

AUDITOR'S REPORT



MUNICIPAL ELECTIONS ACT, 1996 (SECTION 78)

MEYERS NORRIS PENNY LLP

To: City Clerk,
The Corporation of the City of Cambridge
Cambridge, ON

I have audited the Statement of Assets and Liabilities, the Statement of Campaign Period Income and Expenses, and the Statement of Determination of Surplus or Deficit and Disposition of Surplus of Doug G. Craig, candidate, for the campaign period from January 4, 2010 to December 31, 2010 relating to the election held on October 25, 2010. These financial statements are the responsibility of Doug G. Craig, candidate. My responsibility is to express an opinion on these financial statements based on my audit.

Except as explained in the following paragraph, I conducted my audit in accordance with generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by Doug G. Craig, candidate, as well as evaluating the overall financial statement presentation.

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, and receipts and disbursements. Accordingly, my verification of these transactions was limited to ensuring that the financial statements reflect the amounts recorded in the accounting records of Doug G. Craig, candidate, in accordance with the accounting procedures established by the **Municipal Elections Act, 1996** and I was not able to determine whether any adjustments might be necessary to income and expenses, assets or liabilities, and surplus/deficit.

In my opinion, except for the effect of adjustments, if any, which I might have determined to be necessary had I been able to satisfy myself as to the completeness of the records as described in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the candidate's election campaign as at December 31, 2010, the income and expenses for the campaign period from January 4, 2010 to December 31, 2010, and the determination of surplus or deficit and the disposition of surplus in accordance with the accounting treatment prescribed by the **Municipal Elections Act, 1996**.

The **Municipal Elections Act, 1996** does not require me to report, nor was it practicable for me to determine, that contributions reported include only those which may be properly retained in accordance with the provisions of the **Municipal Elections Act, 1996**.

Meyers Norris Penny LLP

Meyers Norris Penny LLP
Cambridge, ON

Chartered Accountants
Licensed Public Accountants

Instructions

All candidates must complete Boxes A, B, C, D, E and F and Schedule 1. All candidates must complete Schedules 2, 3 and 4 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor’s Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY	MM	DD
2010	01	04

 to

YYYY	MM	DD
2010	12	31

- Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)
 Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Name of Candidate

Last Name

CRAIG

First Name

DOUG

Middle Initial

G.

Mailing Address

Suite/Unit No.

Street No.

Street Name

318

GUELPH AVE.

City/Town

CAMBRIDGE

Province

ON

Postal Code

N3C 2U3

Telephone No. (incl. area code)

Business

519-740-4517

Home

519-658-9451

Fax No.

Email Address

CRAIG-D@CAMBRIDGE.CA

Name of office for which the candidate sought election

MAYOR

Ward Name or No. (if any)

Name of Municipality

CAMBRIDGE

Box B: Summary of Campaign Income and Expenses

1. My spending limit (as issued by clerk) was	\$ 80,215.00
2. Surplus (or deficit) from previous election	\$ 0
3. Total contributions received (from Schedule 1)	\$ 39,878.99
4. My total campaign expenses that were subject to the spending limit were (from Box C)	\$ 42,538.49
5. My total campaign expenses that were not subject to the spending limit were (from Box C)	\$ 1,250.00
6. Total of all campaign expenses (from Box C)	\$ 43,788.49
7. Election campaign surplus/deficit from current election (from Box E)	\$ (3,909.50)
8. Contributions refunded to candidate or spouse (from Box E)	\$ 90.10
9. Amount paid to clerk (from Box E)	\$ 0

Box C: Statement of Campaign Period Income and Expenses

From YYYY	MM	DD	To YYYY	MM	DD	For Candidate
2010	01	04	2010	12	31	DOUG CRAIG

INCOME

Candidate's surplus from immediately preceding election released by the clerk	+	\$	0
Contributions from candidate	+	\$	30,200.00
Contributions from spouse of candidate	+	\$	0
All other contributions	+	\$	9,678.99
Revenue from fund-raising functions not deemed a contribution (from Schedule 2, Part III)	+	\$	0
Interest income	+	\$	0
Other (provide full details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	

Total Campaign Period Income = **\$ 39,878.99** C1

EXPENSES (Note: include the value of contributions of goods and services)

Expenses Subject to Spending Limit

Advertising	+	\$	14,422.89
Bank charges	+	\$	77.55
Brochures	+	\$	6,185.41
Interest on loan	+	\$	-
Inventory contributed to candidate's campaign (Schedule 3)	+	\$	3,500.00
Meetings hosted	+	\$	840.68
Nomination filing fee	+	\$	200.00
Office expenses	+	\$	3,442.93
Phone and/or Internet	+	\$	1,771.51
Salaries and benefits/honoraria/professional fees	+	\$	
Signs	+	\$	339.00
Other (provide full details)			
1. VOTER POLL	+	\$	5,593.50
2. MAIL + POSTAGE	+	\$	6,165.02
3.	+	\$	
Subtotal	=	\$	42,538.49

C2

Expenses Not Subject to Spending Limit

Accounting and audit	+	\$	400.00
Costs of fund-raising function (from Schedule 2, Part IV)	+	\$	
Expenses related to compliance audit	+	\$	
Expenses related to controverted elections	+	\$	
Expenses related to recounts	+	\$	
Voting day party / appreciation notices	+	\$	850.00
Expenses related to candidate's disability (provide details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	
Other (provide full details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	
Subtotal	=	\$	1,250.00

C3

Total Campaign Period Expenses (C2) + (C3) = **\$ 43,788.49** C4

Excess (Deficiency) of Income over Expenses (C1) - (C4) = **\$ (3,909.50)**

Box D: Statement of Assets and Liabilities as at DEC. 31, 2010

Assets

Cash	+	\$ 3,755.10	
Accounts receivable	+	\$ 1,260.00	
Value of inventory retained (from Schedule 4)	+	\$	
Other (provide full details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	
Total Assets			= \$ 5,015.10

Liabilities and Excess (Deficiency) of Income over Expenses

Accounts payable	+	\$ 4,925.00	
Borrowings, overdraft	+	\$	
Other (provide full details)			
1.	+	\$	
2.	+	\$	
3.	+	\$	
Total Liabilities			= \$ 4,925.00

Box E: Statement of Determination of Surplus or Deficit and Disposition of Surplus

Part I – Determination of Surplus or Deficit

Amount of excess (deficiency) of income over expenses (from Box C)	+	\$ (3,909.50)	E1
Deduct: Any deficit carried forward by the candidate from immediately preceding election if the offices are with respect to the same jurisdiction	-	\$ 0	E2
Surplus (or deficit) for the campaign period (E1) – (E2)	=	\$ (3,909.50)	
Deduct: Any refund of contributions to the candidate or spouse (only if there is a surplus)	-	\$ 90.10	
Total Determination	=	\$ 0	E3

Part II – Disposition of Surplus

If line E3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Surplus paid to the municipal clerk of the municipality of Cambridge.

Box F: Declaration

I, DOUG CRAIG, a candidate in the municipality of CAMBRIDGE, hereby declare that to the best of my knowledge and belief that these financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

in the City of Cambridge

on (yyyy/mm/dd) 2011 / 03 / 22

Alex Mitchell

Signature of Clerk or Commissioner

2011 / 03 / 22

Date Filed in the Clerk's Office (yyyy/mm/dd)

[Signature]
Signature of Candidate

Table 2: Monetary contributions from unions or corporations

Name (Legal and Carrying on Business As)	Address	President or Business Manager	Cheque Signatory	Amount
Gallery Developments	140 Ryding Ave., Toronto			\$ 750.00
2151073 Ontario	173 Roger St., Waterloo			\$ 750.00
Bingemans Inc.	425 Bingemans Centre Dr., Kitchener			\$ 250.00
Haastown Holdings Cambridge Inc.	70 University Ave., Suite 1200 Toronto	Mark Kindrachuk		\$ 750.00
Your Advantage Staffing	426 Queen St. W., Cambridge	Lori Van Opstal		\$ 500.00
Lakeview Group	200 Bridgeland Ave. Toronto	Rino Montemarano		\$ 750.00
Thompson C.A.D.	17 Aberdeen St. Cambridge			\$ 350.00
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	\$ 4,100.00

Table 3: Contributions in goods or services (Note: must also be reported as expenses in Box C)

Name	Address	Goods or Services	Amount	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	\$ 0

Total Part II Contributions

\$ 8,778.55

Auditor's Report**Municipal Elections Act, 1996 (Section 78)**

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report. The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

Professional Designation of Auditor

Chartered Accountant, Licensed Public Accountant, Meyers Norris Penny LLP

Municipality

Cambridge

Date (yyyy/mm/dd)

2011/03/15

Contact Person

Last Name

BEATTY

First Name

RICHARD

Licence No.

Address

Suite/Unit No.

600

Street No.

73

Street Name

Water Street

City/Town

Cambridge

Province

ON

Postal Code

N1R 7L6

Telephone No. (incl. area code)

(519) 772-2983 ext.

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Email Address

richard.beatty@mnp.ca