

**CORPORATION OF THE CITY OF CAMBRIDGE
HESPELER WEST SUBWATERSHEDS STUDY
WORKING COMMITTEE
MEETING AGENDA
Thursday, September 2, 2004
Allan Reuter Seniors' Centre, 507 King Street,
Cambridge (Preston)
3:30 p.m. to 5:30 p.m.**

1. Call to Order
2. Declarations of Pecuniary Interest
3. Confirmation of Minutes (Attached)
 - (a) Comments from Kevin Curtis on Minutes
 - (b) THAT the Minutes of the Hespeler West Subwatersheds Study Working Committee meeting held August 5, 2004 be considered for errors and/or omissions.
4. Review Draft Final Report Previously circulated
5. Other Business
 - (a) Public Meeting Notice Attached
 - (b) Public Meeting Agenda/Presentation For Discussion
 - (c) Fill Permit for City's Maple Grove Industrial Subdivision Phase II Attached
 - (d) Speed River Island Fill Attached
 - (e) Follow-up List Attached
 - (f) List of Topics for Upcoming Meetings Attached

Next Meeting Date – Thursday, September 9, 2004
Allan Reuter Seniors Centre (Dining Room), 507 King Street
3:30 p.m. to 5:30 p.m.

Wendy Wright

From: cukevin@region.waterloo.on.ca
Sent: August 16, 2004 10:53 AM
To: Jo Ann Goebel
Cc: HWSS - Ron McKitrick (E-mail); Brenda Khes; Matt Pugliese; Matt Pugliese; Shilling Yip; Alain Pinard; April Souwand; Brian Cunningham; Cathy Murphy; Charlene Schiedel; Chris Gosselin; Councillor Cowsill; Erich Ritzmann; Hans Madan; Ian Rawlings; John Vasiga; Ken Cornelisse; Nancy Davy; Wendy Wright
Subject: Fw: HWSS Working Committee Draft Minutes - August 5, 2004 - Attached



HWSSWCAug504m
inutesdraft.pdf

Jo Ann, a few minor suggested revisions for the attached minutes for clarification purposes regarding the Countryside Line Presentation.

1. 1st paragraph. Delete "or visual lines" and replace with ", administrative features or technical considerations (eg. roads, rivers, ESPAs, property lines, servicing boundaries, and land availability and demand). This revision would provide a better idea of the kinds of considerations that will help determine where the Countryside Line will ultimately be defined in this part of Cambridge.
2. 1st paragraph. Insert "eg." before "Hespeler West Subwatersheds Study..." as this list is not inclusive.
3. 1st paragraph. The last two sentences could be revised to read as follows to make a clear distinction between the upcoming Countryside Line ROPP amendment process and the subsequent process for refining the line between Speedsvill road and Hespeler Road:

"The proposed 2005 Countryside Line ROPP amendment will not refine the line between Speedsville Road and Hespeler Road as the aforementioned studies will not be completed until approximately 2007. The Region will propose a separate ROPP amendment to define the Countryside Line in this area once the studies have been completed."
4. 2nd paragraph. There may be some misunderstanding about the location of the Countryside Line in the vicinity of the Region of Waterloo International Airport given the current wording, unless the map that I provided at the meeting is attached to the minutes and referenced therein.
5. 2nd paragraph. The Countryside lIne is a "2041" line.

Thanks for the opportunity to provide comments on the draft. Kevin

Kevin R. Curtis, Ph.D, MCIP, RPP
Manager, Policy Planning
Planning, Housing and Community Services
Regional Municipality of Waterloo
(P) 519-575-4794 (F) 519-575-4449

----- Forwarded by Kevin Curtis/PL/P&C/ROW on 08/16/2004 09:20 AM -----

Shilling
Yip/PL/P&C/ROW

08/11/2004 01:49
PM

Kevin Curtis/PL/P&C/ROW@ROW

To

cc

Subject
Fw: HWSS Working Committee Draft
Minutes - August 5, 2004 - Attached

FYI

----- Forwarded by Shilling Yip/PL/P&C/ROW on 08/11/2004 01:43 PM -----

"Jo Ann Goebel"
<GoebelJ@city.cam
bridge.on.ca>

08/10/2004 03:20
PM

To

"HWSS - Ron McKitrick \ (E-mail\)"
<rbmands@sympatico.ca>, "Brenda
Khes"
<bkhes@jkplanningsolutions.ca>,
"Matt Pugliese"
<mattp@sympatico.ca>, "Matt
Pugliese"
<pugliesem@transcontinental.ca>,
"Shilling Yip"
<yshillin@region.waterloo.on.ca>,
"Alain Pinard"
<PinardA@city.cambridge.on.ca>,
"April Souwand"
<SouwandA@city.cambridge.on.ca>,
"Brian Cunningham"
<bcunning@golden.net>, "Cathy
Murphy" <old_roder@hotmail.com>,
"Charlene Schiedel"
<edel@golden.net>, "Chris Gosselin"
<gchris@region.waterloo.on.ca>,
"Councillor Cowsill"
<rcowsill@lwdcoda.org>, "Erich
Ritzmann" <ejritz@genema.org>,
"Hans Madan"
<MadanH@city.cambridge.on.ca>, "Ian
Rawlings"
<irawlings@cclconsultants.com>,
"John Vasiga" <jvmvfarm@yahoo.ca>,
"Ken Cornelisse"
<ken.cornelisse@mnr.gov.on.ca>,
"Nancy Davy" <ndavy@grandriver.ca>,
"Wendy Wright"
<WrightW@city.cambridge.on.ca>

cc

Subject
HWSS Working Committee Draft
Minutes - August 5, 2004 - Attached

<<HWSSWCAug504minutesdraft.pdf>>

Jo Ann Goebel
Co-ordinator of Administrative Services
Planning Services Department
City of Cambridge
Phone: (519) 740-4650, Ext. 4510

(See attached file: HWSSWCAug504minutesdraft.pdf)

**CORPORATION OF THE CITY OF CAMBRIDGE
HESPELER WEST SUBWATERSHEDS STUDY WORKING COMMITTEE
MEETING NO. 16
MINUTES**

Thursday, August 5, 2004
Allan Reuter Seniors' Centre, 507 King Street, Cambridge (Preston)

Committee Present: Councillor Rick Cowsill (City) (Chair), Erich Ritzmann (MGWA), John Vasiga (MGWA), Charlene Schiedel (MGWA), Nancy Davy (GRCA), Wendy Wright (City), April Souwand (City), Brian Cunningham (Small Property Owners), Ian Rawlings (Large Property Owners), Cathy Murphy (MGWA), Chris Gosselin (Region of Waterloo), Ken Cornelisse (MNR)

Others Present: Ron McKitrick (alternate (MGWA)), Mary and Larry Hammer (landowners)

1. Call to Order

The meeting was called to order at 3:35 p.m. by Wendy Wright for the Chair, Rick Cowsill who was delayed in arriving at the meeting. She suggested that the presentation by Kevin Curtis be dealt with first.

4. Presentation – Countryside Line

Kevin Curtis, Administrator of Policy Planning for the Regional Municipality of Waterloo gave a presentation on the Region's Growth Management Strategy and the associated Countryside Line. The Growth Management Strategy looks forward to the next 40 years of growth in Waterloo Region. The Countryside Line is the firm boundary between urban and rural areas of the community to be used throughout the Region. It was approved in June of last year, with four areas in the Region where a definitive line was unable to be drawn. The "stars" on the Regional Growth Management Strategy map indicates portions of the Countryside Line which are to be further refined. In Cambridge, this is the area between Speedsville and Hespeler Roads. The uncertainty is the result of a decision by Regional Council to include the Hiff and Snyder lands to the east of the Hespeler West Subwatersheds Study. Regional staff had found that those lands were not needed for urban development uses, but City and Regional Councils wanted to add them in. However, it is not clear exactly where the boundary will be located or the extent of lands to be added in. Staff will be looking for physical features or visual lines distinguishing between urban and rural areas to help draw the line. But in this area, several studies (Hespeler West Subwatersheds Study, Chilligo Subwatershed Study, Regional Wastewater Master Plan and Regional Transportation Master Plan) must be completed or updated to help determine the appropriate boundary. A Regional Official Policies Plan amendment and a Cambridge Official Plan amendment will be needed to add any land to the urban area. Regional staff are in the process of taking a report to

council in this fall requesting the ability to conduct a public open house this fall in which to gain public input. The amendment will not definitively deal with this area here, as above-mentioned studies will not be done until well past 2007, and there may be subsequent studies beyond that. The ROPP amendment in 2005 will deal with the vast majority of Countryside Line areas, but the area in question in Cambridge will be left out until the above work is done.

Wendy Wright indicated that this information would be incorporated into the updated Summary Report, as it has changed since the original study was done. Charlene Schiedel disagreed with this approach and didn't think that the line needed to be in the study. It was suggested that it could be put in as a "status" report, or an information report. Charlene Schiedel agreed to this approach. John Vasiga questioned the past history of location of the countryside line. Kevin Curtis explained the "iterations" that the line has gone through and that with the currently approved line, there will be no line between the City of Cambridge and Woolwich Township in the general area of the Regional airport. He explained that the upcoming ROPP review would be looking at the expansion of the urban area to the year 2026 within the Countryside Line which is a 2040 line. This is because the Provincial Policy Statement currently only allows municipalities to plan for expansion within a 20-year time frame.

2. Declarations of Pecuniary Interest

None.

3. Confirmation of Minutes

Moved by Brian Cunningham Seconded by John Vasiga

THAT the Minutes of the Hespeler West Subwatersheds Study Working Committee meeting held July 22, 2004 be amended as follows:

- Mention should be made of the Special Council Meeting scheduled for September 14, 2004 under item 5c).

And adopted as amended.

CARRIED

5. Review Draft Final Report Re: Buffers/Enhancement Areas/Stewardship Areas/ Implementation

Wendy Wright presented a draft section from the Summary Report on the protection of natural heritage features. She pointed out the table that summarizes other Subwatersheds studies in Cambridge and a table that shows what Council has approved where there was

an EIS used to establish a buffer. This is background to show how the EIS process can work to establish buffers in a context-specific way that reflects the natural heritage feature as well as the development proposed.

She discussed on page 5, a proposed buffer policy in terms of how it might be implemented. The following items were discussed with respect to the proposed buffer policy on Page 5, with the understanding that more comments could be made due to the lateness of the committee getting the information:

- 15 m buffers for the creeks are o.k.
- no buffers where there is a road in between is o.k.
- existing estate residential - Erich suggested a definition of intensification of development for the estate residential component – Wendy Wright suggested “serviced” development would have a buffer, but if the area continued on septic, no buffer would be required. It was suggested that the following example could be given: the severance of a single property on private services would not require a buffer, but multiple severances made possible by servicing would.
- “other” high constraint areas buffers would be looked at during the community plan (change to terms of reference to the community plan).
- 30 m buffers around PSW, ESPA, LSW – MGWA is still looking for 15 m due to flat, permeable nature of land surrounding wetlands in the area and advice from their consultants – Ken Cornelisse indicated that a site-specific reasonable study could be used to reduce the buffer (an EIS at the development stage) – the study already allows for this – Ken Cornelisse reminded the committee that an EIS is automatically required within 120 m of PSW by the Province – the study has scoped it to 30 m based on connectivity, hydrology, etc., until you try to encroach within the 30 m – Cathy Murphy expressed a concern about trails being allowed within the outside 15 m of the 30 m wetland buffer -there was discussion about the buffering requirements from upland ESPAs and Chris Gosselin explained that an EIS at the time of development is required - he also indicated that although wetlands may be more sensitive habitats, from his experience, upland woodlots can be more vulnerable to trespass impacts because they are not as undesirable to go into - John Vasiga indicated that the problem is not buffers, but enforcement or policing - Wendy Wright thought maybe the word buffer is incorrect, maybe it could be called an “area of interest” – Erich Ritzmann indicated that it is not the wording, but the principle of requiring extensive buffers from upland woodlots when EISs that have been done in the past have recommended buffers as small as 3 metres - there was continued discussion about the overlap of ESPAs on PSWs and overlapping buffers resulting in excessive buffering.

Nancy Davy left the meeting.

Rick Cowsill indicated that the discussion could go on forever, and suggested that the discussion come to a close, recognizing that the MGWA needed more time to review it. Wendy Wright asked for any other comments to help her finalize this section. John Vasiga expressed a concern with the linkage language around Middle Creek on Page 7.

6. Other Business

- a) Follow-up List – Page 4 of 5 – Wendy Wright is getting the information on the servicing approvals for the City’s Industrial Subdivision Phase II. Nancy Davy is looking after the fill placement on the island in the Speed River. Ken Cornelisse is working on the impact of the Arriscraft extraction on the Maple Grove PSW. Regarding the wetland west of Fountain St., he indicated that he understands that hydraulically it is connected to the wetlands along Middle Creek and it falls within 750 m of them and he intends to leave it in the Maple Grove Wetland Complex. Upon discussion, clarification was needed from the floodline consultant with respect to the final determination on the subcatchment boundary around this wetland. Ian Rawlings questioned the “rules” used for complexing wetlands. Ken Cornelisse explained that it is a matter of scale and function and indicated that these areas could be complexed with the Speed River Wetland complex, but he didn’t think this was the intent of the Ontario Wetland Evaluation System. Rick Cowsill asked for an e-mail or written verification of Ken’s decision here. Chris Gosselin has been asked to hold off on the field work for the ESPAs until the community plan (2005).
- b) List of Topics for Upcoming Meetings – There was discussion about the format of the September 9 public meeting. John Vasiga asked if the agenda could be discussed before it is set. That was agreed to.
- c) Wendy Wright pointed out the report outline attached to the addendum agenda. As much of the text for the key changes and findings as possible will be sent to the committee by the end of the day Wednesday, August 11th. She also pointed out that we do not have the list of erratum for PEIL from the MGWA. This will affect final timing for PEIL to correct their report. Erich indicated that this may just be a list of errata, not requiring changes to the final PEIL report. It was decided that the final PEIL report should indicate that it is followed by the Summary Report and provide better detail on changes made from the Nov. 2003 version than the simple list in the Nov. 2003 document.

Rick Cowsill motioned to adjourn.

Meeting adjourned at 5:50 p.m.

Next meeting – Allan Reuter Centre – 3:30 pm to 5:30 pm – Thursday, September 2, 2004

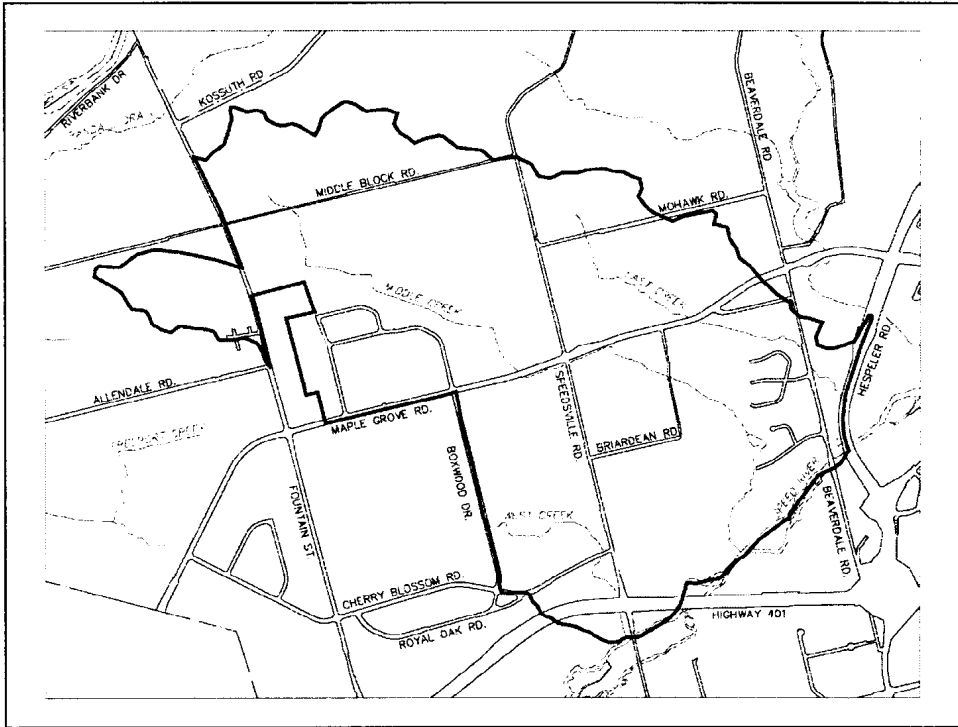


The Corporation
of the City
of Cambridge

PUBLIC MEETING

Hespeler West Subwatersheds Study (East, Middle & West Creeks)

Please plan to attend the Public Meeting about the Hespeler West Subwatersheds Study area (see updated map below). The purpose of the Public Meeting is to provide information on the status of the study. This will include information on the Hespeler West Subwatersheds Study Working Committee's revised results and the next steps in the planning process.



PUBLIC MEETING

Date: Thursday,
September 16, 2004*

Time: 6:00 PM Open House
7:00 PM Presentation

Location:

Wanner Mennonite Church
Fellowship Hall
1725 Beavercreek Road
Cambridge, Ontario

*Please note the changed date from the MGWA Newsletter.

For further information about the public meeting, please contact:

April Souwand, MA, MCIP, RPP
Senior Environmental Planner
City of Cambridge
73 Water Street North
Cambridge, Ontario N1R 5W8
Phone: 740-4650 x4601
Fax: 622-6184
Email: souwanda@city.cambridge.on.ca



CITY OF CAMBRIDGE
Planning Services Department
73 Water Street North, 3rd Floor,
P.O. Box 669,
Cambridge, Ontario N1R 5W8
Telephone: (519) 740-4650ext: 4601
Fax: (519) 622-6184
Email: souwanda@city.cambridge.on.ca

Memorandum

File No.: D03.01.09.01

Date: August 12, 2004

To: Hespeler West Subwatersheds Study Working Committee

From: April Souwand, Senior Environmental Planner

Re: Fill Permit for City's Maple Grove Industrial Subdivision Phase II

The City of Cambridge conducted a Class Environmental Assessment for the Maple Grove Road Industrial Subdivision Phase II dated February 20, 2001. The preferred Stormwater Management Option (A1 – Ditch Drainage with SWM Pond Facility) proposed a cut and fill within the floodplain of Middle Creek. Through the EA process, Grand River Conservation Authority staff determined that some modifications to the floodplain would be allowed providing that no loss of storage ensued and that velocities would not increase as a result.

Subsequent to finalization of the Class EA, a Drainage and Storm Water Management Study were completed and reviewed by GRCA staff. The proposal involved the removal of some fill materials in the floodplain of Middle Creek and the redistribution of some of this fill to optimize land use as part of the overall development scheme. In the process, an excess of 10,000 cubic metres of floodplain storage was provided. The GRCA issued permit #1111/01 on September 4, 2001 for this work.

A handwritten signature in cursive script that reads "A. Souwand".

April Souwand



Grand River Conservation Authority

400 Clyde Road, P.O. Box 729
Cambridge, Ontario N1R 5W6

Telephone (519) 621-2761

Fax (519) 621-4844

Internet: <http://www.grandriver.on.ca>

Memo to: Hespeler West Subwatersheds Study Working Committee

From: Nancy Davy

Date: August 11, 2004

Re: Fill Placement on the Island in the Speed River, City of Cambridge

The GRCA has been aware of the temporary fill placement on the island downstream of the 401 bridge over the Speed River since the early 1990's.

In 1999 a meeting was held with officials from the City of Cambridge planning, by-law enforcement, fire department, the Grand River Conservation Authority and the MOEE to discuss the operations on the island. It was decided at the meeting that MOEE held the legislative mandate to pursue a review of site activities and, if necessary issue orders for cessation and/or cleanup. Following a fire in 2002 on this property, further correspondence was sent from the GRCA to MOEE.

In the past this operation apparently involved the dumping of used building materials and the burning off of combustibles, then the removal of metals and the ultimate crushing of the remainder into granular material for sale as driveway base.

I have contacted MOE (August 2004) to determine if their office has followed up on the correspondence sent by the GRCA. In response to a complaint MOE staff were on site in 2004 and they indicated to me that the operation now consists of crushing of asphalt and concrete. There was no evidence of used building materials or the burning of material at the time of the site visit.

Since the placement of material on the island was deemed to be transitory in nature, a permit from the GRCA has not been required.

Nancy Davy
Senior Resource Planner



INTERNATIONAL RIVERPRIZE WINNER
For Excellence In Watershed Management



**CITY OF CAMBRIDGE
HESPELER WEST SUBWATERSHEDS STUDY WORKING COMMITTEE
FOLLOW-UP LIST**

SOURCE/ MEETING DATE	ITEM	ASSIGNED TO	COMMENTS	DUE DATE	DONE
HWSSWG Oct. 30/03	Provide full hard copy versions of the HWSS to working committee	April Souwand	Nov. 2003 version to be distributed as soon as it is available from PEIL	Nov. 2003	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Finalize Terms of Reference: <i>Section 7 Time Frame and Work Plan</i> - process for review of community concerns - meetings with individual property owners - review of revised report <i>Section 8 Public Consultation/Information</i> <i>Section 12 Dispute Resolution</i>	Wendy Wright	Wording to be revised based on discussion at meeting	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Choose representative of small property owners	Wendy Wright and Erich Ritzmann	Choose someone who is not represented by MGWA	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Provide name of an alternative representative to committee	Each committee member	An alternative is necessary in cases where member is not able to attend meeting	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Process for review of community concerns	Wendy Wright	Item for discussion on Nov. 19, 2003 Review draft with MGWA – Approved per memo dated Nov. 19, 2003	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Provide list of people wanting site visits	MGWA/City	City has provided MGWA will provide, if needed	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Produce a map of property owners in the study area	April Souwand	Map will be used to keep track of site visits	Nov. 19/03	<input checked="" type="checkbox"/>

Follow-up List
City of Cambridge
Hespeler West Subwatersheds Study Working Committee

SOURCE/ MEETING DATE	ITEM	ASSIGNED TO	COMMENTS	DUE DATE	DONE
HWSSWG Oct. 30/03	Invite City Clerk to next meeting to discuss pecuniary interest	April Souwand	City Clerk attended meeting	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Produce list of previous studies done in HWSS	April Souwand	Examples are Cambridge Business Park Stormwater Management Report	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Develop media protocol	April Souwand	See Pesticides Working Group Protocol	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Oct. 30/03	Schedule of Meetings	April Souwand	Next committee meeting	Nov. 19/03	<input checked="" type="checkbox"/>
HWSSWG Nov. 19/03	Updated List of Members and Alternates	April Souwand		Dec. 18/03	<input checked="" type="checkbox"/>
HWSSWG Nov. 19/03	Establish a Lending Library of Reports	April Souwand		Dec. 1/03	<input checked="" type="checkbox"/>
HWSSWG Nov. 19/03	Add media protocol to Terms of Reference	Wendy Wright	See Revised Terms of Reference	Dec. 18/03	<input checked="" type="checkbox"/>
HWSSWG Nov. 19/03	Invite Ken Cornelisse to present Wetland Evaluation and Classification info.	April Souwand		Dec. 18/03	<input checked="" type="checkbox"/>
HWSSWG Nov. 19/03	Inquire into using City's website to distribute agendas	Wendy Wright/ April Souwand	Will continue to send .pdf files by e-mail due to administrative difficulties	Dec. 18/03	<input checked="" type="checkbox"/>
HWSSWG Nov. 19/03	Terms of Reference Section 7.3 – Review of Specific Areas of Community Concern	Wendy Wright	Review following Presentation/ Discussion of Provincially Significant Wetlands		

Follow-up List
City of Cambridge
Hespeler West Subwatersheds Study Working Committee

SOURCE/ MEETING DATE	ITEM	ASSIGNED TO	COMMENTS	DUE DATE	DONE
HWSSWC Jan. 15/04	Provide a map of Scheduled Areas to MGWA	Nancy Davy	May be followed up with a presentation on the Conservation Authority's Fill, Construction and Alteration to Waterways Regulation	Feb. 5/04	<input checked="" type="checkbox"/>
HWSSWC Jan. 15/04	Refine wetland evaluation mapping for PSW	Ken Cornelisse	Some areas require site visit in spring to make a final determination. Four additional areas identified by MGWA will also be looked at for any changes needed.	Spring 2004	<input checked="" type="checkbox"/>
HWSSWC Feb. 5/04	Provide reference from HWSS to the fact that floodline determination was based on full development scenario.	April Souwand	Memo to Committee	Feb. 19/04	<input checked="" type="checkbox"/>
HWSSWC Feb. 19/04	Report on floodplain determination.	Wendy Wright	Memo to Committee	Mar. 18/04	<input checked="" type="checkbox"/>
HWSSWC Feb. 19/04	Subcatchments 2115, 2120 and 2125 boundary revisions	Wendy Wright	Review as part of Floodline recalculation		
HWSSWC Mar. 4/04	Discussion on channel buffers	April Souwand Nancy Davy	Deferred to discussion on buffers in general	Apr. 1/04	<input checked="" type="checkbox"/>
HWSSWC Mar. 4/04	Placement of Fill on S/E corner of Fountain and Maple Grove to build a parking lot (Toyota)	Wendy Wright Nancy Davy	Check the approval process for this	May 6/04	<input checked="" type="checkbox"/>

Follow-up List
City of Cambridge
Hespeler West Subwatersheds Study Working Committee

SOURCE/ MEETING DATE	ITEM	ASSIGNED TO	COMMENTS	DUE DATE	DONE
HWSSWC Mar. 4/04	Fill placement in floodplain of Middle Creek for City Industrial Subdivision Phase II	Wendy Wright	Check the approval process for site servicing by the City of Cambridge		<input checked="" type="checkbox"/>
HWSSWC Mar. 4/04	Fill placement on island in Speed River, east of Speedville Road bridge.	Nancy Davy	Check whether GRCA is aware of this and if it is a regulated activity.	May 6/04	<input checked="" type="checkbox"/>
HWSSWC Mar. 4/04	Questions arising from Ken Cornelisse's presentation on dams and ponds.	MGWA	Compose a list of questions for Ken.	May 6/04	<input checked="" type="checkbox"/>
HWSSWC Mar. 4/04	Update List of Topics for Upcoming Meetings	Wendy Wright	Update list after discussion with MGWA	Mar. 18/04	<input checked="" type="checkbox"/>
HWSSWC Apr. 1/04	Definition of Development	Wendy Wright	Definition from PPS	Apr. 15/04	<input checked="" type="checkbox"/>
HWSSWC Apr. 1/04	Context Sensitive Buffers	Wendy Wright	Review requirements for 30 m buffers	May 6/04 May 20/04	<input checked="" type="checkbox"/>
HWSSWC Apr. 15/04	Greenspace Management Strategy Map – August 2002 version changes to final draft	April Souwand	Memo to Committee	May 6/04	<input checked="" type="checkbox"/>
HWSSWC Apr. 15/04	John Vasiga's request for Ken Cornelisse to clarify his statement regarding determination of wetland boundaries in April 1/04 minutes	Ken Cornelisse	To provide clarification at May 6/04 meeting as he was not present at April 15/04 meeting when question arose	May 6/04	<input checked="" type="checkbox"/>

Follow-up List
City of Cambridge
Hespeler West Subwatersheds Study Working Committee

SOURCE/ MEETING DATE	ITEM	ASSIGNED TO	COMMENTS	DUE DATE	DONE
HWSSWC May 6/04	Moffat Creek Buffers	April Souwand	To provide information on why buffers less than 30 m used in the Moffat Creek Subwatershed Study were not used in HWSS	May 20/04	<input checked="" type="checkbox"/>
HWSSWC May 6/04	Small and/or Man-Made Wetland Buffers	Nancy Davy/ Wendy Wright	To provide information on policy affecting small and/or man-made non-PSW wetlands	June 3/04	<input checked="" type="checkbox"/>
HWSSWC May 6/04	Impact of Pit Licensed Areas on PSW Wetland Score	Ken Cornelisse	To review the PSW score to determine how it would be affected should the extraction of sand eliminate the PSW on the Arriscraft property		
HWSSWC May 6/04	Rationale for Differences in Width of Creek Corridor Enhancement Areas	April Souwand	To provide information on the rationale for corridor widths of East/West and Middle Creeks.		<input checked="" type="checkbox"/>
HWSSWC June 17/04	Review of Proposed Buffer Policies	Rick Cowsill/ Wendy Wright			
HWSSWC July 8/04	Review of PSW west of Fountain Street with respect to complexing	Ken Cornelisse	To provide further information on complexing of this wetland unit.		
HWSSWC July 8/04	Evaluation of Potential ESPA's	Chris Gosselin	To complete field work evaluation of potential ESPAs.		



The Corporation
of the City
of Cambridge

MEMORANDUM

To: Hespeler West Subwatersheds Study
Working Committee

Date: August 31, 2004

From: Wendy Wright
Commissioner of Planning Services

Our File:

Your File:

Re: Topics for Upcoming Meetings

September 9/04	HWSSWC – Floodplain Report – Presentation/Discussion
September 16/04	Public Open House – Wanner Church – 6:00 p.m.
???	HWSSWC – Final Wrap-Up Meeting (if necessary)
September 28/04	Special Council Meeting – Council Chambers - 7:00 p.m.