

City of Cambridge

**Official Plan Review**

**Cultural Heritage Resources  
Draft Policy Paper**



**May 2011**

**Please note that policy numbers and cross references are subject to change when the overall draft Official Plan is prepared**

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## **1. Overview**

“Heritage” used to be defined almost exclusively in terms of historic architecture, with heritage significance being the extent to which buildings were noted for their style, design, construction and/or architect. This very narrow view of “heritage” and “significance” has been extensively broadened. Heritage now encompasses much more than just buildings and “significance” means much more than architectural value. “Heritage” is now defined in terms of cultural heritage resources which include buildings and other structures as well as landscapes and inheritance of natural and cultural assets that give people a sense of place, community and personal identity. For that reason, the term built heritage resource has been changed to cultural heritage resource.

In the Heritage Resources Discussion Paper (January 2010) two areas of policy change were identified: Heritage Character Areas and Cultural Heritage Landscapes. The Heritage Master Plan (June 2008) recommends adding policies which would allow for the identification and protection of heritage character areas. These are areas and landscapes of special heritage character that may not be determined appropriate for designation as a district under the Ontario Heritage Act but are distinct areas within the city. The Regional Official Plan has included policies for Cultural Heritage Landscapes and encourages area municipalities to include similar policies.

## **2. Rationale for Changes**

Many of the changes to the cultural heritage resources policies of the Cambridge Official Plan are the result of changes to the Ontario Heritage Act (2005), the Provincial Policy Statement (PPS) (2005) and the Council-adopted Regional Official Plan (2009).

The PPS, 2005 Section 2:0 Wise Use and Management of Resources recognizes that Ontario’s long-term prosperity, environmental health and social well-being depend on protecting natural heritage, water, agriculture, mineral and cultural heritage and archaeological resources for their economic, environmental and social benefits. Policies in the PPS address land use planning in relation to built heritage resources and cultural heritage landscapes, archaeological resources and lands adjacent to a significant property.

The ROP (2009) advises that the Region will prepare and update a Regional Implementation Guideline for Cultural Heritage Landscape Conservation and area municipalities are to designate Cultural Heritage Landscapes in their official plans and establish associated policies to conserve these areas. The ROP also indicates it will prepare and update a Regional Archaeological Master Plan, an associated Regional Archaeological Implementation Guideline, and maps identifying archaeological resources and areas of archaeological potential.

The Ontario Heritage Act came into force in 1975 and its purpose is to give municipalities and the Provincial government powers to conserve the heritage of Ontario.

Its primary focus is the protection of heritage buildings and archaeological sites. In 2005, comprehensive amendments were made to the Act to strengthen and improve heritage protection in Ontario. The most significant change in the Act is with respect to the new powers provided to the municipality not only to delay but to stop demolition of heritage resources.

The Heritage Master Plan (HMP) was approved by Cambridge City Council in 2008. The HMP is a strategic plan for heritage conservation efforts in the City of Cambridge through the implementation of four initiatives: building community support; providing a heritage product; establishing an implementation framework and fostering co-operation. An Implementation Committee has been established to work through the objectives and priorities of the HMP.

Normally, the draft policy papers recommend policies for deletion. In the case of cultural heritage resources, no current Official Plan policies are proposed for deletion.

### 3. Proposed Official Plan Policies

#### Chapter 4: Cultural Heritage Resources

The *City* recognizes and benefits from a variety of *cultural heritage resources* which are focal to community identity and economic prosperity. *Cultural heritage resources* throughout the municipality are used for such activities as industry, tourism and other commercial uses and residences.

#### 4.1 Objectives

2.2 (o) –  
(u) with  
minor  
wording  
changes

Revised to  
reflect all  
districts

- a) To support the conservation, restoration and prominence of the city's built heritage as a key identifying feature of the community;
- b) To co-ordinate the *City's* heritage interests with property owners, local business improvement areas and other special interests;
- c) To promote built heritage as a key component of the *City's* local tourism and quality of life for existing and new residents;
- d) To support the designation of *cultural heritage resources* under the Ontario Heritage Act;
- e) To maintain and support the rehabilitation of the *Heritage Conservation Districts*, located in the Galt City Centre, Blair Village and the *City-owned* lands in West Galt and to consider the establishment of additional *districts*;
- f) To actively make available or pursue funding opportunities to assist property owners in heritage conservation and restoration;

2.3 (c)

- g) To support and require where feasible the identification, cataloguing, adaptive re-use, analysis and relocation of *cultural heritage resources*, and in some cases the preservation of sites containing these resources;
- h) To promote the Grand River as a nationally designated Canadian Heritage River.

#### 4.2 Priorities for Cultural Heritage Resources

Revised 5.1.1 to use the term “cultural heritage resources”

1. When *development* is proposed, the *City* will encourage the *conservation of cultural heritage resources* in the following order of preference:
  - a) incorporation of *cultural heritage resources* and their surrounding context into *development* applications in a manner which does not conflict with the *cultural heritage resource*;
  - b) promotion of the use of scale and design which blends harmoniously with existing *cultural heritage resources* when *development* occurs.
  - c) preservation and adaptive re-use of buildings of cultural heritage significance for compatible residential *intensification* and/or for other appropriate and *compatible uses* is encouraged.
2. Where the priority conservation actions of Policy 4.2.1 cannot be achieved, the *City* will implement the following measures in order of preference:
  - a) promote the re-use of the resource, building, or building elements where a *cultural heritage resource* cannot be *conserved* intact;
  - b) require, prior to approving a *development* application which would result in the destruction of a *cultural heritage resource*, that the proponent provide to the *City* architectural measured drawings, a land history, photographs and other available documentation of the *cultural heritage resource* in its surrounding context and, if feasible, relocate the *cultural heritage resource*; and
  - c) promote the salvaging and reuse of building materials where a *cultural heritage resource* cannot be *conserved* intact to discourage construction materials from entering landfill sites and incorporation of building materials in the new *development* or *redevelopment*.

c) moved from Draft Growth Management Structure Policy Paper

5.1.2

New

5.1.3 –  
with  
revisions

3. *Cultural heritage resources* will be preserved and enhanced, wherever possible. For these purposes, *Council* may:

- a) assess the probable impact of proposed road improvements and other public works projects on any abutting *cultural heritage resource* which is included in the *Registry of cultural heritage resources* described in Policy 4.3.1 and provide in the design of such projects for the mitigation of any negative impact;
- b) require the integration of *cultural heritage resources* into the design of draft plans of subdivision and other *development*;
- c) require the *Committee of Adjustment* to consider the implications of its decisions on *cultural heritage resources* and where feasible, provide for their protection;
- d) provide for any *cultural heritage resource* located within the public areas as established by this Plan to be restored, rehabilitated, used and maintained for any purpose compatible with the existing or proposed function of such public areas in a manner that is consistent with other policies in this Plan;
- e) pass by-laws under the Ontario Heritage Act to establish and regulate *Heritage Conservation Districts* designated in accordance to Policy 4.7 of this plan;
- f) undertake studies and formulate and implement heritage plans and programs, including consultation and cooperation with other local, *Regional, Provincial* and national heritage conservation agencies and organizations;
- g) promote public awareness of the *Heritage Master Plan* through a communication strategy directed by the *Heritage Master Plan Implementation Committee*; and
- h) promote public awareness of the *City's cultural heritage resources* included in the *Registry* by conducting programs, publishing information or otherwise stimulating interest in such *cultural heritage resources*.

New

Change 5.2  
re: term  
Inventory  
to Registry  
to be  
consistent  
with OHA  
(2005)

### 4.3 Registry of Cultural Heritage Resources

1. The *City* will encourage the conservation of its *cultural heritage resources*. The *City* may prepare, publish and periodically update a *Registry* of the *City's cultural heritage resources*. This *Registry* will list those properties which have been designated pursuant to the Ontario Heritage Act and those which have not. Those properties will identified on the *Registry* will include buildings, structures, landscapes and districts.
2. Each such resource will be appropriately described, illustrated and evaluated in such terms as:
  - a) the cultural heritage significance of the resource in accordance with the criteria outlined in Policy 4.4.1;
  - b) the contribution made by the resource to the effectiveness of the urban composition, streetscape or landscape of which it may form a part; and
  - c) the structural condition of the resource, including the need for and feasibility of undertaking its physical restoration or rehabilitation.
3. For the purposes of Policy 4.3.1, any *cultural heritage resource* shall be deemed to have been included in the *Registry* when the required documentation describing, illustrating and evaluating each such resource has been presented to *Council* and has been formally received and incorporated into the *Registry* by resolution of *Council* or when any such resource has been designated under the Ontario Heritage Act. *Council* may provide for such documentation to be reviewed from time-to-time to ensure the continued accuracy of the information provided or otherwise to amend such information as may be required.
4. The Cambridge Municipal Heritage Advisory Committee as described in policy 4.5.1 will identify properties which may warrant designation under either Part IV or V of the Ontario Heritage Act because of cultural heritage value or interest. These *non-designated properties* will be included on the *Council-adopted Registry of Cultural Heritage Resources* in accordance with policy 4.3.3

5.2.1. with  
revisions

New

5.2.2

New

New

5. *Non-designated properties* will be provided interim protection by requiring owners to provide the *City* with 60 days notice of their intention to demolish or remove a building or structure on the property. This notice period allows the *City* to make well informed decisions about whether the long term protection of the property should be sought through the formal designation process.

New

7. Property owners may request *Council* to remove their properties from the *Registry* if they demonstrate:
- a) the information included on the *Registry* is incorrect; or
  - b) the property no longer has cultural heritage significance based on the research conducted by an independent professional heritage consultant.

New

7. *Council* may decide, upon receiving new information, to remove the property from the *Registry*.

#### **4.4 Cultural Heritage Value Evaluation Criteria**

5.3.1 and  
5.3.2 minor  
wording  
revisions

1. The *City* will determine that the following shall be used in determining the significance of *cultural heritage resources* included or proposed to be included in the *City's Registry* described in Section 4.2 of this Plan:
- a) A property shall be considered to have cultural heritage value or interest if the property has been designated by the *Province* to be of architectural or historical significance pursuant to the Ontario Heritage Act or, in the opinion of the *City*, satisfies at least two of the following criteria:
    - i) it dates from an early period in the development of the city's communities;
    - ii) it is a representative example of the work of an outstanding local, national or international architect, engineer, builder, designer, landscape architect, interior designer, sculptor, or other artisan and is well preserved or may be rehabilitated;
    - iii) it is associated with a person who is recognized as having made an important contribution to the city's social, cultural, political, economic, technological or physical development or as

- having materially influenced the course of local, *regional, provincial*, national or international history;
- iv) it is directly associated with an historic event which is recognized as having local, *regional, provincial*, national or international importance;
- v) it is a representative example and illustration of the city's social, cultural, political, economic or technological development history;
- vi) it is a representative example of a method of construction now rarely used;
- vii) it is a representative example of its architectural style or period of building;
- viii) it is a representative example of architectural design;
- ix) it terminates a view or otherwise makes an important contribution to the urban composition or streetscape of which it forms a part;
- x) it is generally recognized as an important landmark;
- xi) it is a representative example of outstanding interior design; or
- xii) it is an example of a rare or otherwise important feature of good urban design or streetscaping.

ROP 3.G.2  
and 3.G.3

2. The *Region* will prepare and update a *Regional* Implementation Guideline for Conserving Regionally Significant Cultural Heritage Resources. This guideline will outline the criteria and processes the *Region* will follow to identify and *conserve cultural heritage resources* of Regional interest.
3. The *City* will identify *cultural heritage resources* of *Regional* interest on the *City's Registry*.
4. The *City* will identify cultural heritage resources as identified by the Grand River Conservation Authority and the *Federal* or *Provincial* governments on the *City's Registry*.

#### **4.5 Municipal Heritage Advisory Committee (MHAC)**

Revise  
name of  
LACAC to  
MHAC  
5.4.2

The *Council* will appoint a Municipal Heritage Advisory Committee (MHAC) pursuant to the Ontario Heritage Act. A key role of MHAC is to prepare and publish the *Registry of Cultural Heritage Resources* described in Policy 4.3.1 and undertake public awareness programmes. *Council* shall not give notice of its intention to designate a property or to repeal a by-law designating a property or any part of the property in accordance with the

Ontario Heritage Act without first consulting with MHAC. *Council* will also consult with MHAC when reviewing applications for funding through the Cambridge Heritage Conservation Fund, proposals for signage on designated structures, proposals to alter designated structures, applications to sever designated properties and/or any other *development* applications potentially affecting a property on the *Registry*.

#### 4.6 Designation of Heritage Properties

5.4.1

1. The *City* will regulate as fully as possible the demolition, removal or inappropriate alteration of buildings of cultural heritage value or interest included in the *Registry of Cultural Heritage Resources* referred to in Section 4.3, and for these purposes, *Council* may:

Revised  
OHA 34.2

- a) pass by-laws pursuant to the Ontario Heritage Act to designate properties including such buildings or structures to be of cultural heritage value. *Council* shall not permit the demolition, removal or inappropriate alteration of such buildings or structures for a period of 90 days following application by the owner of such buildings or structures, or such further period of time as *Council* and the owner may agree upon, unless *Council* has repealed the by-law designating such property or part thereof;
- b) pass by-laws providing for the acquisition by purchase, lease or otherwise of any property designated in accordance with Policy 4.6.1 a) or for the expropriation of any such property;
- c) dispose by sale, lease or otherwise of any designated property acquired in accordance with Policy 4.6.1 b) upon such terms and conditions as *Council* may consider necessary; or
- d) enter into any easement agreement or covenant with the owner of a designated property, register such easement or covenant against the real property affected in the land registry office, enforce such registered easement or covenant against the owner or any subsequent owner of such real property and assign such easement or covenant to any person, who, in the opinion of *Council*, will preserve and maintain the property to protect the *cultural heritage resource* described in the *Registry* referred to in Section 4.3; and

5.4.3

2. *Council* will preserve and protect the *cultural heritage resources* owned by the *City* and prepare and follow a maintenance programme for these resources.

#### 4.7 Designation of Heritage Conservation Districts

5.5.1

1. The *City* will regulate as fully as possible the demolition, removal or inappropriate alteration or erection of buildings, which, in the opinion of *Council*, constitute or impact on a *cultural heritage resource* within a Heritage Conservation District as shown on Schedule X.
2. *Council*, after having consulted with *MHAC*, may pass by-laws pursuant to the Ontario Heritage Act to define one or more potential *Heritage Conservation Districts* to be examined for future designation as a *Heritage Conservation District*.
3. *Council* may, after consultation with the owners of properties included in a defined potential *Heritage Conservation District*, pass by-laws pursuant to the Ontario Heritage Act to designate all or part of the defined potential *Heritage Conservation District* as a *Heritage Conservation District* and apply to the *Ontario Municipal Board* for the approval of such by-laws.

5.5.2

4. The provisions of Policies 4.7.1 – 4.7.3 shall apply in respect of any building or structure and the land that is situate within the area that has been designated as a *Heritage Conservation District*.

New

5. With consultation from the *MHAC*, *Council* may pass by-laws of intent for a maximum period of one year that defines one or more areas to be examined for future designation as a *Heritage Conservation District*. During this period, alteration works including erection, demolition or removal of heritage buildings or structures shall be prohibited or limited.

Revised  
policy  
5.5.3

6. For the purposes of defining a potential *Heritage Conservation District* in accordance to Policy 4.6.1, a study will be prepared which identifies the following:
  - a) the composition of the area;
  - b) the incidence of buildings or structures of *cultural heritage value* included on the *Registry of Cultural Heritage Resources* referred to in Section 4.3;
  - c) the heritage significance, character and appearance of the selected study area, including buildings, structures, contextual elements, landscapes, vistas and other properties;
  - d) the possible geographic boundaries of the study area;
  - e) the structural soundness of buildings or structures; and
  - f) the feasibility of restoring, using or maintaining buildings or structures.

New –  
OHA 2005

7. Where *Council* determines that the establishment of a *Heritage Conservation District* is appropriate and feasible, the study prepared pursuant to Policy 4.7.6 shall form the basis of the *Heritage Conservation District Plan*. The *Heritage Conservation District Plan* shall include:
- a) a statement of objectives for the *District*;
  - b) a statement explaining the *cultural heritage value* or interest of the *District*;
  - c) description of properties in the *District* and of the heritage attributes of the *District*;
  - d) policy statements, guidelines, and procedures for achieving the stated objectives and for managing change in the *District*;
  - e) a description of the types of alterations that will require a *City* permit and a description of minor alterations that will be permitted without the need for a *City* permit;
  - f) a map identifying the boundaries of the *District*; and
  - g) a communication plan for dialogue with the public, particularly the residents and landowners in the proposed *Heritage Conservation District*, identifying the intent and scope of the *District*.

5.5.4

8. Where it is proposed to designate a *Heritage Conservation District* in which properties have already been designated pursuant to Part IV of the Ontario Heritage Act, the property may be included in an area designated as a *Heritage Conservation District*. A property that is included in an area designated as *Heritage Conservation District* may subsequently be designated under Part IV of the Ontario Heritage Act.

New

9. Pursuant to the Ontario Heritage Act, *Council* may pass by-laws to designate all or part of the lands set out in Section 4.7 as a *Heritage Conservation District*. Such a designation shall not require an amendment to this Plan. The designating by-law shall identify the extent of the area, contain procedures and timelines for alterations to and demolition of existing buildings and/or structures as well as the erection of new buildings and/or structures based on the criteria established in the *Heritage Conservation District Plan*, and outline the appeal process to the *Ontario Municipal Board* or other *Provincial* appeal body.

New

10. Prior to designating a *Heritage Conservation District*, *Council* will undertake a public consultation/information process.

11. Where a *Heritage Conservation District* is in effect, public works shall be carried out and by-laws passed only if they complement/enhance the objectives set out in the *Heritage Conservation District Plan*.

#### 4.8 Cultural Heritage Landscapes

ROP 3.G.5

1. The *Region* will prepare and periodically update a Regional Implementation Guideline for Cultural Heritage Landscape Conservation in consultation with area municipalities. The guideline will outline the framework for identifying *Cultural Heritage Landscapes*, including *Cultural Heritage Landscapes* of Regional interest, and for documenting each individual landscape through a Cultural Heritage Conservation Landscape Plan.

ROP 3.G.6

2. The *City*, in co-operation with the *Municipal Heritage Advisory Committee*, will identify and inventory *Cultural Heritage Landscapes* in Cambridge in accordance with Policy 4.8.1.

3. The *City* shall require measures to *conserve Cultural Heritage Landscapes* in the design of *development* proposals.

4. The *City* encourages the conservation of *Cultural Heritage Landscapes* that are characteristic of the city or region including views, vistas and landscape features.

5. *Cultural Heritage Landscapes* can cross municipal boundaries and include lands outside the city.

New

6. The *City* will protect cemeteries of cultural heritage significance (including human remains, vegetation and landscapes of historic, aesthetic and contextual values) in accordance with the Cemeteries Act and the provisions of Part IV and V of the Ontario Heritage Act.

New

7. The *City* recognizes the Grand River as a Canadian Heritage River and will co-operate with the *Region* and the Grand River Conservation Authority in efforts to *conserve*, manage and enhance, where practical, the river's natural, cultural, recreational, scenic and ecological features.

New

8. *Development adjacent* to the Grand River may require a *Cultural Heritage Impact Assessment* in accordance with Section 4.10 to determine the possible impact on views, vistas and cultural heritage significance.

#### 4.9 Heritage Character Areas

New

The concept of *Heritage Character Areas* was identified in the *City's Heritage Master Plan* (September 2008) as “defined geographical areas of heritage significance which has been modified by human activities and is valued by a community”. *Heritage Character Areas* include clusters of heritage resources that represent important historical patterns of development in Cambridge and are worthy of further investigation for potential conservation and enhancement. Policies regarding recognition of potential *Heritage Character Areas* will be developed in consultation with the *Municipal Heritage Advisory Committee* and the residents and landowners within these areas. Such policies will be incorporated into this Plan by an amendment.

#### 4.10 Cultural Heritage Impact Assessment

5.6.1  
revised  
wording

1. A *Cultural Heritage Impact Assessment* shall be required when a *development* proposal or community plan potentially impacts a *cultural heritage resource*. The potential impacts could be direct, such as demolishing or altering a structure on a designated property, or indirect such as changes to the streetscape of lands *adjacent* to a *cultural heritage resource*. A *Cultural Heritage Impact Assessment* may include the following elements:
  - a) identification and evaluation of the *cultural heritage resource*;
  - b) graphic and written inventory of the *cultural heritage resource*;
  - c) assessment of the proposal's impact on the *cultural heritage resource*;
  - d) means to mitigate impacts, in accordance with the *cultural heritage resources* priorities established in Policy 4.2.1 of this Plan;
  - e) alternatives to the proposal; and
  - f) identification of and justification for the preferred option.

New

2. The *City* will determine the need for a *Cultural Heritage Impact Assessment* in consultation with the owner/applicant. The *City* will refer the completed *Cultural Heritage Impact Assessment* to *MHAC* when the *development* is major in nature or where the *City* believes there will be a detrimental impact to the *cultural heritage resource*.

- |                  |             |  |
|------------------|-------------|--|
| 5.6.2            | 3.          | A <i>Cultural Heritage Impact Assessment</i> shall be undertaken by a professional who is qualified to evaluate the <i>cultural heritage resource</i> under review.  |
| 5.6.3            | 4.          | Additional information may be required by the <i>City</i> , particularly depending on the nature and location of the proposal. The <i>City</i> shall make available any relevant information that it maintains, including archival records.  |
| 5.6.4            | 5.          | A completed <i>Cultural Heritage Impact Assessment</i> will first be submitted to the <i>MHAC</i> for review and the recommendation of <i>MHAC</i> will be forwarded to <i>Council</i> for consideration with the proposal. A <i>Cultural Heritage Impact Assessment</i> may be scoped or waived by either <i>Council</i> or <i>MHAC</i> .   |
| New              | 6.          | The <i>City</i> will, and the <i>Region</i> is encouraged to, give consideration to the impact of modifications to regional or city arterial and major collector roads and other road improvements in general, including re-alignment and road widening, on <i>cultural heritage resources</i> . Conservation of the <i>cultural heritage resource</i> , especially in relation to the character of streetscapes and major crossroads or intersections, shall be encouraged. |
| Updated<br>5.6.5 | 7.          | A <i>Cultural Heritage Impact Assessment</i> will be conducted in accordance to <i>Council</i> approved guidelines.  |
| ROP<br>3.G.14    | 8.          | Where a <i>Cultural Heritage Impact Assessment</i> relates to a <i>cultural heritage resource</i> of <i>Regional</i> interest, the <i>City</i> will ensure a copy of the assessment is circulated to the <i>Region</i> for review. In this situation, the <i>Cultural Heritage Impact Assessment</i> submitted by the owner/applicant will be completed to the satisfaction of both the <i>Region</i> and the <i>City</i> .  |
| ROP<br>3.G.15    | 9.          | Where a <i>development</i> application includes, or is <i>adjacent</i> to, a <i>cultural heritage resource</i> of <i>Regional</i> interest which is not listed on the <i>City's Registry of Cultural Heritage Resources</i> , the owner/applicant will be required to submit a <i>Cultural Heritage Impact Assessment</i> to the satisfaction of the <i>Region</i> .   |
| ROP<br><br>5.7   | <b>4.11</b> | <b>Partnerships</b><br><br>The <i>City</i> shall promote stewardship of the community's <i>cultural heritage resources</i> through strong partnerships amongst a variety of stakeholders. The <i>City</i> shall promote partnership arrangements which assist in <i>cultural heritage resource</i> stewardship and may   |

include *City* and *Regional* representation, other community-based advocacy groups, property owners and development interests.

#### 4.12 Funding

5.8

The *City* encourages the restoration or rehabilitation of privately owned properties designated in accordance with the provisions of Policies 4.6.1 of this Plan. Pursuant to the Ontario Heritage Act, *Council* may pass by-laws providing for the making of a grant or loan to the owner of such designated property for the purpose of paying for the whole or any part of the cost of the alteration of such designated property on such terms and conditions as *Council* may prescribe where such alteration will serve to protect or enhance the heritage characteristics of such designated property.

#### 4.13 Archaeological Resources

5.9.1 and  
5.9.2 with  
revisions  
for ROP  
3.G.8 and  
3.G.9

1. The *City* will encourage the conservation of sites of archaeological value as may be identified from time-to-time by the *City*, the *Province* or the *Region*. Upon receiving information that lands proposed for *development* may constitute or include a resource of potential or acknowledged archaeological value, the *City* may require the owner of such lands to submit an archaeological assessment, conducted by a licensed archaeologist, in accordance with the provisions of the Regional Archaeological Implementation Guideline, following the Provincial standards and guidelines, to the satisfaction of the *Province*, where *archaeological resources* and/or area of *archaeological potential* have been identified in the Regional Archaeological Master Plan. The assessment will include the following information:
  - a) survey and assess the value of the *archaeological resource*;
  - b) assess the impact of the proposed *development* on the *archaeological resource*;
  - c) assess the treatment of *significant archaeological resources*;
  - d) indicate the methods proposed to be used to mitigate any negative impact of the proposed *development* on the *archaeological resource*, including methods of on-site preservation or if such preservation is not possible, recovery of the *significant archaeological resource*;

ROP  
3.G.10

2. Where an archaeological assessment identifies a *significant archaeological resource*, the *City* or the *Region* will require the owner/applicant to *conserve* the *significant archaeological resource* by:
- a) ensuring the site remains undeveloped and, wherever appropriate, designated as open space;
  - b) removing the *significant archaeological resource* from the site by a licensed archaeologist, prior to site grading or construction; or

5.10

3. When *burial places* are encountered during any excavation activity, the provisions of the Cemeteries Act and its regulations shall apply.

#### 4.14 Scenic Heritage Roads

ROP  
3.G.27 and  
3.G.28

The *City* will establish policies to protect *scenic heritage roads* within municipal and regional jurisdictions. *Scenic heritage roads* include the view from the road to prominent heritage buildings or natural landscape features. These roads are identified by their unique structural, topographic and visual characteristics, as well as abutting vegetation, built environment and cultural landscape, historical significance or location within a *Heritage Conservation District*.

## 4. Glossary

Please see separate glossary.

## 5. Mapping

Currently, heritage resources are not identified on a map in the Official Plan, in part, because the number of properties routinely changes, and due to legislative restrictions on identifying Archaeological Resources. Heritage Conservation Districts will be shown on a schedule for information and ease of reference. Heritage Character Areas may be mapped.

## 6. Proposed Policies to Be Deleted

None