



## What is the Heritage Grant Programme?

The City of Cambridge, through its Operating Budget, provides financial assistance for owners of designated heritage structures. Monies are directed to the conservation and restoration of those properties that have been designated for their historical and/or architectural significance in accordance to Part IV or V of the Ontario Heritage Act.

### Who administers the Programme?

The City of Cambridge administers the Heritage Grant Programme. However, the Municipal Heritage Advisory Committee (MHAC), an advisory committee of Council, is responsible for reviewing applications involving the Heritage Grant Programme. MHAC consists of volunteers from the community appointed by Council because of their knowledge or interest in architecture, history, and construction or have first-hand experience with building restoration. The Committee has the staff support of the Heritage Planner who works in the Planning Department for the City of Cambridge.



The receive the detailed requirements and an application form for the **Heritage Grant Programme** please contact the Heritage Planner at 519.740.4650 ext. 4580

### What are the benefits?

Through the Heritage Grant Programme, an owner may qualify for a grant of up to one half the cost of the work carried out to conserve the heritage elements of the building up to a maximum of \$5,000.00 per calendar year.

### What is an eligible project?

Eligible projects include the conservation of existing architectural elements that are significant, the reconstruction of significant original architectural features which still exist, but which are beyond conservation or repair, and the restoration of significant architectural features which have been lost, but for which the appearance can be clearly determined from documentary sources. Some examples are:

- doors, windows
- original siding, roofing material, bargeboard or other decorative trim
- verandahs, cupolas, towers
- any other features important to the overall composition of the structure as specified in the Reasons for Designation which forms a part of the designating by-law



### How do I apply?

Heritage property owners should contact the Heritage Planner to determine whether or not the proposed project is eligible for funding and what funding, if any, is available. The Heritage Planner will then send the property owner an application form providing the deadlines for submissions to the Committee. The completed application form is to be submitted to MHAC through the Heritage Planner who will review it prior to its inclusion on a MHAC agenda.

### What will happen at the MHAC Meeting?

A notice of the meeting will be provided to the property owner at which the application will be considered. The property owner is encouraged to attend to discuss with the committee the application and to answer any questions MHAC members may have. The property owner will be advised of the outcome of the meeting, either by waiting at the meeting for the Committee to deal with the item, or by telephone, the following day. Regardless, the Committee's decision, and any conditions, if any regarding the request, will be mailed to the property owner.

### What is MHAC's role during the project?

MHAC must be advised when the project is to begin. A sub-committee consisting of MHAC members will be working with the property owner as the project proceeds. If any unexpected circumstances arise during the project, the property owner is to notify MHAC as funding approval is based on the initial application. MHAC is to be advised when the work is completed and the original receipts are available. An inspection will be done and funds will be released once approval has been given.

**Please note that MHAC approval is based on the initial application and the initial meeting and any deviation from this initial application may result in the project being refused funding.**

### Need More Information?

If you have additional questions regarding funding opportunities for a designated heritage property please contact:

**Heritage Planner, City of Cambridge**  
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Ontario, N1R 5W8

**Phone: 519.740.4650 ext. 4580**

[www.cambridge.ca](http://www.cambridge.ca)

