautenbach  
Director of Financial Services

Purchasing Services Approval: John Avery  
Manager of Purchasing & Inventory

**DEPARTMENTAL RECOMMENDATION TO AWARD PROPOSAL**

- 1. NUMBER AND DESCRIPTION:** Proposal # 2011-44, Riverside Dam Municipal Class EA, Schedule B
- 2. DEPARTMENT:** Transportation and Public Works
- 3. DATE TO COUNCIL:** October 3, 2011
- 4. PURPOSE/DESCRIPTION OF:** Proposal # 2011-44

The project being awarded is for the hiring of a consulting firm to complete a Municipal Class Environmental Assessment Study. The primary objective of this study is to provide the Municipality with direction on a preferred solution which addresses the City's risk management requirements associated with the long term operations and management of the Riverside Dam.

**5. SUBMISSIONS:**

<b>Company</b>	<b>City</b>
5.1. Bytown Engineering/Sanchez Engineering	Cambridge
5.2. Aquafor Beech Ltd	Guelph
5.3. Amec	Burlington
5.4. Conestoga-Rovers & Associates	Waterloo
5.5. Walter Fedy	Kitchener

**6. PRICE COMPARISON:** Not applicable

**7. RECOMMENDATION TO AWARD:** Amec Earth & Environmental  
3215 North Service Road  
Burlington, On, L7N 3G2

**8. JUSTIFICATION FOR AWARD:**

The proposal submitted by Amec was selected because of their understanding of the project, experience with similar projects, team composition, methodology and estimate of costs.

**9. REASONS FOR NON-QUALIFICATION:** N/A

**10. CONSULTANTS COMMENTS:** N/A

**11. EXCEPTIONAL CIRCUMSTANCES:** N/A

**12. EXPENDITURES:**

<u>EXPENDITURE</u>	<u>ACCOUNT #'S</u>	<u>AMOUNTS</u>
Consultant's Fees	11C002 60 600	\$ 137,365.00
		HST \$ 17,857.45
		Sub-Total \$ 155,222.45
		Less HST Rebate \$ (15,439.55)
	<b>Total:</b>	<b><u>\$ 139,782.90</u></b>

**13. FINANCING FROM CAPITAL BUDGET:**

	<u>ACCOUNT #'S</u>	<u>AMOUNTS</u>
Capital Works Reserve Fund	11C002 60 790	\$ 139,782.90
	<b>Total:</b>	<b><u>\$139,782.90</u></b>

**14. AMOUNT SUBMISSION IS OVER / (UNDER) BUDGET APPROVAL: N/A**

**15. SUBMISSION IS OVER BUDGET: N/A**

**16. SUBMISSION IS UNDER BUDGET: N/A**

**17. SOURCE OF EXTRA FUNDING, IF NEEDED: N/A**

**18. COMMENTS ON RECOMMENDING AWARDS WHERE LESS THAN THREE SUBMISSIONS HAVE BEEN RECEIVED: N/A**

**19. OTHER COMMENTS: Conflict of Interest Mitigation**

The Director of Engineering has a family relationship with a Principal of AMEC Associates. The Director has overseen the preparation and issuance of the request for proposal but withdrew from the evaluation process as AMEC Associates have submitted a proposal on the project. In the event that AMEC is awarded the contract, it is fully anticipated that the director will remain involved with the management of the project. This will include contractual and financial transactions and scope of work reviews with the exception of approval of additional fees if applicable. Any additional works will be approved by the Commissioner of Transportation & Public Works.

Prepared by: Paul Hilker, CET  
Senior Civil Engineering Technologist II

Manager: Miron Docev, P.Eng.  
Manager of Design and Construction Engineering

Department Head Approval: George Elliott, P.Eng.  
Commissioner of Transportation and Public Works