TELEVISED

CITY OF CAMBRIDGE
COUNCIL MEETING
16-11
CLOSED COUNCIL IN THE CAMBRIDGE ROOM AT 5:00 P.M.
DINNER WILL BE SERVED AT 4:30 P.M. IN THE CAMBRIDGE ROOM

2011 MAYOR'S AWARD FOR EXCELLENCE IN WORKFORCE TRAINING & DEVELOPMENT WILL BE HELD IN THE BOWMAN ROOM AT 6:00 P.M.

COUNCIL CHAMBERS, CAMBRIDGE CITY HALL
MONDAY, MAY 9, 2011
7:00 p.m.

AGENDA

Page

RECOMMENDATION - 5:00 P.M.

THAT in accordance with Section (2) (b) and (e) of the Municipal Act, 2001, Council convene in Closed Session to consider the following subject matter:

1) personal matters about an identifiable individual, including municipal or local board employees.

2) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

RECOMMENDATION - 7:00 P.M.

THAT Council reconvene in open session.

DECLARATIONS OF PECUNIARY INTEREST

PRESENTATIONS

2011 Mayor's Award for Excellence in Workforce Training & Development.

Mr. Peter Graham (Auditor) will be in attendance to answer any questions that Council may have regarding the 2010 Financial Statements. **(Item 8)**

Ms. Linda Terry and Ms. Melissa Dunbar, Social Planning Council, to present their research on Condominium Conversion policies - “An Environmental Scan of Condominium Conversion Policies throughout Ontario”. **(See Communications)**

Page

PRESENTATIONS - Con't

Regional Councillor Jean Haalboom, HPAC Chair and Kate Hagerman, Cultural Principal Planner will be making a presentation regarding current work of the Waterloo Regional Heritage Planning Advisory Committee (HPAC) re: Current HPAC projects that may be of interest to your municipality.

Elaine Brunn Shaw, Director of Policy Planning, re: City of Cambridge Official Plan Review, Draft Policy Papers Summary and Proposed Public Consultation Process. **(Item 6)**

Hardy Bromberg, Director of Building, re: Proposed Lot Maintenance By-law. **(Item 5)**

DELEGATIONS

CONFIRMATION OF COUNCIL MINUTES

1. COUNCIL MEETING
MONDAY, APRIL 18, 2011 — 7-19

Recommendation

THAT the Minutes of the Council Meeting held Monday, April 18, 2011 at 7:00 p.m., be considered for errors and/or omissions.

2. SPECIAL COUNCIL MEETING
TUESDAY, APRIL 26, 2011 — 21-24

Recommendation

THAT the Minutes of the Special Council Meeting held Tuesday, April 26, 2011 at 5:30 p.m., be considered for errors and/or omissions.

3. SPECIAL COUNCIL MEETING
TUESDAY, MAY 3, 2011 — 25-29

Recommendation

THAT the Minutes of the Special Council Meeting held Tuesday, May 3, 2011 at 7:00 p.m., be considered for errors and/or omissions.

Page

REPORT OF THE GENERAL COMMITTEE

4. GENERAL COMMITTEE REPORT 31-36
GC-6-11
TUESDAY, MAY 3, 2011

Recommendation

THAT the recommendations contained in the General Committee Report of Tuesday, May 3, 2011 be adopted.

ITEMS REFERRED DIRECTLY TO COUNCIL

RECOMMENDATIONS - SPECIAL AND ADVISORY COMMITTEES

COMMUNICATIONS

COMMUNICATIONS Submission from the Social Planning Council, re: An Environmental Scan of Condominium Conversion Policies in Selected Canadian Communities Executive Summary. 37-38

UNFINISHED BUSINESS

MOTIONS FOR WHICH PREVIOUS NOTICE WAS GIVEN

COMMITTEE OF THE WHOLE

NEW BUSINESS – STAFF REPORTS

PLANNING SERVICES DEPARTMENT

5. PROPOSED LOT MAINTENANCE BY-LAW 39-49

Recommendation

THAT Cambridge Council receive Report P/11-32, Proposed Lot Maintenance By-law, for information.

Page

6. CITY OF CAMBRIDGE OFFICIAL PLAN REVIEW – DRAFT POLICY PAPERS SUMMARY AND PROPOSED PUBLIC CONSULTATION PROCESS — 51-72

Recommendation

THAT Report P/11-40 regarding the City of Cambridge Official Plan Review - Draft Policy Papers Summary and Proposed Public Consultation Process be received.

AND THAT Council endorses the public consultation process for the Official Plan Review and direct Staff to proceed.

TRANSPORTATION AND PUBLIC WORKS DEPARTMENT

7. IBM FIRST-OF-A-KIND RESEARCH CROSS AGENCY COORDINATION PROJECT — 73-76

NOTE: Mike Hausser, Director of Asset Management will be commenting on this report.

Recommendation

Subject to satisfactory review by the City Solicitor, that the Mayor and Clerk be authorized to enter into an agreement entitled: IBM Agreement for Special Projects – First of a Kind Project #CPH01101 representing an investment in IBM of approximately $1.5M.

That the Mayor and Clerk be authorized to enter into an agreement entitled: the IBM Canada Statement of Work for First of a Kind Project #CPH471101 for the Cross Agency Coordination Project agreement, NOTWITHSTANDING the Purchasing Policy, at a cost of $150,000 to be funded from a re-allocation of surplus funds from Gas Tax funded project 10X004 to an increased forecast of Capital Project 11C032 (National Benchmarking and Research).

CORPORATE SERVICES DEPARTMENT

8. 2010 FINANCIAL REPORT — 77-98

Recommendation

THAT Council receives the report of the Auditors and the audited Financial Statements as per report Corpserv/11-77

AND THAT Council approves the audited Financial Statements for the Corporation for the year ended December 31, 2010

Page

9. 2010 DEVELOPMENT CHARGES STATEMENT 99-103

Recommendation

THAT Council receives the Development Charges Statement for the year ended December 31, 2010, as per Corpserv/11-74.

10. 2010 PROVINCIAL PERFORMANCE MEASURES 105-125

Recommendation

THAT Council receive the 2010 Provincial Performance Measures as per Corpserv/11-76, for information purposes.

11. OAK AND BALL STREETS RECONSTRUCTION 127-130

Recommendation

THAT Tender 2011-19, Oak and Ball Streets Reconstruction be awarded to 2008422 Ontario Ltd. o/a Euro-Ex Construction of Woodstock, for the total tendered price of $1,059,076.96*, this being the lowest bid received, as outlined in Report Corpserv/11-78.

*corrected for mathematical error.

12. CATCHBASIN CLEANING 131-135

Recommendation

THAT Tender 2011-34, Catchbasin Cleaning, be awarded to Flow Kleen Technology Ltd. of Stoney Creek, for the total tendered price of $141,964.95, this being the lowest bid received, as outlined in Report Corpserv/11-80.

13. 1414 HAMILTON STREET, SERVICE BUILDING IMPROVEMENTS 137-140

Recommendation

THAT Tender 2011-29, 1414 Hamilton Street Service Building Improvements, be awarded to Caird-Hall Construction Inc. of Burlington for the total tendered price of $119,780.00, this being the lowest bid received, as outlined in Report Corpserv/11-82.

NOTICE OF MOTION

OTHER BUSINESS

NON-JURISDICTIONAL ITEMS

REGIONAL COUNCIL UPDATE

ENACTMENT OF BY-LAWS

Recommendation

THAT leave be given the Mover and Seconder to introduce the following by-laws:

54-11

Being a by-law of the Corporation of the City of Cambridge to establish 2011 Final Tax Rates for City purposes only and to repeal By-law 5-11.

55-11

Being a by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its meeting held the 9th day of May, 2011.

AND THAT leave be taken as read a first, second and third time.

ADJOURNMENT

MINUTES
CITY OF CAMBRIDGE
COUNCIL MEETING
13-11
COUNCIL CHAMBERS, CAMBRIDGE CITY HALL
Closed Council - 5:30 p.m. - Cambridge Room
Appreciation Reception for Retiring Boards and Committee Members
Reception for Volunteers - 10 Years of Service
6:00 p.m. - Archives Area
MONDAY, APRIL, 18, 2011
7:00 PM

Council Members in Attendance: Councillors Cowsill, Ermeta, Kiefer, Monteiro, Price, Reid, Tucci and Wolf, with Mayor Craig in the Chair.

Regional Councillors in Attendance: Councillors Brewer (until 9:12 pm) and Millar (until 8:00 pm).

Staff Members in Attendance: Jim King, Chief Administrative Officer; Steven Fairweather, Commissioner of Corporate Services; Kent McVittie, Commissioner of Community Services Department; Janet Babcock, Commissioner of Planning Services (from 7:08 pm until 8:59 pm); George Elliott, Commissioner of Transportation and Public Works; Bo Densmore, Director of Economic Development; Linda Fegan, Director of Corporate Communications; Bill Chesney, Acting Fire Chief; Maria Bethley, Administrative Assistant to Council (until 7:18 pm); Colleen Lichti, Recreation Co-ordinator (until 7:18 pm); Alex Mitchell, City Clerk and Devon Hogue, Vital Statistics Clerk.

Page: Jocelyn Sa Melo.

RECOMMENDATION - 5:30 P.M.

Moved by Councillor Monteiro Seconded by Councillor Tucci

THAT in accordance with Section (2) (e) of the Municipal Act, 2001, Council convene in Closed Session to consider the following subject matter:

1) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

CARRIED

RECOMMENDATION - 7:00 P.M.

Moved by Councillor Price Seconded by Councillor Reid

THAT Council reconvene in open session.

CARRIED

DECLARATIONS OF PECUNIARY INTEREST

Mayor Craig declared a pecuniary interest in regard to item 4, "Councillor Kiefer – Light Rail Transit (LRT)", as his son owns property in the area. Mayor Craig did not discuss or vote on this item. Councillor Cowsill was requested to assume the Chair for the discussion and vote on this item.

Councillor Ermeta declared a pecuniary interest in regard to item 6 of the General Committee Report, "Supervised School Crossing at Stewart Avenue and East Street" as his mother is employed by the City of Cambridge as a crossing guard. Councillor Ermeta did not discuss or vote on this item.

PRESENTATIONS

Mayor Craig welcomed all those in attendance and noted that National Volunteer Week was April 10 to April 16, 2011. He stated that the crowd in Council Chambers proved that volunteerism is alive and well. Mayor Craig, assisted by Maria Bethley and Colleen Lichti congratulated all those individuals for their contribution as volunteers with the City of Cambridge for over 20 years service and those volunteers for over 10 years service. Mayor Craig awarded each individual with the years of services with a token of appreciation. Mayor Craig also congratulated those individuals who are Retiring Advisory Boards and Committee Members and awarded each individual with an engraved plaque.

The Chair declared a recess at 7:15 pm and reconvened at 7:19 pm.

#93 CAMBRIDGE AND NORTH DUMFRIES ENERGY PLUS INC.
APPOINTMENT OF BOARD OF DIRECTORS AND
APPOINTMENT OF AUDITORS

Moved by Councillor Price Seconded by Councillor Reid

THAT Council approve the appointment of the following people to the Board of Cambridge and North Dumfries Energy Plus Inc. for 2011:

Charles Cipolla
Derek Hamilton
Thomas LeBrun

AND THAT Council approve the appointment of KPMG as Auditors for Cambridge and North Dumfries Energy Plus Inc. for 2011.

CARRIED

PRESENTATIONS CONTINUED

Presentation by Mr. John Jung, re: "CTT Mission to Chongqing". Using a PowerPoint presentation, Mr. Jung discussed the following in detail: Business Mission to China 2011, Background, Business Objectives, Benefits of the Mission, Itinerary (Chongqing), Itinerary (Chengdu), Itinerary (Beijing/Langfang – APEC), APEC Tradeshow & Conference and Lightway Solar Factory. A copy of Mr. Jung's presentation is on file in the Clerk's Division.

Ms. Linda Terry and Ms. Gaye Slinger, Cambridge Action on Homelessness Group (CAHG), re: "Homelessness Awareness Week". Ms. Terry explained that the purpose behind the Cambridge Action on Homelessness Group (CAHG) is to raise awareness of the issue of homelessness and to advocate for affordable housing. Ms. Gaye Slinger indicated that they have developed a photo display to inform residents of the local statistics on homelessness and food bank usage in honour of Homelessness Awareness Week. She stated that homelessness is a complex issue and that by using local statistics combined with powerful photographic images, it gives the average person the ability to better understand the issues faced by a marginalized population. Ms. Slinger noted that the photo project will be on display in the atrium of Cambridge City Hall all week.

Mr. Bill Gilbert, Region of Waterloo, re: "Franklin Street Roundabout Project". Using a PowerPoint presentation, Mr. Gilbert discussed the following in detail: Detailed Design and Construction Phasing Update, Project Overview, Construction Phasing, Evaluation of Construction Phasing Alternatives, Evaluation of Construction Phasing Alternatives, Proposed Construction Phasing, Construction Phasing, Benefits of Proposed Construction Phasing and Next Steps. A copy of Mr. Gilbert's presentation is on file in the Clerk's Division.

DELEGATIONS

Ms. Poala Rowe and Ms. Marilyn Ivanovick, re: item 2 of the General Committee Report, "Reserved Bike Lanes and Parking Restriction on Grand Avenue". Ms. Rowe expressed her support for the recommendations contained in the General Committee Report. Ms. Ivanovick stated that the installation of bike lanes on Grand Avenue is a better alternative the one contained in the Regional Cycling Master Plan as it affects only 13 parking spaces, as opposed to the 69 that would be affected if lanes were installed on George Street. She explained that bike lanes on Grand Avenue will provide safe egress through the downtown core and will allow a connection between the Paris Rail Trail and Grand Trunk Trail. Ms. Rowe indicated that bike lanes on Grand Avenue will allow cyclists to safely cross or turn at Cedar Street and will provide safety and certainty to both motorists and cyclists alike. A copy of Ms. Rowe and Ms. Ivanovick's presentation is on file in the Clerk's Division.

(Item 2)
(Gen. Cte.)
(April 11, 2011)

#94 RESERVED BIKE LANES AND PARKING RESTRICTION ON GRAND AVENUE

Moved by Councillor Cowsill Seconded by Councillor Wolf

THAT Report TPW-29/11, regarding Reserved Bike Lanes and Parking Restriction on Grand Avenue, be received;

AND THAT, the installation of reserved bike lanes on Grand Avenue between St. Andrews Street and Blair Road, be approved;

AND FURTHER THAT, a No Parking Anytime restriction be delayed on the west side of Grand Avenue between St. Andrews Street and Salisbury Avenue until bike lanes are implemented on Grand between St. Andrews Street and Cedar Street.

CARRIED

DELEGATIONS CONTINUED

Mr. Jake Chester, Cantec Security Systems Inc., re: item 8, "Tender 2011-23 Security Services for City Hall". Mr. Chester indicated that Cantec Security Systems Inc. has been a leading provider of security services in Niagara Region for 17 years and employs 350 staff. He indicated that he has been a lifelong resident of Cambridge and an active member of the community through volunteer experiences with Big Brothers Big Sisters, the Hespeler Optimist Club and Popcorn House. Mr. Chester stated that Cantec has a local branch office and local employees. He requested that Council reconsider the award of Tender 2011-23 for the provision of security services for City Hall. A copy of Mr. Chester's presentation is on file in the Clerk's Division.

#95 TENDER 2011-23 SECURITY SERVICES FOR CITY HALL

Moved by Councillor Kiefer Seconded by Councillor Monteiro

DEFERRAL THAT the award of Tender 2011-23 for Uniformed Security Services for City Hall, Civic Square and the staff parking lot located at 15 Beverly Street **BE DEFERRED TO THE SPECIAL COUNCIL MEETING OF TUESDAY, MAY 3, 2011.**

DEFERRAL CARRIED

CONFIRMATION OF COUNCIL MINUTES

#96 COUNCIL MEETING
MONDAY, MARCH 28, 2011

Moved by Councillor Reid Seconded by Councillor Price

THAT the Minutes of the Council Meeting held Monday, March 28 , 2011 at 7:00 p.m., be considered for errors and/or omissions.

CARRIED

#97 SPECIAL COUNCIL MEETING
MONDAY, APRIL 11, 2011

Moved by Councillor Tucci Seconded by Councillor Wolf

THAT the Minutes of the Special Council Meeting held Monday, April 11, 2011 at 6:30 p.m., be considered for errors and/or omissions.

CARRIED

REPORT OF THE GENERAL COMMITTEE

(Item 3)
(Gen. Cte.)
(April 11, 2011)

#98 PROPOSED CONDOMINIUM CONVERSION, SCOTT HUBE, 273-295 ST. ANDREWS STREET

Moved by Councillor Cowsill Seconded by Councillor Tucci

1. That this approval applies to the proposed draft plan of condominium prepared by ACI Survey Consultants Inc, dated November 9th, 2010, for 12 unit residential townhouse condominium;

2. That prior to final approval, the Owner/Applicant submit a building audit prepared by a qualified professional and obtain all necessary permits and complete any outstanding work to ensure that all buildings on the subject site meet the life safety and exiting requirements of the Ontario Building Code and Ontario Fire Code, and the City's minimum standards by-law to the satisfaction of the Director of Building and

Enforcement Services;

3. That in accordance with section 9.1.6.2 of the Official Plan, the Owner/Applicant pay Cash-in-lieu of parkland dedication to the City of Cambridge, to the satisfaction of the Cambridge Planning Services Department.

THAT Cambridge Council advise the Regional Municipality of Waterloo that the City of Cambridge recommends that the request for condominium conversion by Scott Hube for the property located at 273-295 St. Andrews Street under file number 30CDM-10105, be APPROVED.

CARRIED

(Item 6)
(Gen. Cte.)
(April 11, 2011)

#99 SUPERVISED SCHOOL CROSSING AT STEWART AVENUE AND EAST STREET

Moved by Councillor Cowsill Seconded by Councillor Kiefer

THAT Report TPW-26/11 regarding a Supervised School Crossing at Stewart Avenue and East Street, be received;

AND THAT, an adult supervised school crossing be implemented at the intersection of Stewart Avenue and East Street.

CARRIED

Councillor Ermeta did not discuss or vote on this item.

#100 GENERAL COMMITTEE REPORT, GC-5-11 MONDAY, APRIL 11, 2011

Moved by Councillor Cowsill Seconded by Councillor Kiefer

THAT the remainder of the recommendations contained in the General Committee Report No. GC-5-11 of Monday, April 11, 2011, be adopted.

CARRIED

ITEMS REFERRED DIRECTLY TO COUNCIL

RECOMMENDATIONS - SPECIAL AND ADVISORY COMMITTEES

COMMUNICATIONS

Memorandum from Lawrence Kuk, Planner, re: item 3 of the General Committee Report, "Proposed Condominium Conversion, Scott Hube, 273-295 St. Andrews Street".

Memorandum from George Elliott, Commissioner of Transportation and Public Works re: "Noise Exemption - Delegated Authority Resolution TPW28/11 - Hespeler Road Grade Separation".

UNFINISHED BUSINESS

MOTIONS FOR WHICH PREVIOUS NOTICE WAS GIVEN

At the request of Mayor Craig Councillor Cowsill assumed the Chair. Mayor Craig did not discuss or vote on this item.

#101 COUNCILLOR KIEFER - LIGHT RAIL TRANSIT (LRT)

Moved by Councillor Kiefer Seconded by Councillor Price

DEFERRAL THAT Councillor Kiefer's motion regarding Light Rail Transit (LRT) **BE DEFERRED TO THE SPECIAL COUNCIL MEETING OF TUESDAY, MAY 3, 2011.**

DEFERRAL CARRIED

Mayor Craig resumed the Chair.

COMMITTEE OF THE WHOLE

NEW BUSINESS – STAFF REPORTS

COMMUNITY SERVICES DEPARTMENT

#102 VOLUNTEER RECOGNITION CSD VOLUNTEERS
10 & 20 YEARS OF SERVICE

Moved by Councillor Wolf Seconded by Councillor Tucci

THAT the following individuals be congratulated for their contribution as a volunteer with the City of Cambridge, Community Services Department for over 20 years volunteer service:

Marie Chandler..... 50+ Recreation Centres, Ted Wake Lounge
Ron Dahmer..... Ancient Mariners Canoe Club
Margaret Keenan..... 50+ Recreation Centres, David Durward Centre
Ruby Murray..... 50+ Recreation Centres, Allan Reuter Centre
Helen Pieper..... 50+ Recreation Centres, Cambridge Riverfest

AND THAT the following individuals be congratulated for their contribution as a volunteer with the City of Cambridge, Community Services Department for over 10 years volunteer service:

Marilyn Ashwell.....50+ Recreation Centres
Patricia Barnett..... 50+ Recreation Centres, David Durward Centre
Dorothy Bryson.....50+ Recreation Centres, David Durward Centre
Betty Buck.....50+ Recreation Centres, Ancient Mariners Canoe Club
Jennifer Calver..... ..Hespeler Village Neighbourhood Association Playground Committee
Gloria Coppes..... 50+ Recreation Centres
Heather Franklin.....Cambridge Centre for the Arts
Eleanor Furlong..... Friendly Visiting Program
Esther Harrison.....50+ Recreation Centres
Elizabeth Hatt..... 50+ Recreation Centres, Allan Reuter Centre
Cora Hauka.....50+ Recreation Centres, Ted Wake Lounge
Samuel Hauka.....50+ Recreation Centres
Nancy Hilborn..... Cambridge Centre for the Arts
Ed Lewis.....50+ Recreation Centres, David

	Durward Centre
Ellen Lisso	50+ Recreation Centres, Ted Wake Lounge
Scott MacDonald	Tour de Grand
Mike MacDougall	Cambridge Santa Claus Parade
Rowland Mathews	Friendly Visiting Program
William McCue	50+ Recreation Centres, David Durward Centre
Dennis Mighton	Ancient Mariners Canoe Club
Rose Orr	50+ Recreation Centres, David Durward Centre
Mike Peddle	Tour de Grand
Joe Renner	50+ Recreation Centres, Allen Reuter Centre
Margaret Ribson	50+ Recreation Centres, Allen Reuter Centre
Deb Sandilands	Special Events, 50+ Recreation Centre
Elaine Schultz	50+ Recreation Centres, David Durward Centre
Lorraine Shuttleworth	50+ Recreation Centres
Lee Taggart	Cambridge Centre for the Arts
Pamela Thoms	Friendly Visiting Program
Dawn Turai	Hespeler Village Neighbourhood Association Playground Committee
Shirley Turner	Forbes Park Festival, 50+ Recreation Centres

CARRIED

PLANNING SERVICES DEPARTMENT

#103 PROPOSED STREET NAME CHANGE, BEATTIE CRESCENT

Moved by Councillor Cowsill Seconded by Councillor Reid

THAT Cambridge Council direct the City Clerk to provide notice and present a by-law to Council to change the name of those sections of Apple Drive situate north of Osgoode Street in the Mill Pond Subdivision, from Apple Drive to Beattie Crescent;

AND THAT Cambridge Council advise the Regional Municipality of Waterloo that the City of Cambridge recommends a red-line revision to the Mattamy (Hespeler) draft plan of subdivision file 30T-06103 to change the name of Apple Drive north of Osgoode Street to Beattie Crescent.

CARRIED

CORPORATE SERVICES DEPARTMENT

#104 TENDER 2011-10 BASEBALL DIAMOND AT STIRLING MACGREGOR FIELD

Moved by Councillor Ermeta Seconded by Councillor Wolf

THAT Tender 2011-10 Stirling MacGregor Baseball Diamond be awarded to Dol Turf Restoration Limited of Bond Head, Ontario for the total tendered price of $325,396.35 as outlined in Report Corpserv/11-67.

CARRIED

#105 PROPOSAL 2011-31 ENGINEERING DESIGN SERVICES - REPLACEMENT OF VARIOUS CULVERTS

Moved by Councillor Monteiro Seconded by Councillor Kiefer

THAT Proposal 2011-31 Engineering Design Services - Replacement of Various Culverts be awarded to Conestoga-Rovers & Associates of Waterloo, having the highest score based on a pre-established evaluation criteria by the Selection Committee, for the proposed price of $118,965.00, as outlined in Report Corpserv/11-72.

CARRIED

NOTICE OF MOTION

OTHER BUSINESS

CONSIDERATION FOR A NON-JURISDICTIONAL ITEM

Moved by Councillor Cowsill Seconded by Councillor Wolf

THAT Council consider a non-jurisdictional item regarding a Provincial Private Members Bill.

CARRIED

#106 Councillor Cowsill - City of Cambridge
Support of Bill 22 - Children's Law Reform Act

Moved by Councillor Cowsill Seconded by Councillor Wolf

That Council endorse Ontario Legislature's Private Members Bill 22 to amend the Children's Law Reform Act and recognize the importance of children's' relationships with their parents and grandparents.

CARRIED

Councillor Cowsill – Water Bills

Councillor Cowsill indicated that there is a problem with the water billing system.

DIRECTION: THAT Staff prepare an interim report to Council regarding the water billing issues by Monday, May 30, 2011.

NON-JURISDICTIONAL ITEMS

REGIONAL COUNCIL UPDATE

ENACTMENT OF BY-LAWS

#107 Moved by Councillor Reid Seconded by Councillor Price

THAT leave be given the Mover and Seconder to introduce the following by-laws:

40-11 Being a By-law of the Corporation of the City of Cambridge to amend By-law 124-09, being a by-law for establishing, maintaining and amending Reserve Funds.

41-11 Being a by-law of the Corporation of the City of Cambridge to amend By-law No. 119-08 being a by-law to provide for the appointment of Officers and Servants of the Corporation of the City of Cambridge (BY-LAW ENFORCEMENT/ANIMAL CONTROL OFFICER – BRANDILYN LOGAN and ARTURO ESCAMILLA)

42-11 Being a by-law of the Corporation of the City of Cambridge to amend Schedule B of By-law 184-06 to establish a system of disabled parking. (DISABLED PARKING BY-LAW) –SCHEDULE "B" AMENDMENTS

43-11 Being a By-law of the Corporation of the City of Cambridge to amend Schedule A of By-law No. 185-06 designating private roadways as fire routes and to prohibit the parking of vehicles thereon. (FIRE ROUTE BY-LAW) – SCHEDULE “A” AMENDMENTS

44-11 Being a By-law of the Corporation of the City of Cambridge to amend By-law No. 186-06, as amended, being a By-law to prohibit the parking or leaving of motor vehicles on private property without the consent of the owner or occupant of the property and on property owned or occupied by the Corporation of the City of Cambridge, or any local Board. (PRIVATE PROPERTY BYLAW) SCHEDULE “A” AMENDMENTS

45-11 Being a by law of the Corporation of the City of Cambridge to provide for the remuneration of Mayor and Members of Council and to repeal By-law 53-07.

46-11 Being a by-law of The Corporation of the City of Cambridge

to authorize the Partial Release and Abandonment of an Easement granted from Clayton Gladstone Hogg and Mildred Alberta Hogg.

47-11 Being a by-law of the Corporation of the City of Cambridge to authorize the issuance of debentures for the Drayton Theater Construction Capital Project and Thin Wall Cast Iron Watermains Rehabilitation Backlog Capital Project.

48-11 Being a by-law of the Corporation of the City of Cambridge to amend Schedule A of By-law 184-06 to establish a system of disabled parking. (DISABLED PARKING BY-LAW) –SCHEDULE “A” AMENDMENTS

49-11 Being a By-law of the Corporation of the City of Cambridge to amend Schedule A of By-law No. 185-06 designating private roadways as fire routes and to prohibit the parking of vehicles thereon. (FIRE ROUTE BY-LAW) – SCHEDULE “B” AMENDMENTS

50-11 Being a by-law of the Corporation of the City of Cambridge to amend By-law No. 119-08 being a by-law to provide for the appointment of Officers and Servants of the Corporation of the City of Cambridge. (PARKING& BY-LAW ENFORCEMETN OFFICER – Waseem Safdar)

51-11 Being a by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its meeting held the 18th day of April, 2011.

AND THAT leave be taken as read a first, second and third time.

CARRIED

ADJOURNMENT

On a motion by Councillor Monteiro, the meeting adjourned at 9:31 p.m.

_____
MAYOR

_____
CLERK

MINUTES
CITY OF CAMBRIDGE
SPECIAL COUNCIL MEETING
14-11
COUNCIL CHAMBERS, CAMBRIDGE CITY HALL
TUESDAY, APRIL 26TH, 2011
5:30 p.m.

Council Members in Attendance: Councillors Cowsill, Ermeta, Kiefer, Monteiro, Price, Reid, Tucci and Wolf, with Mayor Craig in the Chair.

Staff Members in Attendance: Jim King, Chief Administrative Officer; Steven Fairweather, Commissioner of Corporate Services; Kent McVittie, Commissioner of Community Services Department; Janet Babcock, Commissioner of Planning Services; George Elliott, Commissioner of Transportation and Public Works; Steve Matheson, Director of Legal Services; George Forhan, Director of Realty/Corporate Property Service; Sue Reise, Landscape Architect and Alex Mitchell, City Clerk.

DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

DELEGATIONS

COMMUNICATIONS

Memorandum from Steven Fairweather, Commissioner of Corporate Services, re: Tender 2011-23 Security Services for City Hall.

Memorandum from Kent McVittie, Commissioner of Community Services, Main Street Streetscaping Project.

NEW BUSINESS – STAFF REPORTS

TRANSPORTATION AND PUBLIC WORKS DEPARTMENT

#108 FUNDING FOR REPLACEMENT OF WATER SERVICES, SEWER REPAIRS AND RESURFACING OF MAIN STREET BETWEEN WATER AND AINSLIE STREETS

Moved by Councillor Tucci Seconded by Councillor Wolf

THAT Report TPW-36/11, regarding funding for replacement of water services, sewer repairs and road resurfacing of Main Street between Water and Ainslie Streets in coordination with Downtown Streetscaping Works, is received;

AND THAT, the approved budget for Capital Project 11-C-006 (Main Street Streetlight Replacement) allocates funds in the sum of $162,500 from the project's total costs to the Capital Project 11-E-003 (Main Street Design Guidelines and Streetscape)

AND THAT, the approved budget for Capital Project 08-C-500 (Rose, Homuth and Cherry Hill Reconstructions) allocates surplus funds in the sum of $130,000 from the project's total costs to Capital Project 11-E-003 (Main Street Design Guidelines and Streetscape) for roadway resurfacing

AND THAT, funds in the sum of $188,000.00 be transferred from the Water Reserve Fund to the Capital Project 11-E-003 (Main Street Design Guidelines and Streetscape) for water services replacement.

AND THAT, funds in the sum of $22,500.00 be transferred from the Sewer Reserve Fund to the Capital Project 11-E-003 (Main Street Design Guidelines and Streetscape) for sanitary services repair work.

CARRIED

NOTE: *Councillor Cowsill was opposed.*

CORPORATE SERVICES DEPARTMENT

#109 MAIN STREET STREETSCAPING IMPROVEMENTS

Moved by Councillor Wolf Seconded by Councillor Tucci

THAT Council approves the additional source of funding for Capital Project 11E003 - Main Street Design/Streetscape, in the amount of $65,925.00 from Capital Contingency

AND THAT Tender 2011-30 Main Street Streetscape Improvements (Between Water Street and Ainslie Street) be awarded to 410754 Ontario Limited o/a Sousa Concrete of Branchton for the tendered price (less some of the provisional items) of $965,190.46 as contained in Corpserv/11-73.

CARRIED

NOTE: *Councillor Cowsill was opposed.*

UNFINISHED BUSINESS

#110 TENDER 2011-23 SECURITY SERVICES FOR CITY HALL

Moved by Councillor Cowsill Seconded by Councillor Ermeta

THAT Tender 2011-23 for Uniformed Security Services for City Hall, Civic Square and the staff parking lot located at 15 Beverly Street be awarded to Best Guard Security Services, Toronto, Ontario, for a three year period, being the lowest tender received, for the price of $194,983.00 for 2011.

CARRIED

NOTE: *Councillor Cowsill was opposed.*

OTHER BUSINESS

Councillor Price

Councillor Price reminded Council that Grand River Transit will be holding an open house on Saturday, May 21, 2011 from 4:00 to 8:00 pm at the Hespeler Library to discuss changes in the Hespeler bus routes.

NON-JURISDICTIONAL ITEMS

REGIONAL COUNCIL UPDATE

ENACTMENT OF BY-LAWS

#111 Moved by Councillor Ermeta Seconded by Councillor Cowsill

THAT leave be given the Mover and Seconder to introduce the following by-laws:

52-11 Being a by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its special meeting held the 26th day of April, 2011.

AND THAT leave be taken as read a first, second and third time.

CARRIED

ADJOURNMENT

On a motion by Councillor Monteiro, the meeting adjourned at 5:38 p.m.

_____
MAYOR

_____
CLERK

MINUTES
CITY OF CAMBRIDGE
SPECIAL COUNCIL MEETING
15-11

COUNCIL CHAMBERS, CAMBRIDGE CITY HALL
TUESDAY, MAY 3, 2011
7:00 p.m.
GENERAL COMMITTEE WILL BE HELD FOLLOWING SPECIAL COUNCIL

Committee Members in Attendance: Mayor Craig (until 7:06 pm and returning at 7:33pm), Councillors Ermeta, Kiefer, Monteiro, Price, Reid, Tucci, and Wolf with Councillor Cowsill in the Chair.

Staff Members in Attendance: Kent McVittie, Acting Chief Administrative Officer; Steven Fairweather, Commissioner of Corporate Services; Janet Babcock, Commissioner of Planning Services; Doug Tennant, Acting Fire Chief; George Elliott, Commissioner of Transportation and Public Works; Steve Matheson, Director of Legal Services; Bo Densmore, Director of Economic Development; Ilidia Sa Melo, Deputy City Clerk and Devon Hogue, Vital Statistics Clerk.

Page: Jocelyn Sa Melo.

DECLARATIONS OF PECUNIARY INTEREST

Mayor Craig declared a pecuniary interest in regards to item 1, “Councillor Kiefer Light Rail Transit (LRT)” as his son resides in the subject area. Mayor Craig left the room during the presentation from Community Renewable Energy Waterloo Region (CREW) and did not discuss or vote on this item.

DELEGATIONS

Mr. Denis Pellerin and Mr. Derek Satnik, Community Renewable Energy Waterloo Region (CREW), re: item 1, “Councillor Kiefer Light Rail Transit (LRT)”. Using a PowerPoint presentation, Mr. Satnik discussed the following in detail: Better Transit Solutions for Cambridge: Regional Transit Should Consider Aerorail, CREW, CREW’s Transit Policy Team, Context, This Presentation, History, Flexibility, Parts Needed to Build a System, Typical Concerns/Misconceptions, Valid Concerns Can be Solved, What About Cambridge?, CREW Recommends… and Proposed Motion. A copy of Mr. Satnik’s presentation is on file in the Clerk’s Division.

COMMITTEE OF THE WHOLE

MOTIONS FOR WHICH PREVIOUS NOTICE WAS GIVEN

The Chair declared a recess at 7:42 pm and reconvened at 7:45 pm.

#112 COUNCILLOR KIEFER - LIGHT RAIL TRANSIT (LRT)

Moved by Councillor Kiefer Seconded by Councillor Price

THAT the Cambridge City Council and the residents of the City of Cambridge are not prepared to support the Light Rail Transit (LRT) as it is currently being proposed by the Council of the Region of Waterloo;

AND THAT the current LRT proposal will only benefit the Cities of Kitchener and Waterloo, with the City of Cambridge receiving no benefit from the proposed transit system;

AND that any proposed Regional Transit System is designed for growth, encouragement to ride public transit to alleviate future congestion and new road development, and as well bolster intensification of all the core areas equally.

AND that the region must adopt an option that is consistent, affordable and an equitable solution for all regional taxpayers that allows the opportunity for growth and intensification in all centres equally;

AND that **a** solution that is affordable, meets the Regional Transportation Master Plan objectives, and has the ability to extend the entire route from Conestoga Malls to Ainslie Street and to the Universities/Colleges **and hospitals** is **aBRT/**BRT;

AND that the council of the City of Cambridge endorses the following basic concepts:

1) A consistent rapid public transit system from Ainslie Street to Conestoga Mall, which will also service the regional universities/colleges **and hospitals**, is the most suitable means to encourage ridership.

2) That the regional council will ensure that the City of Cambridge is not left out of the future development, investment and economic benefits of a true "fixed" public rapid transit system.

3) That affordability is the primary factor that is driving the Cambridge Council decision of **aBRT/**BRT over LRT. It is only affordability that permits consistent and fair application of public transit throughout the Region.

Moved by Councillor Kiefer Seconded by Councillor Tucci

AMENDMENT That Councillor Kiefer's motion regarding Light Rail Transit (LRT) be amended to include aBRT wherever BRT appears.

AMENDED MOTION CARRIED unanimously on a recorded vote

NEW BUSINESS – STAFF REPORTS

NOTICE OF MOTION

OTHER BUSINESS

Councillor Tucci

Councillor Tucci indicated that he will be bringing forward a notice of motion regarding the Aerorail/Aerobus.

DIRECTION: Staff were directed to contact regional staff and inquire why Aerorail/Aerobus was not considered a viable rapid transit option.

ENACTMENT OF BY-LAWS

#113 Moved by Councillor Kiefer Seconded by Councillor

THAT leave be given the Mover and Seconder to introduce the following by-laws:

53-11 Being a by-law of the Corporation of the City of Cambridge to confirm the proceedings of the Council of the Corporation of the City of Cambridge at its special meeting held the 3rd day of May, 2011.

AND THAT leave be taken as read a first, second and third time.

CARRIED

ADJOURNMENT

On a motion by Councillor Price, the meeting adjourned at 8:05 p.m.

_____
MAYOR

_____
DEPUTY CLERK

REPORT

To: **COUNCIL**
Date of Meeting: May 9, 2011
Prepared By: Devon Hogue
Department: Clerk's Division
Date to Management Committee: ,
Report No.: GC-6-11
File No.:
Ward No.:

AMENDED GENERAL COMMITTEE REPORT GC-6-11 TUESDAY, MAY 3, 2011

THAT the recommendations contained in the General Committee Report of Tuesday, May 3, 2011 be adopted.

1. ARTS & CULTURE ADVISORY COMMITTEE
NEW MEMBER APPOINTMENT

THAT Cambridge City Council appoints Cal Klager representing the Mill Race Folk Society to the Cambridge Arts and Culture Advisory Committee for the term ending December 2011.

2. RESERVED BIKE LANES AND NO PARKING RESTRICTIONS ON CHAMPLAIN BOULEVARD

THAT Report TPW-32/11, regarding Reserved Bike Lanes and No Parking restrictions on Champlain Boulevard between Christopher Drive and Elgin Street, be received;

AND THAT, the installation of reserved bike lanes on Champlain Boulevard between Christopher Drive and Elgin Street, be approved;

AND FURTHER THAT, a No Parking Anytime restriction be implemented on the south side of Champlain Boulevard between Brierdale Road and Chalmers Street;

AND FURTHER THAT a No Parking Anytime restriction be implemented on both sides of Champlain Boulevard between Chalmers Street and Elgin Street.

AND FURTHER THAT a No Parking Anytime restriction be implemented on the north side of Champlain Boulevard between Brierdale Road and Christopher Drive.

3. PROPOSED SIGN BY-LAW AMENDMENT, 506 HESPELER ROAD, RIOCAN, SWISS CHALET / MILESTONES FREESTANDING SIGN

THAT Cambridge Council REFUSE the application by RioCan for a variance to the Sign By-law to allow a freestanding sign to have a front yard setback of 0.6m (1.98 ft) in a commercial zone.

4. COUNCILLOR ERMETA
ROUNDABOUTS ON FRANKLIN BOULEVARD

THAT if the Council of the Region of Waterloo is going to go ahead with roundabouts on Franklin Boulevard, that Cambridge City Council requests that the Region have no more than three roundabouts in the first phase;

AND THAT the first phase would only affect the area from Pinebush Road to Bishop Street;

AND THAT the Council of the Region of Waterloo conduct a thorough public feedback review process over the course of one year after the completion of the first phase before determining to move ahead with future phases;

AND THAT the Council of the Region of Waterloo **communicate on the use of roundabouts to the residents of our city and region on a regular basis.**

5. PROPOSED PLAN OF SUBDIVISION AND AMENDMENTS TO THE ZONING BY-LAW, SUNVEST DEVELOPMENT CORP., CHEESE FACTORY ROAD

THAT Cambridge Council advise the Regional Municipality of Waterloo that the City of Cambridge recommends draft approval for the plan of subdivision by Sunvest Development Corporation, Regional File No. 30T-08101, comprising a 4.85 ha property on Cheese Factory Road, and legally described as Part of Lot 7, Concession 9, Parts 2, 3, 4 and 5 on Plan 58R-13673, City of Cambridge, to permit 55 lots for single detached residential dwellings, a future development lot with a Holding zone, one block for stormwater management , one open space block for a wetland buffer, and one block for parkland subject to the conditions as set out in Appendix ‘A’ to Planning Report P/11-35;

AND THAT Cambridge Council approve an amendment to Zoning By-law 150-85 to change the zoning classification of the site from (H)R4 to R5, (H)R6, OS1, and OS4, as set out in the draft by-law attached to Planning Report P/11-35;

AND THAT Cambridge Council approve the proposed new road profile for this proposed subdivision as detailed in Planning Report P/11-35;

AND FURTHER THAT the zoning amending by-law be enacted without further notice in accordance with section 34(17) of the Planning Act, (R.S.O. 1990,c. P.13), irrespective of the extent of any changes made in the proposed by-law since the public meeting of October 20, 2008.

6. CAMBRIDGE AGGREGATES, PROPOSED GRAVEL PIT, ALPS ROAD, TOWNSHIP OF NORTH DUMFRIES

THAT, further to the Cambridge Council Resolution dated April 19, 2010, Planning Report P-11-36 be forwarded to the Ministry of Natural Resources, the Township of North Dumfries and Cambridge Aggregates Inc. as the comments of the City of Cambridge on the current application by Cambridge Aggregates Inc. under the Aggregate Resource Act for a Class A Pit License (Above the Water Table) and the pending application for a Zoning By-law Amendment.

7. USE OF THE HERITAGE CONSERVATION RESERVE FUND (HCRF)

THAT Cambridge Council authorize the use of the Heritage Conservation Reserve Fund to a maximum of $7,500.00 to offset the expected expenditure through the Heritage Grant Programme for 2011.

8. WINSTON BOULEVARD RESIDENTIAL PARKING PROGRAM

THAT Report TPW-34/11, regarding a residential parking program on Winston Boulevard, be received;

AND THAT, Lower Driveway Boulevard Parking be implemented on Winston Boulevard from Gunn Avenue to Alona Avenue.

9. GREENBRIER ROAD RESIDENTIAL PARKING PROGRAM

THAT Report TPW-33/11, regarding a residential parking program on Greenbrier Road, be received;

AND THAT, Lower Driveway Boulevard Parking be implemented on Greenbrier Road from Myers Road to Nathan Court.

10. DELEGATED AUTHORITY FOR TRAFFIC SIGNAL DESIGN APPROVAL AND INSTALLATION OF TRAFFIC SIGNALS AT THE INTERSECTION OF GUELPH AVENUE AT SCOTT ROAD/BALDWIN DRIVE

THAT Report TPW35/11, regarding delegated authority for traffic signal design approval, be received;

AND THAT, the Commissioner of Transportation and Public Works and/or his or her designate, be delegated authority to approve traffic signal designs at locations under the jurisdiction of the City of Cambridge;

AND FURTHER THAT, traffic control signals be installed at the intersection of Guelph Avenue and Scott Road/Baldwin Drive in 2011.

11. CHURCH STREET SOUTH - LOADING ZONE

THAT Report TPW-31/11 regarding a Loading Zone on Church Street South, be received;

AND THAT, a 15 Minute Loading Zone, Sunday Only, be implemented on the east side of Church Street South from 20.0 metres south of King Street East to a point 10.0 metres southerly thereof;

AND FURTHER THAT, the No Parking Anytime Zone on the west side of Church Street South be increased 10.0 metres southerly.

12. ROOF LEASING AGREEMENT FOR INSTALLATION OF SOLAR ARRAYS

THAT the City of Cambridge enter into a lease agreement with Cambridge and North Dumfries Hydro for the installation of Solar Arrays on Hespeler Arena roof and the Public Works Bishop Street roof.

AND THAT the Manager of Purchasing in accordance with provisions within the Purchasing By-Law, negotiate with Cambridge Hydro, revenue terms that will be beneficial to both agencies.

Mayor Craig

DIRECTION: Mayor Craig was directed to extend an invitation to the new Duke and Duchess of Cambridge, inviting them to visit Cambridge, Ontario during their stay in Canada; which is currently scheduled for June of 2011.

An Environmental Scan of Condominium Conversion Policies in Selected Canadian Communities
Executive Summary

Condominium conversion is a growing concern for municipalities throughout Canada, including locally in Waterloo Region. The process of condominium conversion involves the conversion of rental units into for-purchase units. While condominiums are increasingly popular among certain age groups and do have a place in well-planned modern cities, the process of condominium conversion can have negative outcomes as well. The rental stock in Canada is being depleted faster than it is being rebuilt, and converting rental units into condominiums can severely damage the vacancy rate and overall housing health of a city. Municipalities need to protect their rental stock, especially their stock of affordable rental housing. In response, many provinces have implemented strategies to protect tenants from the impact of condominium conversion. As well, many municipalities have implemented further strategies to protect their stock of rental housing.

To shed further light on this issue, the Social Planning Council of Cambridge and North Dumfries has undertaken a scan of condominium conversion policies in select communities in Canada. The project was undertaken in partnership with the Tenant Duty Council Program run by the Advocacy Centre for Tenants - Ontario (ACTO), Waterloo Region Community Legal Services, and the Cambridge Action on Homelessness Group. The scan includes both a literature review of the potential impacts of condominium conversion, as well as research highlighting strategies and promising policies and practices in 28 different municipalities.

Each province in Canada is responsible for implementing its own policies for condominium conversion. In Ontario, there is adequate protection for tenants in the instance of condominium conversion, but no protection for the rental stock. Municipalities have the power to implement individual policies as they see fit to protect their residents and their rental stock. However, some have more well-developed policies than others. The findings of this scan indicate that applications for any condominium conversion should be closely and carefully evaluated by a municipality and any negative impacts should be reviewed and evaluated before approval for the conversion is granted to the owner.

Drawing from the findings of this study, a list of recommendations has been compiled. These recommendations, if implemented, would serve to further protect the rental stock of the Region of Waterloo, as well as reduce the impact on low-income residents that can result from the conversion of affordable rental units to for-purchase condominiums.

Recommendations for Amendments to the City of Cambridge Official Plan

Based on this study we recommend the following amendments to the City of Cambridge's Official Plan:

- Include a provision where rental units suitable for specific populations and rental units that are below average market rents are protected from conversion. Specific populations include seniors, vulnerable populations, families, and low-income individuals.

- Include a required time frame along with the already existing required vacancy rate, as well as incorporate the vacancy rate by type of dwelling, bedroom count, neighbourhood, and the affordable housing vacancy rate.

- Require an applicant to survey existing tenants as well as inform them of their rights, and include the findings with the application. The survey must indicate that seventy-five percent of tenants agree to the conversion before it may be approved.

- The City should take into consideration losses in the rental stock as well as gains in the rental stock. The required timeframe to be considered should be extended to three years instead of the existing twelve months timeframe.

- Rents charged should be at or above average market rents before approval for condominium conversion is granted.

A copy of the full report is available at www.socialplanningcouncil-cnd.org,
or by contacting us at admin@socialplanningcouncil-cnd.org or 519-623-1713.

Research Supported by the following Sponsors:

Social Planning Council of Cambridge and North Dumfries

ACTO TOCP

CAHG
CAMBRIDGE ACTION ON HOMELESSNESS GROUP

WATERLOO REGION COMMUNITY LEGAL SERVICES

REPORT

To: **COUNCIL**
Date of Meeting: May 9, 2011
Prepared By: Cheryl Zahnleiter, Acting Manager of By-law Enforcement
Department: Planning Services
Date to Management Committee: May 4, 2011
Report No.: P/11-32
File No.:
Ward No.: All

PROPOSED LOT MAINTENANCE BY-LAW

THAT Cambridge Council receive Report P/11-32, Proposed Lot Maintenance By-law, for information.

BACKGROUND

Currently, the City of Cambridge has three main by-laws in place to regulate the maintenance of private property:

1. Property Standards By-law No. 181-04;

2. Refrigerator By-law No. 37-04;

3. Inoperative Motor Vehicle By-law No. 138-07; and

4. Dumping By-law No. 30-04.

In an attempt to clarify the obligations of private property owners, the By-law Division investigated the property maintenance by-laws of neighbouring municipalities. It discovered that in Kitchener, Brantford, Hamilton, Guelph and Waterloo, property maintenance obligations are contained in either a Property Standards By-law or a Lot Maintenance/Yard Maintenance By-law. Items related to building maintenance are set out in a Property Standards By-law, whereas provisions concerning exterior yard upkeep are set out in a Lot Maintenance By-law. Consultation with some of these municipalities reveals that this approach has been more effective for municipalities and more user-friendly for the public.

Agenda Item # 5.

Accordingly, the By-law Division has drafted a Lot Maintenance By-law for consideration as attached as Appendix 'A'. The draft By-law accomplishes two objectives. First, it repeals the Refrigerator By-law, Inoperative Motor Vehicle By-law, and the Dumping By-law, and incorporates the spirit of these into the new draft by-law. This reduces the number of by-laws a citizen must consult to determine his or her maintenance responsibilities.

Second, the By-law contains provisions that have been created as a direct result of the feedback the By-law Division has received from the public. It regulates some items that had previously been unregulated. For example, many have expressed a concern to the Division that the City does not regulate the height of grass on private property. This is somewhat anomalous, as the City does regulate such height on boulevards under the Boulevard By-law No. 167-08. The Lot Maintenance By-law allows the City to respond to such concerns.

The proposed Lot Maintenance bylaw will be available to the public for comment. It is expected that a Report to Council with a recommendation to adopt a Lot Maintenance By-law and repeal the Refrigerator By-law No. 37-04, Inoperative Motor Vehicle By-law No. 138-07 and the Dumping By-law No. 30-04 will be forthcoming.

In summary, the By-law Division feels that a Lot Maintenance By-law is the most sensible, streamlined, and responsive approach to exterior yard concerns within the City.

Attach.

APPENDIX 'A'

DRAFT BY-LAW NO. XXXX

of the

CORPORATION OF THE CITY OF CAMBRIDGE

Being a by-law of the Corporation of the City of Cambridge to provide for the maintenance of land in the City of Cambridge

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended ("the Act") authorizes a municipality to pass by-laws respecting the health, safety and well-being of persons;

AND WHEREAS the Act authorizes a municipality to pass by-laws requiring the cleaning and clearing of land;

AND WHEREAS the Act authorizes a municipality to prohibit and regulate the storage of used motor vehicles;

AND WHEREAS the Act authorizes a municipality to require an owner or occupant of land to clean the land and clear it of refuse and debris;

AND WHEREAS the Act authorizes a municipality to define "refuse";

AND WHEREAS the Act authorizes a municipality to prohibit the depositing of refuse or debris on land without the consent of the owner or occupant of the land;

AND WHEREAS the Act authorizes a municipality to regulate deep waters or other dangerous places for the purposes of public safety;

AND WHEREAS the Act authorizes a municipality to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council are or could become public nuisances;

AND WHEREAS the Act provides that the powers of a municipality under any Act shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and enhance their ability to respond to municipal issues;

AND WHEREAS the Act provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS the Act authorizes a municipality to pass by-laws providing that a person who contravenes a by-law of a municipality is guilty of an offence;

AND WHEREAS the Council of the Corporation of the City of Cambridge deems it desirable to regulate the maintenance of land in order to enhance the quality, health and safety of communities;

NOW THEREFORE the Council of the Corporation of the City of Cambridge enacts as follows:

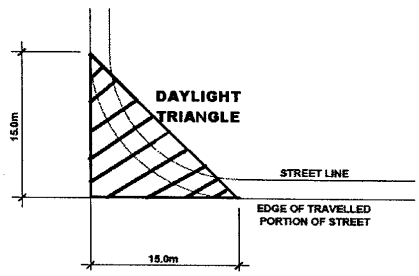
1. DEFINITIONS

1.1 In this by-law:

(a) **"City"** means The Corporation of the City of Cambridge;

(b) **"Composting"** means the natural decomposition of organic materials in a container, pile or digester;

(c) **"Daylight Triangle"** means that portion of a corner lot within the triangular space formed by the point on the edge of the travelled portion of two streets street lines and a straight line drawn from a point in one street line to a point in the other street line, each point being 15 meters (49 feet) measured along each street line from the point of intersection of the street lines (see below);



(d) **"Excavation"** means a hole in the ground at least 60 centimeters (23.6 inches) in depth as a result of the removal of material.

(e) **"Highway"** means a common and public highway, common and public walkway, street, road, avenue, parkway, square, place, bridge, viaduct, trestle, or any other way open to public use, and includes the area between the lateral property lines thereof;

(f) **"Inoperative Motor Vehicle"** means a motor vehicle that is: in disrepair; is missing body work, components or parts, including tires; contains damaged components, parts, bodywork, or glass; has deteriorated or missing adjuncts; is unlicensed; or one which, if operated on a public highway, would otherwise fail to meet the requirements of the *Highway Traffic Act*, R.S.O. 1990, c. H.8, as amended.

(g) **"Motor Vehicle"** means a motor vehicle as defined in the *Highway Traffic Act,* as amended.

(h) **"Municipal Law Enforcement Officer"** means a person appointed by Council to administer and enforce By-Laws for the City of Cambridge;

(i) **"Naturalized Area"** means an area deliberately implemented to produce ground cover, including wild flowers, shrubs, annuals, perennials, grasses, or a combination thereof, that is monitored and maintained by a person;

(j) **"Owner"** means the lawful owner of property, or a lessee, tenant, mortgagee in possession of property or occupant of property;

(k) **"Person"** includes an individual, association, firm, corporation (with the exception of the Corporation of the City of Cambridge), partnership, sole proprietorship, trust, organization, trustee or agent;

(l) **"Region"** means the Regional Municipality of Waterloo;

(m) **"Sidewalk"** means that portion of the highway that is intended for the use of pedestrians and which surface is finished with concrete or asphalt;

(n) **"Turf Grass"** means a perennial strand of plant that can form turf and withstand mowing, traffic and/or wear;

(o) **"Unlicensed Motor Vehicle"** means a vehicle that fails to display a currently validated permit or number plates in accordance with the *Highway Traffic Act,* as amended;

(p) **"Vertical Clearance"** means an unobstructed vertical passage space required along a highway or a sidewalk within a highway;

(q) **"Refuse"** means any garbage, salvage, debris, litter, broken or discarded materials, and includes, but is not limited to:

(i) Appliances or parts of appliances;

(ii) Human or animal feces;

(iii) Shopping carts;

(iv) Inoperative motor vehicles;

(v) Automotive parts, vehicle parts or accessories, mechanical equipment, mechanical parts, unmounted tires, and tires mounted on rims;

(vi) Furnaces, furnace parts, pipes, fittings to pipes, and water or fuel tanks that are not in use;

(vii) Kitchen or table waste of animal or vegetable origin;

(viii) Yard waste;

(ix) Broken concrete, broken asphalt, patio or sidewalk slabs, bricks, interlocking bricks, unused building materials, and pallets;

(x) Indoor furniture; or

(xi) Wrecked, dismantled, abandoned or inoperable machinery, or parts thereof.

(r) **"Yard Waste"** means grass clippings, tree and garden cuttings, brush or leaves.

2. GENERAL STANDARDS

2.1 Every owner of land shall maintain his or her exterior yard free and clear of any refuse.

2.2 Section 2.1 does not apply to:

(a) Land or structures operated by the City or Region for the purpose of dumping, disposing, or storage of refuse;

(b) Land or structures designated or zoned by the City or Region for the purpose of dumping, disposing, or storage of refuse;

(c) Refuse placed out for collection in accordance with the Regional Municipality of Waterloo Waste Collection By-Law 02-011, as amended, or any successor thereof;

(d) Refuse stored in accordance with section 7 of this By-Law; or

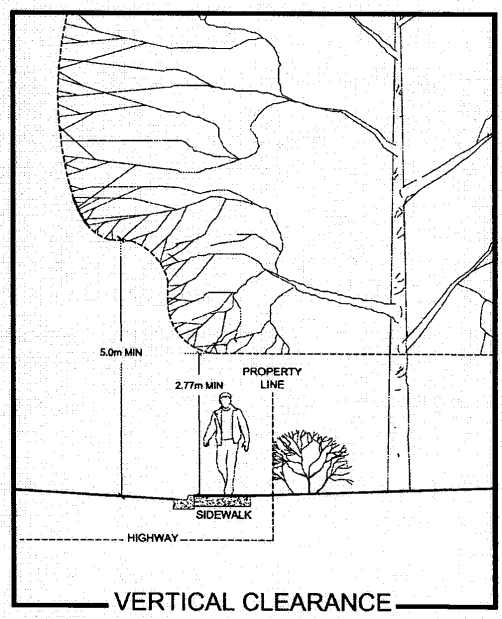
(e) Refuse stored in accordance with section 8 of this By-Law.

3. VEGETATION

3.1 No owner shall allow any turf grass or weeds on his or her land to exceed 20 centimeters (8 inches) in height.

3.2 Section 3.1 does not apply to naturalized areas.

3.3 Every owner shall keep all hedges, trees, foliage, naturalized areas, or other vegetation located adjacent to a highway or a sidewalk on a highway cut and trimmed so as to provide a vertical clearance of 5.0 meters (197 inches) from a highway, and, where that highway contains a sidewalk, a vertical clearance of 2.77 meters (109 inches) from the sidewalk.



3.4 If a hedge, tree, naturalized area, or other vegetation is located within the daylight triangle, no owner shall allow such hedge, tree, naturalized area, or other vegetation to exceed a height of 0.75 meters (30 inches).

3.5 If a wall or structure is located within the daylight triangle, no owner shall allow such wall or structure to exceed a height of 0.75 meters (30 inches) measured from grade.

4. DUMPING

4.1 No person shall throw, place, dump or deposit refuse on private property or property owned by the City or Region or any local board thereof, without the written authority of the owner.

4.2 Section 4.1 does not apply to:

(a) Land or structures operated by the City or Region for the purpose of dumping or disposing of refuse;

(b) Land or structures designated or zoned by the City or Region for the purpose of dumping or disposing of refuse; or

(c) Refuse placed out for collection in accordance with the Regional Municipality of Waterloo Waste Collection By-Law 02-011, as amended, or any successor thereof.

5. ACCUMULATION OF WATER AND LIQUIDS

5.1 No owner of land shall permit standing water of a depth of greater than 30 centimeters (12 inches) at any point to accumulate on his or her land, unless such accumulation is entirely enclosed by a barrier or is a storm water management pond approved by the City.

5.2 For the purposes of section 5.1, a barrier must be at least 122 centimeters (48 inches) in height.

5.3 Sections 5.1 and 5.2 do not apply to swimming pools or swimming pool fencing that is otherwise regulated by the City of Cambridge Fence By-Law No. 92-05, as amended, or any successor thereof, or the City of Cambridge Zoning By-Law No. 150-85, as amended, or any successor thereof.

5.4 Section 5.1 does not apply to:

(a) Work which is actively proceeding under a current and valid grading permit;

(b) Work which is actively proceeding under an approved site plan; or

(c) Permanent natural bodies of water.

6. EXCAVATIONS

6.1 Every person shall completely fill an excavation on his or her land unless it is enclosed completely by a barrier.

6.2 For the purposes of section 6.1, a barrier must be at least 122 centimeters (48 inches) in height.

6.3 Section 6.1 does not apply to:

(d) Work which is actively proceeding under a current and valid grading permit;

(e) Work which is actively proceeding under an approved site plan; or

(f) A site that is within a registered plan of subdivision, which subdivision is being developed for the first time.

7. GARBAGE CONTAINERS

7.1 Notwithstanding section 7.2, nothing in this by-law prohibits an owner from storing collectible waste as defined by and in accordance with the Regional Municipality of Waterloo Waste Collection By-Law 02-011, as amended, or any successor thereof.

7.2 When storing collectible waste on a property pending regular collection, every owner shall store such waste in a container that:

(a) Is maintained in good repair;

(b) Is made of watertight construction;

(c) Is maintained in a clean and sanitary condition;

(d) Is sealed with a tight cover at all times, unless the container is being filled or emptied;

(e) If the container is located within a structure or accessory building for the purposes of screening, such structure or accessory building shall be maintained in good repair; and

(f) Is placed in accordance with the City of Cambridge Zoning By-Law No. 150-85, as amended, or any successor thereof.

8. COMPOSTING

8.1 No owner of land shall compost on the land or permit composting to take place on the land unless such composting complies with the following requirements:

(a) Composting shall take place only in a container, pile or digester;

(b) Only yard waste is permitted to be placed in a pile for composting;

(c) No human feces or other animal feces shall be placed in a compost container, pile or digester;

(d) Bones, meat, fish, dairy or fat products shall not be added to a compost container but may be placed in a digester;

(e) Compost containers, piles or digesters are only permitted on land on which a dwelling unit is located;

(f) Composting shall take place behind the front and exterior side building line of the land;

(g) Compost containers, piles or digesters shall be located no closer than 1.5 meters (59 inches) from any property line;

(h) No compost container, pile or digester used for composting on his or her land shall exceed 2 cubic meters in size;

(i) Compost containers, piles or digesters shall be located no closer than 4 meters (157 inches) from any dwelling unit, deck, patio or outdoor living area associated with an adjacent property; and

(j) Every compost container or digester shall be kept covered tightly at all times except when being emptied or filled;

(k) Organic materials placed in a compost container shall be covered by yard waste, soil or compost;

(l) Composting shall not emit offensive odors; and

(m) Any compost container, pile or digester shall be maintained so as not to attract insects, rodents, vermin or animals.

9. PEST CONTROL

9.1 Every owner of land shall maintain his or her land free from any nests of bees, wasps, hornets, termites, rodents, vermin or other pests.

10. POOLS AND PONDS

10.1 The water in any privately owned swimming pool, wading pool, artificial pond, or accumulation of water permitted under this by-law, shall be kept clean and in a sanitary condition so as to be free from odors and conditions likely to create a breeding environment for insects.

11. GROUND COVER

11.1 All yards shall be provided with suitable ground cover that is adequate enough to prevent instability and erosion of the soil.

11.2 Section 11.1 does not apply to:

(a) Work which is actively proceeding under a current and valid grading permit; or

(b) Work which is actively proceeding under an approved site plan.

12. EXEMPTIONS

12.1 This By-Law does not apply to:

(a) Land zoned for agricultural purposes under the City of Cambridge Zoning By-Law 150-85, as amended, or any successor legislation; or

(b) Land where work is actively proceeding under a current and valid building permit.

13. ADMINISTRATION AND ENFORCEMENT

13.1 A Municipal Law Enforcement Officer may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether this by-law, or a direction or order made under this by-law, is being complied with.

13.2 As part of an inspection, a Municipal Law Enforcement Officer may:

(a) Require the production for inspection of documents or things relevant to the inspection;

(b) Inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts;

(c) Require information from any person concerning a matter related to the inspection; and

(d) Alone or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.

13.3 Every owner of land, and agent of an owner of land, is jointly and severally liable to ensure that the land complies with the standards prescribed by this By-Law.

14. NOTICES AND REMEDIAL ACTION

14.1 If a person is found to have contravened any of the provisions of this by-law, the City may issue an order to the person to remedy the contravention.

14.2 An order under section 14.1 shall set out the reasonable particulars of the contravention, the location of the land on which the contravention occurred, and the date by which there must be compliance with the order.

14.3 Every person to whom an order is issued under this by-law shall comply with the order.

14.4 An order issued under this by-law may be served personally or may be served by registered mail sent to the last known mailing address of the person as indicated on the City's assessment roll.

14.5 If an order under this by-law is served on a person by registered mail, it shall be deemed to have been served on the person on the fifth (5^{th}) day after mailing of the order.

14.6 Where any act or thing required to be done in accordance with this by-law is not done, the City may cause the matter or thing to be done and recover the costs of so doing by adding the costs to the tax roll of the property and collecting them in the same manner and with the same priority as municipal taxes.

15. PENALTY PROVISIONS

15.1 Every person who contravenes any provision of this by-law is upon conviction guilty of an offence and is liable:

(a) On a first conviction, to a fine of not less than $250.00 and not more than $100,000; and

(b) On a second or subsequent conviction, to a fine of not less than $500.00 and not more than $100,000.

16. SEVERABILITY

16.1 Should any part of this By-Law be declared by a court to be invalid, the remaining provisions shall remain in full force and effect, and the By-Law shall be read as if the offending section has been struck out.

17. REPEAL OF BY-LAWS

17.1 That By-Law No. 30-04 (Dumping By-Law) is hereby repealed.

17.2 That By-Law No. 37-04 (Refrigerator By-Law) is hereby repealed.

17.3 That By-Law No. 138-07 (Inoperative Motor Vehicle By-Law) and By-Law No. 166-08 (Amendment to Inoperative Motor Vehicle By-Law) are hereby repealed.

REPORT

To: **COUNCIL**

Date of Meeting: May 9, 2011

Prepared By: Elaine Brunn Shaw, Director of Policy Planning

Department: Planning Services

Date to Management Committee: May 4, 2011

Report No.: P/11-40

File No.: D08.01.05

Ward No.: All

CITY OF CAMBRIDGE OFFICIAL PLAN REVIEW – DRAFT POLICY PAPERS SUMMARY AND PROPOSED PUBLIC CONSULTATION PROCESS

THAT Report P/11-40 regarding the City of Cambridge Official Plan Review - Draft Policy Papers Summary and Proposed Public Consultation Process be received.

AND THAT Council endorses the public consultation process for the Official Plan Review and direct Staff to proceed.

BACKGROUND

This is a follow up to report P/11-20 (February 28, 2011) which provided a summary about six Chapters of the Official Plan. Draft Policy Papers have since been prepared for the following remaining topics:

1. Housing/Residential
2. Employment
3. Parks and Open Space
4. Core Areas/Commercial
5. Blair Village
6. Institutional
7. Transportation and Infrastructure
8. Aggregates
9. Introduction, Implementation & Interpretation
10. Land Use Policies & Designations
11. Monitoring & Review

The preparation of the draft Policy Papers involves a review of each current Official Plan objective and policy related to each topic and determining whether to recommend:

- Maintaining the current objectives and policies as is;
- Revising the wording but maintaining the applicable objectives and policies; or
- Deleting the current objective(s) and/or policies.

In addition, Staff is recommending incorporating new policies into the Official Plan to address Provincial and Regional policy requirements and address policy gaps as required.

Each draft Policy Paper includes a section which summarizes proposed mapping changes. Review and updating of all current Official Plan mapping is also underway. Once all of the draft Chapters are prepared they will be compiled into an overall draft Official Plan document which includes the Vision Statement. That Plan will then be edited to ensure internal consistency. Staff is aiming to have the overall draft ready for public consultation by the end of June 2011.

The draft Policy Papers include a lot of detail and the following information is intended to provide a brief summary of each of the above noted Papers. Policy Staff is available to discuss the proposed draft Policy Papers in detail with members of Council, individually or as a group, if desired. Public consultation about the draft policies will commence once all of the draft Papers have been prepared and reviewed by the Technical Staff Steering Committee (TSSC) and the Official Plan Review Community Advisory Committee which includes 3 members of Council (OPRCAC).

This report describes: the scope of the Policy Papers; Provincial and Regional Official Plan (ROP) policy changes affecting the Policy Papers; proposed major policy changes; and implementation considerations for subsequent work and/or studies that is required after the amended Official Plan is approved. The implementation considerations are not intended to include the normal day-to-day reviews and assessments that are part of implementing an Official Plan's policies.

REPORT

A. Draft Policy Papers Summary

1. Housing and Residential

Scope:

This Paper updates the existing Housing and Residential policies in the Official Plan and includes and the addition of new designations and associated mapping for residential land.

Provincial and Regional Policy Changes:

The Provincial Policy Statement (PPS) sets out policies for the provision of a minimum supply of lands for residential development and an appropriate range of housing types and densities including affordable housing. The PPS requires the inclusion of residential intensification within the policies for minimum land supply and contains policies related to affordable housing including establishing a minimum target for the provision of affordable housing at the regional market level.

The Provincial Growth Plan sets targets for:

- Density of new development within designated greenfield areas;
- Minimum amount of development through infill and intensification within the built up area of the city; and
- Density for Urban Growth Centres.

The ROP contains housing policies pertaining to:

- the preparation and regular update of a Community Action Plan for Housing (by the Region in collaboration with area municipalities and other agencies);
- the provision of an appropriate range of housing;
- individual lot intensification through secondary residential units and garden suites;
- condominium conversion;
- the provision of affordable housing (including minimum target and incentives); and
- special needs housing.

The targets are as follows as set out in the Growth Management Chapter:

Targets	Minimum Density
Greenfield Area	
Residential as primary function	55 residents and jobs per hectare
Employment as primary function	40 residents and jobs per hectare
Prime Industrial/Strategic Reserve (Serviced)	25 jobs per hectare
Built Up Area	
Urban Growth Centre (Downtown Cambridge)	150 residents and jobs per hectare
Infilling and Intensification	45% of all new development in the built up area by 2015 and thereafter

Proposed Major Policy Changes:

The following policy directions are included:

- support mixed use development where appropriate;
- support pedestrian, cycling and other modes of transportation;
- support individual lot intensification through secondary suites in all zones in the City's Zoning By-law where residential uses are permitted (apartments in houses and temporary garden suites);
- Higher densities are recommended in the Urban Growth Centre, Core Areas, Nodes, Reurbanization Corridors and Major Transit Station Areas;
- Permit an increase in height and density in some areas through bonusing provisions provided there is a community benefit that will be achieved from the bonusing;
- Intensification in existing stable neighbourhoods may be permitted provided development is compatible with surrounding area, is minor in nature, and generally within 2 storeys in height of neighbouring buildings;

- Special needs housing policies are being updated but group home policies are recommended to be carried forward generally as is because a comprehensive review of the group home policies is required to provide a basis for considering proposed changes;
- Affordable housing policies are being updated in accordance with Provincial and Regional policies;
- Condominium conversion policies are proposed to be strengthened to protect existing affordable rental housing. The proposed policies are more restrictive than the ROP by requiring that the private and public rental vacancy rate must be at or above three percent for the preceding three years **and** the conversion will result in the creation of affordable home ownership ("and" is proposed for the Cambridge OP, where the ROP uses "or") ;
- The current residential designations are divided into Class 1 (Urban), Class 2 (Suburban) and Class 3 (Rural). In order to ensure that the designations match the new Provincial and Regional policy approaches, the proposed new designations are: Low/Medium Density Residential; High Density Residential; and Rural Residential; and
- The following densities are proposed for residential designations: Maximum of 40 units per hectare for Low/Medium Density Residential; and the High Density Residential densities are minimum 0.5 floor space index and maximum 2.0 floor space index. The floor space index is a ratio of the gross floor area of all buildings on a lot divided by the area of the lot on which the buildings are developed.

Implementation Considerations:

In this Paper, the following items remain outstanding. The specific timing for work on these items is still to be determined and some of these items may have to wait until the ROP and amended City of Cambridge's Official Plan receive final approval.

Item	Comments
Comprehensive study of Group Home policies	Completion and timing of this study will be subject to future budget considerations and Departmental work plans.
Monitoring of targets and densities	Covered in the Monitoring and Review Chapter.

2. Employment

Scope:

The City of Cambridge is forecasted to have 100,000 jobs by the year 2029 which is an increase of approximately 25,000 jobs. Policies and land use designations to support this level of employment growth are needed in the Official Plan. The proposed updates and revisions are focused on planning for, protecting and preserving employment areas for employment uses.

Provincial and Regional Policy Changes:

In the PPS and the Provincial Growth Plan, the policies for employment areas focus on promoting economic development and competitiveness through such matters as providing for a mix and range of employment uses and ensuring that lands are planned, protected and preserved for current and future employment uses.
The ROP provides policies for employment lands including the designation and preservation of employment lands, the promotion of environmental sustainability, and the designation of Prime Industrial/Strategic Reserve lands for large-lot industrial uses in the north part of Cambridge.

Proposed Major Policy Changes:

Policies are proposed to limit commercial development within employment areas to complementary uses including childcare, food service, restaurants, medical, financial institutions, security services and janitorial services which may be permitted on a limited basis within industrial malls. Large format stand alone retail uses, shopping centres and commercial strip development is recommended to not be permitted in employment areas.

Major office uses (freestanding office buildings of 10,000 m^2 (107,600 ft^2) or greater, or with 500 jobs or more) are proposed to be permitted in the Urban Growth Centre, major transit station areas or areas with existing frequent transit service and within the vicinity of Highway 401. Staff is recommending that major office uses also be permitted in the Boxwood Business Park and on the north side of Highway 401 to provide opportunity for these types of uses to be located on high visibility sites and have easy access to the 401. This will also help achieve employment density targets established in the Provincial Growth Plan and ROP. It will also help achieve the densities needed to support future transit service in the area.

The current land use designations are called Class 1 (Corridor) and Class 2 (General).
The designations are proposed to be renamed to:

- Prime Industrial/ Strategic Reserve (Serviced) (generally applying to lands in north Cambridge that are the subject of a Master Environmental Servicing Plan known as the East Side Lands);
- Prestige Industrial (generally applying to the Boxwood Business Park);
- Employment Corridor (generally applying to some lands north and south of Highway 401;
- Business Industrial (generally applying to L. Lovell & Cambridge Business Park areas); and
- Industrial (generally applying to heavy industrial uses and lands in the Eastern Industrial Park area).

Due to the presence of wellhead protection areas throughout the City, the lands designated Prestige Industrial, Employment Corridor, Business Industrial or Industrial within the wellhead protection areas will not be permitted for new uses that are prohibited in the Regional Official Plan.

Implementation Considerations:

In this Paper, the following items remain outstanding. The specific timing for work on these items is still to be determined and some of these items may have to wait until the ROP and amended City of Cambridge's Official Plan receive final approval.

Item	Comments
Monitoring the rate of employment growth and supply of employment lands.	Monitoring and periodic reporting to the Region.
Completion of the East Side Lands Master Environmental Servicing Plan (MESP) prior to the development of lands in north Cambridge.	The City is involved in the preparation of this MESP with the Region and GRCA. The City of Kitchener and Township of Wilmot also have an opportunity to participate. It is anticipated that the completion of the MESP can take 1 ½ to 2 years.
An amendment to the Cambridge Official Plan will be required to include the land use designations recommended in the Community Plan for north Cambridge that will be prepared as part of the East Side Lands MESP.	

3. Parks and Open Space

Scope:

This Paper includes proposed policies to:

- define parks and open spaces;
- acquire lands or cash-in-lieu for parkland dedication through development proposals;
- reference Master Plans as implementation instruments;
- outline coordination efforts with school sites and parks;
- and introduce new ROP concepts and policy references.

The Policy Paper also includes proposed land use designations.

Provincial and Regional Policy Changes:

The proposed policies recognize a separation of the open space system into the "natural" and "human" aspects which is consistent with the PPS and the ROP. This delineation of open space still recognizes the mutually beneficial linkages between them, but affords greater protection to the "natural" open space system, and flexibility to the "human" open space system. The Provincial Growth Plan introduced the "complete community" concept and requires that intensification areas be planned and designed to provide high quality public open spaces with site design and urban design standards that create attractive and vibrant places.

Requirements arising from the ROP involve the development of an Urban Greenlands Strategy and the inclusion of green roof / rooftop garden, temporary farmers' markets, and community gardens policies.

Proposed Major Policy Changes:

The proposed policy changes reference the PPS and Growth Plan in terms of providing a range of accessible open spaces and public realm design elements as components of intensification areas and as a foundation for complete communities.

The proposed policies, and where applicable, the land use designations address the following:

- reference the City's and Region's Master Plans;
- incorporate the new Natural Heritage and Environmental Management Policies (also in Chapter 3 – Natural Heritage and Environmental Management) and ROP concepts such as Core Environmental Features;
- the ROP requires a Major Urban Greenlands policy in area municipal plans as well as a collaborative effort between the Region, GRCA, City and other stakeholders to develop an Urban Greenlands Strategy;
- simplify the existing parkland dedication and cash-in-lieu of parkland dedication policies to reflect the language of the Planning Act and removes an exemption for industrial / commercial developments; and
- create two open space designations (Natural Open Space System and Major Recreation, Cemetery and Open Space) instead of the current classification system of three classes (Significant Natural Features, Major Recreation, and Cemetery). The Natural Open Space System recognizes existing uses and maintenance of those uses. Expansions of uses within the Natural Open Space System would require an Environmental Impact Statement in accordance with the Chapter 3 policies, as well as be subject to any limitations for development imposed by applicable regulations or agencies.

The ROP includes requirements for green roofs and rooftop gardens. The ROP proposes that these requirements are seen as part of the open space system in the city. The City does not share the view that green roofs are part of the public open space system. However, the Region is satisfied with the City's reference of green roof policies within the Urban Design chapter and the encouragement of temporary farmers' markets, community gardens, and rooftop gardens through a supportive policy and as a permitted use in all land use designations.

Implementation Considerations:

In this Paper, the following items remain outstanding. The specific timing for work on these items is still to be determined and some of these items may have to wait until the ROP and amended City of Cambridge's Official Plan receive final approval.

Item	Comments
Development of an Urban Greenlands Strategy	Assist the Region in preparing this Strategy as it relates to Cambridge.
Regular reviews and updates of Master Plans that relate to Parks and Open Space matters	Completion and timing of this work will be subject to future budget considerations and Departmental work plans.

4. Core Areas/Commercial

Scope:

This Paper introduces an update with proposed minor changes to the Cambridge Official Plan to provide policy direction with respect to Core Areas and Commercial designations.

Provincial and Regional Policy Changes:

The Provincial policies include revised policies to enhance community core areas, to provide for live/work environments, and to accommodate an appropriate range and mix of commercial uses to meet long-term needs of the population of Cambridge.

The ROP's General Policies for Urban Development state that retail commercial centres are to be located in the Urban Growth Centre, Major Transit Station Areas, Reurbanization Corridors or Major Local Nodes including limitations on retail commercial centres exceeding 42,000 m^2 (452,000 ft^2) of gross leasable area.

Proposed Policy Changes:

Limited changes are being recommended for the current commercial policies in the Official Plan until a Comprehensive Commercial Policy Study has been completed. This study will be completed after the Official Plan Review. The study may include a review and analysis of:

- commercial land needs;
- identification of permitted uses;
- current commercial lands designations;
- commercial corridors (i.e. Eagle Street, Dundas Street, etc.);
- Core Areas boundaries; and
- financial incentives programs.

Once the Commercial Policy Study is complete, it will provide information to evaluate if new commercial policies are warranted and where commercial lands should be designated.

Currently the commercial policies rely on applying floor area limits based upon "Gross Leasable Retail Commercial Floor Area". This approach is not consistent with the ROP's definition. This current City OP definition is out of date and cumbersome to implement. Staff is recommending retaining the current OP definition of "Gross Leasable Retail Commercial Floor Area" for **existing** commercial developments that were constructed based upon this definition. The rationale is that without a comprehensive Commercial Policy Study being completed for the City, the implications of applying a new definition for existing commercial development cannot be fully assessed and is also outside the scope of this Official Plan review. It is proposed that new commercial developments will be developed using the ROP definition of "gross leasable area".

Implementation Considerations:

In this Paper, the following items remain outstanding. The specific timing for work on these items is still to be determined and some of these items may have to wait until the ROP and amended City of Cambridge's Official Plan receive final approval.

Item	Comments
Comprehensive Commercial Study	Completion and timing of this study will be subject to future budget considerations and Departmental work plans.
Full review of the mapped boundaries of the Core Areas	Completion and timing of this study will be subject to future budget considerations and Departmental work plans.

5. Blair Village

Scope:

This Paper introduces an update with proposed minor changes to the Cambridge Official Plan to provide policy direction with respect to Blair Village. Since Blair is part of a Heritage Conservation District, the proposed policies are based in part, upon the Conservation District Plan.

Provincial and Regional Policy Changes:

The ROP contains policies that implement the Provincial Growth Plan and the Regional Growth Management Strategy. Chapter 7 of the ROP restricts development in Environmentally Significant Landscapes and notes the following with respect to the specific policies that affect development in the Blair Village:

7.B.6 Expansions to…lands designated to permit urban and recreational development within the Blair Village Special District as designated in the City of Cambridge Official Plan…are not permitted within or into Environmentally Sensitive Landscapes.

7.B.7 Development may be considered inside…lands designated to permit urban and recreational development within the Blair Village Special District as designated in the Cambridge Official Plan, subject to the other policies of this Plan, Area Municipal official plans and the policies and regulations of other government agencies.

7.B.8 The creation of new lots for non-farm-related residential units within Environmentally Sensitive Landscapes is only permitted…on lands designated to permit urban development within the Blair Village Special District as designated in the Cambridge Official Plan.

Proposed Major Policy Changes:

There are some components of a previously prepared Vision Statement for Blair Village that are no longer recommended to be carried forward in the City's Plan as follows:

- Reference to the arterial road around the south edge of Blair is being removed since this proposed road was removed from the ROP; and

- Within the Blair Village core area it is recommended that uses such as a service station and gas bar, clinic, funeral home, and village green be deleted since they are not contemplated for this area. In the case of a service station and gas bar, these uses are not considered to be compatible with the Heritage Conservation District Plan.

Implementation Considerations:

In this Paper, there are no further studies recommended for Blair Village. The proposed policies can be implemented through the Heritage Conservation District Plan and the development review process.

6. Institutional

Scope:

This Paper provides an update to the existing Institutional policies which relate to various sections of the current Official Plan.

Provincial and Regional Policy Changes:

The PPS provides policies for infrastructure and public service facilities which include institutional uses and focus upon providing a coordinated, effective and efficient system for meeting community's needs.

The Provincial Growth Plan calls for an appropriate range of community infrastructure to allow for the development of complete communities as well as consideration for effective and efficient provision of this infrastructure.

The ROP contains policies regarding major institutional uses but does not define "major institutional" use or "institutional" use.

Proposed Major Policy Changes:

Currently there are two sites designated as "Major Institutional Districts" in the City's Official Plan. One site includes Police Station No. 2/Children's Aid Society/Cambridge Association for Community Living Centre (3.3 ha.). The second site contains vacant lands owned by Ontario Realty Corporation (4.7 ha.), which were formerly used for a detention centre on Isherwood Drive. Neither of these sites achieves the current minimum 15 hectare requirement contained in the current Official Plan for a Major Institutional District - Class 1 (Major). All other institutional uses exist as permitted uses in the designations that they are currently located within (e.g. Cambridge Memorial Hospital is located in the residential designation). Based upon the current land use designations not matching the current policy framework, therefore the recommended approach for dealing with institutional uses in this Plan is as follows:

1. Do not distinguish between major institutional uses and institutional uses but use a common definition and policies;
2. Do not designate institutional uses on Map 2 of the updated Plan;
3. Require that all new institutional uses or expansion of existing ones be reviewed in light of the new compatibility criteria contained in the Plan;
4. The City will determine what background information, including studies prepared by a qualified professional, will be required as part of any development application for an institutional use;
5. Institutional uses will be permitted in all designations, except within the "Natural Open Space System" and Prime Agricultural designations. Regulations relating to location and standards for institutional uses shall be included in the zoning By-law;
6. Within an Industrial designation, institutional uses will require an amendment to the Zoning By-law, and the Compatibility Guidelines of this Plan and Provincial Compatibility Guidelines will be used in evaluating such a development application;
7. In Industrial zones, places of worship will be allowed as a permitted use, if located within a designated Regeneration Area;
8. Designate that portion of the Regional Police Headquarters and Operations Centre on Maple Grove Road that is currently Prime Agricultural as Business Industrial, which provides for a single designation for the entire site;
9. Designate Regional Police Station No. 2 /Children's Aid Society/ Cambridge Community Living area on Hespeler Road from Major Institutional to a Site Specific Policy (currently Special District 17.14); and
10. The Remaining Major Institutional Use designation on the north side of Isherwood Avenue will be dealt with by way of a site specific official plan amendment.

Implementation Considerations:

In this Paper, there are no further studies required to address institutional uses. The proposed policies can be implemented through the development review process.

7. Transportation and Infrastructure

Scope:

This Paper provides an update to the existing Transportation and Infrastructure policies in Chapter 4 and 18 of the current Official Plan and revises Map 6, "Major Transportation Corridors and Hydro Corridors" to include information as set out in the Region's Transportation Master Plan.

Provincial and Regional Policy Changes:

The PPS, Provincial Growth Plan and ROP all include policies to encourage increased use of public transit, transportation demand management and active transportation measures to achieve a more multi-modal and effective transportation system. In addition, the policies are intended to:

- provide a balance of interconnected transportation choices that are financially and environmentally appropriate, while providing for the safety of system users;
- ensure infrastructure planning will be coordinated with land use planning and infrastructure investment; and
- direct future development of water and wastewater servicing to the urban area.

Proposed Major Policy Changes:

In addition to the existing categories of roads (arterial roads, collector roads and local access roads), there is some proposed refinement of the categories to include: Provincial Highway-Freeway (e.g. Hwy. 401); Provincial Highway – Non Freeway (e.g. Hwy. 8 (Branchton Rd. area) Hwy. 24 (Water St. S.); Rapid Transit Corridor (Regional roads); and Rural Roads (Generally outside of urban area) (Local & Regional).

Also, in order to provide the City with an opportunity to obtain future road widenings, the following road widths are proposed:

Urban Roads:

Local Road	18.5 metres (minimum), 20 metres (maximum)
Collector Road	30 metres (maximum)
Arterial Road	50 metres (maximum)

Rural Roads: 30 metres (maximum)

New policies are also proposed to address the following matters: private roads and laneways; traffic calming measures (including roundabouts); public transit; active transportation for pedestrians and cyclists; Transportation Demand Management to encourage measures, such as walking, cycling, transit, car pooling, car sharing and flexible working hours, where feasible and maximize the efficiency of the transportation system; and Stormwater Management facilities

Implementation Considerations:

In this Paper, the following items remain outstanding. The specific timing for work on these items is still to be determined and some of these items may have to wait until the ROP and amended City of Cambridge's Official Plan receive final approval.

Item	Comments
Cambridge Transportation Master Plan	Completion of this study is optional and timing of this study will be subject to future budget considerations and Departmental work plans.

8. Aggregates Draft Policy Paper

Scope:

The protection of aggregate resources and regulation of their extraction is a contentious issue in the province and Waterloo Region which is dependent on groundwater as its drinking water source. On one hand, aggregate resources are a fundamental input to the infrastructure and construction industries while on the other, the quality and quantity of drinking water is a basic human need.

Provincial and Regional Policy Changes:

The ROP provides current Regional policy direction for aggregate resources. However, several aspects have been modified by the Province in its approval of the ROP which the Region contends do not comply with various Provincial statutes, regulations or policies. The Region has appealed these aspects of the Provincial modifications to the Ontario Municipal Board (OMB):

- source water protection as it relates to aggregate extraction in the two-year time of travel capture zone;
- vertical zoning of mineral aggregate extraction;
- aggregate extraction below the water table;
- subwatershed scale hydrogeological studies; and
- aggregate extraction within Environmentally Sensitive Policy Areas.

New policies dealing with the identification of aggregate bedrock deposits and the establishment of quarries are included as part of the Provincial modifications to the ROP. These were not appealed by the Region and are included in the draft policies for the Cambridge Official Plan, as an area of aggregate bedrock deposit has been identified within the municipal boundary.

Proposed Major Policy Changes:

Approval of the current aggregate policies found in Chapter 7 of the Cambridge Official Plan was deferred by the Region of Waterloo in 1999. At the time, City Staff was negotiating with the Ministry of Natural Resources to maintain the policy direction of the 1981 Cambridge Official Plan which prohibited aggregate extraction in Class 1 Significant Natural Features Open Space. This discussion continues today between the Province and the Region, with the added concern of regulating extraction of aggregate below the water table. The proposed policies for the Cambridge Official Plan are written to reflect the outcome of the Region's appeal of Provincial modifications affecting aggregate policies, with the addition of policies to reflect the City's interest in mitigating the effects of aggregate extraction on neighbouring land uses and the City's road network.

Implementation Considerations:

Due to the interpretation difference between the Province and Region on the above matters relating to aggregates and ongoing OMB appeal, the City's proposed policies have been written in a general manner to minimize the amount of future editing that could be required once the ROP receives final approval. There are no further studies proposed in this Chapter.

9. Introduction, Implementation & Interpretation

Scope:

This Paper updates the existing Introduction chapter in the Official Plan and the supplementary policies relating to implementation, amendment and interpretation. Based upon legislative changes, policies are proposed which include policies for height and density bonusing (Section 37 of the Planning Act), parkland dedication, alternative public notice procedure, conservation of resources and public consultation. The Introduction will also include the Vision Statement which is still being prepared.

Provincial and Regional Policy Changes:

The Planning Act provides the guidance for this Chapter and sets out the required minimum content of an Official Plan, the allowance for municipalities to consider height and density bonusing policies for projects which benefit the general community, conveyance of parkland and conveyance of land for public art purposes and the possibility of including an alternative notice procedure for public meetings.

The ROP includes policies pertaining to height and density bonusing, conservation of resources and public consultation.

Proposed Major Policy Changes:

Many of the existing Implementation and Interpretation policies are proposed to be carried forward with refinements for clarification. New policies are proposed to assist with interpreting the Official Plan map schedules and numerical values included within policies. New updated policies regarding public involvement in the planning process are included to reflect Planning Act requirements. Policy is also recommended to address administrative situations where the Official Plan can be changed without an amendment in cases such as renumbering policies, correcting spelling errors, and updating references to Regional Official Plan policies. Policies are proposed to permit a shorter public notice period for site specific Official Plan and/or Zoning By-law amendments to 14 days rather than 20 days as a means of streamlining the development review process. Policies are also proposed to address existing uses that do not conform to the existing OP policies and/or map designations. New policies are proposed to recognize the role of the Committee of Adjustment in dealing with consents (land severances) and minor variances to the Zoning By-law.

Implementation Considerations:

In this Paper, there are no further studies required to address the Introduction, Implementation & Interpretation sections. The proposed policies can be implemented through the development review process.

10. Land Use Policies and Designations

Scope:

This Paper provides an update to the current General Land Use policies which deal with the establishment of specific land use designations as well as those uses that are permitted or prohibited throughout the city and related policies.

Provincial and Regional Policy Changes:

In accordance with the Planning Act provisions, the City's OP is intended to establish the land use categories for directing physical change and managing and directing land uses to achieve efficient development and land use patterns.

The establishment of land use designations and associated policies is important in achieving conformity with the Growth Plan, in terms of complete communities and a diverse mix of land uses.

The ROP requires the area municipalities to develop policies to support their Planned Community Structure; contribute to the creation of complete communities with development patterns, establish densities and an appropriate mix of land uses that supports walking, cycling and the use of transit and respects the scale, physical character and context of established neighbourhoods in areas where reurbanization is planned to occur.

Proposed Major Policy Changes:

The current Official Plan recognizes that it will take time to achieve the vision and land use pattern. Provisions are made regarding how to deal with incremental steps to achieve the desired land use pattern over the planning horizon of the Official Plan.

At present, the Official Plan identifies specific "districts" or categories of uses, (e.g. residential, commercial and industrial) on Map 15, which will become Map 2 in the updated Official Plan and districts, will be renamed designations. Continuation of this approach is necessary to achieve compatibility of land uses and relate specific policies of this Plan to the appropriate areas of the city.

Future Urban Reserve

There are some areas located within the current Urban Boundary which have not received sufficient review to assign a specific land use designation to them at this time. While these lands are within the current Urban Boundary, they are either undeveloped, being used for agriculture, vacant or are underdeveloped with low intensity, short term uses. Further review will be necessary to determine the appropriate designation and form of development for these areas. The re-designation of these lands will be based on a comprehensive review as part of an amendment to the Official Plan. In the interim, these lands are proposed to be designated in a new category called Future Urban Reserve. Future site specific development applications in the Future Urban Reserve areas will also provide a basis to determine future land uses. The extent of the review and the requirements for background information and technical studies will vary given the differences between these areas. As a result, the City will make a determination as to the documents and information required as part of any complete development application.

Implementation Considerations:

In this Paper, the following items remain outstanding. The specific timing for work on these items is still to be determined and some of these items may have to wait until the ROP and amended City of Cambridge's Official Plan receive final approval.

Item	Comments
Comprehensive review to determine proposed future land uses for the areas proposed to be designated Future Urban Reserve	Completion and timing of this study will be subject to future budget considerations and Departmental work plans. Incremental work on this implementation item can occur through review of site specific development applications which include all of the necessary background information and studies.

11. Monitoring & Review

Scope:

Monitoring or measurement of achievement through performance indicators applies to numerous sections of the Cambridge Official Plan. Monitoring relies on data from numerous sources, including Statistics Canada, municipal building and demolition permits along with special studies which are undertaken. This Paper provides an update to the existing monitoring and review policies.

Provincial and Regional Policy Changes:

In order to implement the PPS, performance indicators for measuring the effectiveness of some or all of the Provincial policies have been developed. The City provides information annually to the Province to report on the required indicators.

The ROP sets out the requirements for the area municipalities to monitor and address the requirements in the Provincial Growth Plan relative to the growth, infilling and intensification and density targets.

Proposed Major Policy Changes:

The primary variables to be monitored involve demographics, housing and employment, as well as development and associated densities to achieve the targets established in the Provincial Growth Plan and the ROP. Monitoring of affordable housing and vacancy rates will also be required.

A key principle in monitoring should be the efficiency in collection and analysis of data. As a result, much of the monitoring should be undertaken in conjunction with other agencies, such as the Region. Acquisition and analysis of Census data, which are collected every 5 years by Statistics Canada, should be coordinated by the Region in collaboration with the area municipalities. A Staging of Development Plan is prepared by the City but it is also used by the Region as input into the Regional Integrated Infrastructure Staging Plan.

Implementation Considerations:

Appendix 1 includes a list of items that will need to be monitored in accordance with Provincial and/or Regional policy and proposed City OP policy.

B. Special Districts/Site Specific Policies

There are instances where a change, or "amendment", to the Official Plan may be required or appropriate. These amendments may be a result of changing conditions or objectives, or the desires of individual land owners, developers, or the City itself. A common reason for amending the Official Plan is that the general nature of the Plan's policies may not recognize the potential, or limitations, of a particular property. Official Plan Amendments can be city-wide, area-wide or site-specific.

These policies are referred to as Special Districts in the current City Official Plan. The use of the term “district” in this context is not always clear, particularly when the Official Plan Amendment affects one parcel of land, rather than multiple parcels. Therefore this policy paper is recommending changing the terminology from Special Districts to Site Specific Policies.

During the preparation of a discussion paper about these types of policies, the intent was to review this section and remove out-of-date references and uses that do not currently comply with Provincial policy. Upon further review and discussion, there is concern that undertaking this work at this time could lead to the public consultation on this Chapter overshadowing the rest of the OP review. Given that there are a number of new policy matters being included in the rest of the Plan to address Provincial policy changes, a future process can be undertaken to update these policies that includes a separate public consultation session. Based upon this approach, Staff is only recommending including policy cross reference and land use designation name updates at this time and will include a notation in the Chapter that these policies will be subject to a future review. Staff has consulted with the Region on this approach and Regional Staff is in agreement.

C. Official Plan Mapping

All of the current Official Plan maps have been reviewed. Staff will be sharing all of the proposed map updates with the TSSC and OPRCAC. The draft maps will be included within the overall draft Official Plan document that is shared with the public.

D. Proposed Public Consultation Process

The community and stakeholder engagement process for the Official Plan Review needs to go beyond the required statutory public meetings required by the Planning Act. Staff acknowledges that while the Official Plan is an important document, most community members are not that familiar with it nor do they see the links between it and their daily lives. At the same time, Staff wants community input on the appropriateness of the goals, objectives, policies and proposed maps of the Official Plan. The challenge for Staff is to design a community engagement process that will interest people to participate and provide them with enough information that they can make informed comments about what they think the Official Plan should include.

Staff has consulted with OPRCAC about a public consultation process and proposes that the public engagement process for the Official Plan review as follows.

<u>Statutory Requirements for Meetings</u>

The Planning Act requires that one Open House must be held at least 7 days prior to holding the required public meeting.

The following Open House sessions are proposed which exceed the minimum legislative requirements:

- Friday June 3rd & Saturday June 4th – Staff present displays at the Cambridge Centre Mall;

- Week of June 6th, 1 weekday each (mid morning to mid afternoon) – Staff present displays at the Hespeler and Preston Public Libraries;
- June 15th afternoon and evening – open house and Staff presentation at City Hall to meet the statutory requirement; and
- June 18th morning - open house and Staff presentation at City Hall to coincide with the hours of operation of the Farmers' Market and to meet the statutory requirement.

The public would have an opportunity to provide comments about the draft Official Plan at the displays, open houses, on line throughout the summer months.

The required public meeting could be held during the week of September 12th to avoid conflicting with the summer vacation season and Labour Day. At the public meeting Staff would present the overall draft Official Plan and identify any major issues previously identified by the public. The public would then be given approximately 1 month to respond. Considering that the complete draft Official Plan will be available for all of July and August prior to the public meeting, and parts of the updated Official Plan will be available in May the 1 month response period is considered reasonable.

Staff will review all of the public and agency comments and prepare a report for Council's consideration, possibly in November, summarizing the results of the September public meeting and responding to the comments received.

The final draft of the Official Plan would then be prepared and presented to Council for adoption by the end of 2011.

Distribution of Materials

Staff is preparing one page summary handouts for each of the Chapters in the OP so that people can read and take away information according to their interests. Staff is also developing a generic presentation about the Official Plan Review that can be shared with various community groups and at group meetings throughout the summer. At the above Open House sessions the individual OP Chapters will be available for review and will also be posted on the City's website along with the one page summaries.

The draft Policy Papers which contain proposed Official Plan policies for specific topics would be available on the City's website.

The overall draft Official Plan will not be ready in time for these Open Houses but will be posted on the City's website before the end of June. The overall draft OP and maps will also be available on compact disc at no cost, or in limited numbers in hard copy for purchase on a cost recovery basis. Hard copies of the overall draft OP will be available for review at City Hall and in the public libraries.

Public and Agency Comments

The public and agencies will be given an opportunity to provide comments about the proposed Official Plan objectives, policies and maps throughout the summer of 2011. Comment forms will be prepared that may be sent to the Planning Services Department or email comments. The City's website will include information about the status of the Official Plan Review and how people can participate and submit comments.

A mailing list has been developed. Participants at the Open Houses or anyone contacting Planning Services Staff can have their names added to the mailing list to stay informed about the status of the Official Plan Review and be advised about the required future public meeting.

The proposed public consultation process can be achieved within the allocated funds for this work.

SUMMARY

All of the current Official Plan policies are being assessed during this Official Plan review process. New Chapters are being developed to organize the policies in a manner that related matters are easy to locate. All of the proposed policies and mapping are being shared with the Technical Staff Steering Committee and the Official Plan Review Community Advisory Committee prior to sharing that information with the public.

A public consultation process is proposed that exceeds the minimum statutory requirements and provides an opportunity for the public to be involved in the review and provide input. This review process is aimed toward having a revised Official Plan ready for Council's adoption by the end of 2011.

Appendix 1: Monitoring and Review Chapter – Proposed Monitoring

Appendix 1 – Monitoring and Review Chapter – Proposed Monitoring

Legislation	Requirement	Data Needed	Data Source	Leadership	Baseline Data	Currently Done	Frequency
Planning Act 26(1)	5 Year review – new Prov. policies	Prov. Plans & legislation	Province	City		Yes	5 year cycle
P.P.S. 4.11	Performance Indicators in O.P.	Various	Various	City			
Growth Plan 2.2.3.1	40% Residential Intensification/ ROP 45%	# of units by area/ year	Bldg. Permits	City		Yes	Annually
Growth Plan 2.2.7.2 ROP 2.D.17	Greenfield 50 pop + jobs/ ha. -ROP 25 jobs/ ha. (Prime Ind. Strategic Reserve) -ROP 40 pop + jobs/ ha. (Emp. Area) -ROP 55 pop + jobs/ha. (res.)	-Pop / area -Emp. / area	Pop: Census or units x factor -Emp. Census or area x factor	City Bldg. permits. City & Region for Census (started monitoring in 2006) -2011 Regional Employment survey		Yes	Annually after 2015
Growth Plan 2.2.4.5 c)	U.G.C. 150 pop + jobs / ha.	-Pop/ area -Emp./ area	Pop: Census or units x factor -Emp. Census or area x factor	City for Bldg. permits. City & Region for Census		No	Annually after 2015
ROP 10.G.2	-Demographics	-Population -Age Group -Ethnic mix -P.P.U.	Census	Region / City	Yes	Yes	5 year cycle
ROP 10.G.1, 10.G.2	-Economics, Technological	-Labour Force -Education levels -#/size of firms by type	-Census -Census -Census/ Emp. Survey	-Region/ City -Region/ City -Region/ City (Econ. Dev .Dept)	Yes Yes Yes (industrial)	Yes	5 year cycle
ROP 10.G.2	-Land Use	-Changes in use	Dev. Approvals (site plan, rezoning, etc	City		Yes	Annually
ROP 10.G.2	-Housing	-Change in Units/ type	Bldg. / Demolition Permits	City		Yes	Annually

Legislation	Requirement	Data Needed	Data Source	Leadership	Baseline Data	Currently Done	Frequency
ROP 10.G.1, 10.G.2	-Social	-Parkland & Rec. facilities / 1000 pop -Pop /unit (PPU) -Family status -# Inst. uses change -Social Service Stats	-Recreation Dept. inventory -Pop & units -Census -Bldg Permits -Reg. Social Services / Community Data Consortium	-City - Region -Region -City -Region		 Yes Yes Yes No	 As needed 5 year cycle Annually
City OP 20.1	-Housing Supply	- Change in Units/ type	Bldg. / Demolition Permits	City		Yes	Annually
City OP 20.1	-Housing Range	- # units by type	-Bldg. Permits	City		Yes	Annually
City OP 20.1	-Housing Affordability	-Average housing price -Average rents -# Social Housing units	-Royal LePage reports -CMHC annual rental survey -Regional. inventory	-City / Region -City - Region		No Yes No	Annual As required Annual
MPMP **	Residential Supply	-# of units by area/ yr.	Bldg Permits	City		Yes	Quarterly
MPMP **	Preservation of Agr. Land	-area of land re-designated/ yr.	O.P.A.'s	City		Yes	Annual
Heritage Act	-Changes to Heritage Registry	-Record of demolitions and properties deleted from Heritage Registry	-City	-City	Yes	Yes	Annually

Notes:
U.G.C. – Urban Growth Centre
MPMP - Municipal Performance Measurement Program
Community Data Consortium (CDC)
PPU - Persons per Unit
PPS – Provincial Policy Statement

REPORT

To: **Council**
Date of Meeting: May 9, 2011
Prepared By: Mike Hausser, Director of Asset Management & Support Services
Department: Transportation & Public Works
Date to Management Committee: May 4, 2011
Report No.: TPW 37/11
File No.:
Ward No.: all

IBM FIRST-OF-A-KIND RESEARCH CROSS AGENCY COORDINATION PROJECT

Recommendations:

Subject to satisfactory review by the City Solicitor, that the Mayor and Clerk be authorized to enter into an agreement entitled: IBM Agreement for Special Projects – First of a Kind Project #CPH01101 representing an investment in IBM of approximately $1.5M.

That the Mayor and Clerk be authorized to enter into an agreement entitled: the IBM Canada Statement of Work for First of a Kind Project #CPH471101 for the Cross Agency Coordination Project agreement, NOTWITHSTANDING the Purchasing Policy, at a cost of $150,000 to be funded from a re-allocation of surplus funds from Gas Tax funded project 10X004 to an increased forecast of Capital Project 11C032 (National Benchmarking and Research).

BACKGROUND

The IBM First-of-a-Kind (FOAK) program brings together IBM researchers and clients to test new technologies on real business problems and growth opportunities. Since 1995, IBM has partnered with clients on more then 150 projects to help drive innovation into the marketplace, including finding ways of providing information for healthcare without compromising patient privacy, translating a real-time warning to troops in Iraq and driving down the cost of electricity by adding intelligence to power grids. Through a recent First-of-a-Kind engagement with the District of Columbia, IBM and the DC government's water department develop solutions that are now being implemented to more efficiently manage work crews, proactively maintain infrastructure, and optimize revenue and water usage. These efforts are expect to result in significant cost savings, more timely response to customer issues and greater reliability of services.

Proposed Project: Cross Agency/Department/Entity Coordination

The City of Cambridge manages over 250,000 infrastructure asset components recently valued at over $1.6 Billion. These assets encompass multiple independent systems that share the same physical 3D space including water supply/distribution, sewage collection, storm water management, road networks, pedestrian sidewalks, trails, street lighting, and walkways. These components of infrastructure also share common space with other infrastructure systems such as Regional roads, water transmission lines, natural gas distribution, electrical power distribution, and communications fibre optics and copper cabling all managed by independent agencies. The vast majority of these infrastructure components are collectively buried beneath roadways, boulevards, sidewalks, walkways, and utility corridors. The useful life of the assets are highly dependant on the materials of which they are constructed, the quality of installation, the environmental conditions specific to the system, the surrounding soils, local conditions (traffic and vibration), and soil disruptions caused by localized repairs and renewals.

Each time repairs, installations, or renewals need to take place, there is typically interruption to traffic, pedestrians, adjacent property owners and businesses. Adjacent infrastructure asset components are often impacted through soil disruption and can commonly reduce the serviceable life of those components. Minimizing disruption to the public at large and infrastructure is a key part of sustainable infrastructure management practices.

Through traditional business practices, these renewal activities are being co-ordinated between internal departments, other levels of government, and external private agencies for each system. In recent years, the Asset Management group has evolved advanced Geographic Information Systems (GIS) and database processes that have incrementally improved the capital planning process for infrastructure systems within the City's jurisdiction in coordination with infrastructure activities from other external agencies. However, these processes are built upon unique expertise and skills of a few staff members in lieu of commercialized tools that do not yet adequately provide this functionality. There is a need to further evolve these processes into commercialized products that can be more readily supported.

The FOAK project will engage IBM researchers and City staff to work towards commercialized technologies that encompass and advance these unique processes into common technological tools that can be utilized by Cambridge and others in the industry. The project will explore and consider a variety of capital planning aspects that can make use of advanced commercially available state-of-the-art analytics technologies to help identify, manage, coordinate, and optimize capital renewal activities across multiple independent infrastructure systems and agencies.

This unique opportunity to Cambridge will ensure that commercialized products of the future will encompass practical applications, processes, and methods, that have already been proven through Cambridge's advanced Asset Management implementation. IBM's contribution of some of world's leading experts and technologies will further evolve Cambridge's Asset Management implementation and will significantly contribute to the goal of Sustainable Infrastructure for the citizens and industry of this community as well as other communities throughout the world.

Summary of Agreements:

There are two agreements that outline this project as follows:

IBM Agreement for Special Projects – First of a Kind Project #CPH01101

This agreement outlines the respective responsibilities, scope, and contributions for the research project. This represents an estimated $1.5 Million investment by IBM through research staff who are experts in analytics and optimization technologies, software, solution development, and consulting – to develop a work product (solution). IBM is also making available applicable technologies and hardware to support the project through IBM's Intelligent Operations Centre (IOC).

IBM will retain ownership of the work product and of any intellectual property (IP) developed.

Under the terms of this agreement, the City will have no-charge access to resultant technologies and processes for a period of two years following completion of the project through IBM's IOC.

Upon completion of the two-year free license the City will, as a showcase customer, be considered by IBM for preferred terms for either a commercialized software product or service for ongoing production use.

IBM Canada Statement of Work for First of a Kind Project #CPH471101 for the "Cross Agency Coordination Project"

This agreement outlines respective responsibilities for Project Management and deliverables associated with the research engagement. City of Cambridge will contribute $150,000 over a period of 18 months specifically towards IBM project management support expenses.

REPORT

To: **COUNCIL**
Date of Meeting: May 9, 2011
Prepared By: Jonathan Lautenbach, CGA - Director of Financial Services
Department: Corporate Services
Date to Management Committee: May 4, 2011
Report No.: Corpserv/11-77
File No.:
Ward No.:

2010 FINANCIAL REPORT

Recommendations:

THAT Council receives the report of the Auditors and the audited Financial Statements as per report Corpserv/11-77

AND THAT Council approves the audited Financial Statements for the Corporation for the year ended December 31, 2010

BACKGROUND:

A copy of the audited 2010 Financial Statements for the Corporation of the City of Cambridge is attached. The City is required to prepare annual financial statements under section 294.1 of the Municipal Act. Statements must be prepared in accordance with generally accepted accounting principles as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

In 2009, municipalities were required to comply with new standards under PSAB 3150 related to the reporting of tangible capital assets. This resulted in significant changes to the presentation and format of the financial statements. The 2010 Financial Statements have been prepared in this same format as required under PSAB.

Mr. Peter Graham of Graham Matthew Professional Corporation will be in attendance at the Council meeting to answer any questions that members of Council may have related to the 2010 Financial Statements.

Consolidated Financial Statements

Year Ended December 31, 2010

Responsibility for Financial Reporting
For the year ended December 31, 2010

The accompanying Consolidated Financial Statements and all other information contained in this Annual Report are the responsibility of the management of The Corporation of the City of Cambridge. The preparation of periodic financial statements involves the use of estimates and approximations because the precise determination of financial information frequently depends on future events. These Consolidated Financial Statements have been prepared by management within the reasonable limits of materiality and within the framework of Canadian generally accepted accounting principles for governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

In carrying out its responsibilities, management maintains appropriate systems of internal and administrative controls designed to provide reasonable assurance that transactions are executed in accordance with proper authorization, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

Prior to their submission to Council, the Consolidated Financial Statements are reviewed and approved by the Management Committee. In addition, management meets periodically with the City's external auditors to approve the scope and timing of their respective audits, to review their findings and to satisfy itself that their responsibilities have been properly discharged.

Graham Mathew Professional Corporation, Chartered Accountants, as the City's appointed external auditors have audited the Consolidated Financial Statements. The external auditors have full and free access to management and Council. The Auditors' Report is dated May 9, 2011 and appears on the following page. Their opinion is based upon an examination conducted in accordance with Canadian generally accepted auditing standards, performing such tests and other procedures as they consider necessary to obtain reasonable assurance that the Consolidated Financial Statements are free of material misstatements and present fairly the financial position and results of operations of the City in accordance with Canadian generally accepted accounting principles.

.....
Jim King,
Chief Administrative Officer

.....
Steven Fairweather, CA, D.P.A.
Commissioner of Corporate Services/City Treasurer

DRAFT

INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the City of Cambridge

We have audited the accompanying consolidated financial statements of **The Corporation of the City of Cambridge**, which comprise the consolidated statement of financial position as at December 31, 2010, and the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of **The Corporation of the City of Cambridge** as at December 31, 2010, and the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

DRAFT **APRIL 21, 2011 2:21 PM**

Cambridge, Ontario
May 9, 2011

CHARTERED ACCOUNTANTS, authorized to practice public accounting by The Institute of Chartered Accountants of Ontario

Consolidated Statement of Financial Position
As at December 31, 2010

	2010	2009 (Restated Note 12)
Financial assets		
Cash	**$ 30,284,636**	$ 19,826,739
Taxes and grants-in-lieu (Note 5)	**16,141,115**	14,533,670
Trade and other receivables (Note 5)	**14,496,673**	9,324,964
Land held for resale	**8,026,812**	7,001,538
Investments (Note 6)	**111,137,178**	114,666,856
	180,086,414	165,353,767
Liabilities		
Accounts payable and accrued liabilities	**31,046,301**	25,274,477
Employee future benefits (Note 7)	**46,364,667**	42,333,308
Deferred revenue (Note 8)	**21,211,282**	21,704,159
Long-term debt (Note 9)	**10,972,000**	**-**
	109,594,250	89,311,944
Net financial assets	**70,492,164**	76,041,823
Non-financial assets		
Tangible capital assets (Note 10)	**443,968,657**	413,669,569
Inventories of supplies	**802,184**	842,755
Prepaid expenses	**626,229**	478,379
	445,397,070	414,990,703
Accumulated surplus (Note 16)	**$ 515,889,234**	$ 491,032,526

Approved by

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The accompanying notes are an integral part of these financial statements

Consolidated Statement of Operations and Accumulated Surplus
For the year ended December 31, 2010

	2010	2009 (Restated Note 12)
Revenues		
Taxation	**$ 63,936,226**	$ 60,957,840
User fees and charges	**30,065,918**	21,792,927
Penalties and interest on taxes	**2,505,344**	2,363,395
Investment income	**1,768,582**	2,157,906
Fines	**1,251,433**	1,316,697
Government transfers		
Canada	**84,265**	65,000
Ontario	**1,757,955**	1,788,675
Deferred revenue earned	**233,700**	267,638
Land sales and other	**4,033,312**	5,775,927
Total revenues	**105,636,735**	96,486,005
Expenses		
General government	**18,878,164**	18,891,158
Protection to persons and property	**22,026,525**	20,305,919
Transportation services	**23,290,591**	24,233,579
Environmental services	**14,844,332**	14,862,808
Health services	**1,882,658**	1,936,321
Social and family services	**1,986,502**	1,894,417
Recreation and cultural services	**24,360,500**	24,306,783
Planning and development	**4,482,491**	5,836,549
Total expenses	**111,751,763**	112,267,534
Net expenses before other income	**(6,115,028)**	(15,781,529)
Other income		
Grants and transfers related to capital		
Deferred revenue earned - capital	**6,654,003**	6,837,389
Government transfers - Ontario	**7,091,847**	7,948,550
Government transfers - Federal	**10,589,408**	6,053,448
Donated tangible capital assets	**2,178,459**	6,096,852
Increase in equity in Cambridge and North Dumfries Energy Plus Inc. (Note 6)	**3,498,879**	872,187
Interest earned on reserves	**959,140**	1,051,916
	30,971,736	28,860,342
Annual Surplus (Note 16)	**24,856,708**	13,078,813
Accumulated surplus, beginning of year (Note 12)	**491,032,526**	477,953,713
Accumulated surplus, end of year	**$ 515,889,234**	$ 491,032,526

The accompanying notes are an integral part of these financial statements

Consolidated Statement of Change in Net Financial Assets
For the year ended December 31,2010

	2010	2009 (Restated Note 12)
Annual surplus	**$ 24,856,708**	$ 13,078,813
Amortization of tangible capital assets	**10,921,402**	10,751,289
Acquisition of tangible capital assets	**(39,175,421)**	(28,420,220)
Gain on sale of tangible capital assets	**(96,361)**	(161,808)
Proceeds on sale of tangible capital assets	**229,751**	170,528
Donated tangible capital assets	**(2,178,459)**	(6,096,852)
Consumption of supplies inventories	**40,571**	(217,928)
Consumption of prepaid expenses	**(147,850)**	(289,009)
Change in net financial assets	**(5,549,659)**	(11,185,187)
Net financial assets, beginning of year (Note 12)	**76,041,823**	87,227,010
Net financial assets, end of year	**$ 70,492,164**	$ 76,041,823

The accompanying notes are an integral part of these financial statements

Consolidated Statement of Cash Flows
For the year ended December 31, 2010

	2010	2009 (Restated Note 12)
Operating		
Annual surplus	**$ 24,856,708**	$ 13,078,813
Sources (uses)		
Taxes and grants-in-lieu	**(1,607,445)**	(3,109,976)
Trade and other receivables	**(5,171,709)**	(645,168)
Accounts payable and accrued liabilities	**5,771,824**	(2,441,034)
Employee future benefits	**4,031,359**	3,986,434
Deferred revenue	**(492,877)**	(339,470)
Inventories of supplies	**40,571**	(217,928)
Prepaid expenses	**(147,850)**	(289,009)
Land held for resale	**(1,025,274)**	(1,852,178)
Non-cash charges to operations		
Amortization	**10,921,402**	10,751,289
Donated tangible capital assets	**(2,178,459)**	(6,096,852)
Gain on sale of tangible capital assets	**(96,361)**	(161,808)
Cash provided from operations	**34,901,889**	12,663,113
Capital		
Acquisition of tangible capital assets	**(39,175,421)**	(28,420,220)
Proceeds on disposal of tangible capital assets	**229,751**	170,528
Net investment in tangible capital assets	**(38,945,670)**	(28,249,692)
Investing		
Net change in investments	**3,529,678**	(16,300,356)
Financing		
Debt issued - infrastructure renewal (Note 9)	**10,972,000**	-
Net change in cash	**10,457,897**	(31,886,935)
Cash, beginning of year	**19,826,739**	51,713,674
Cash, end of year	**$ 30,284,636**	$ 19,826,739

The accompanying notes are an integral part of these financial statements

1. Municipal status

The Corporation of the City of Cambridge ("the City") was created on January 1, 1973 when the three municipalities of Galt, Preston, and Hespeler and the settlement of Blair were amalgamated into a single legal entity under a new name.

The City operates as a lower tier government in the Province of Ontario, Canada. Cambridge provides municipal services such as fire protection, public works, water distribution, urban planning, recreation and cultural services, and other general government services. The City owns 92.1% of its subsidiary, Cambridge and North Dumfries Energy Inc. and its affiliates.

2. Summary of significant accounting policies

The consolidated financial statements of the City are the representation of management, prepared in accordance with local government accounting standards established by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments. However, because of the inherent uncertainty in making estimates, actual results could differ from those estimates.

The focus of PSAB financial statements is on the financial position of the City and the changes thereto and emphasizes those assets which could provide resources to discharge existing liabilities or finance future operations. This provides information about the City's overall future revenue requirements and its ability to finance activities and meet its obligations. The following is a summary of the significant accounting policies followed in the preparation of these financial statements.

(a) (i) Basis of consolidation

These consolidated statements reflect the financial assets, liabilities, operating revenues and expenses, reserve funds and reserves, changes in investment in tangible capital assets and cash flows and include the activities of all governmental functions controlled and exercised by the city and the following boards which are under the control of Council:

The Cambridge Public Library Board
Preston Towne Centre Business Improvement Area
Downtown Cambridge Business Improvement Area
Downtown Hespeler Business Improvement Area

All interfund transfers have been eliminated.

(ii) Government Business Enterprises

The Cambridge and North Dumfries Energy Plus Inc. and its affiliates are not consolidated but are accounted for on the "modified equity basis" which reflects the City's investment in the enterprises and its share of net income or loss less dividends received since acquisition. Under the modified equity basis, the enterprises' accounting principles are not adjusted to conform with those of the City and interorganizational transactions and balances are not eliminated.

2. Summary of significant accounting policies - Continued

(iii) Accounting for Region and School Board transactions

The taxation, other revenues, expenditures, assets and liabilities, with respect to the operations of the School Boards and the Region of Waterloo, are not reflected in these consolidated financial statements.

(iv) Trust funds

Trust funds and their related operations administered by the City are not consolidated, but are reported separately on the Trust Funds Statement of Financial Position and Statement of Continuity (see also Note 4).

(b) Basis of accounting

Revenues and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay. Inventories are recorded at the lower of cost and replacement cost.

(c) Non-financial assets

Non-financial assets are not normally available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess revenues over expenses, provides the consolidated change in net financial assets for the year**.**

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Land	Not Amortized
Buildings	40 to 50 years
Vehicles	
Specialty and fire trucks	9 to 20 years
Vehicles	5 years
Computer hardware and software	5 years
Water and waste plants and networks	
Underground networks	40 to 80 years
Transportation	
Roads	25 to 35 years
Bridges and structures	30 to 50 years
Other	
Machinery and equipment	5 to 15 years
Land improvements	15 to 50 years
Leasehold improvements	24 years

2. Summary of significant accounting policies - Continued

(c) Non-financial assets - Continued

(i) Tangible capital assets - Continued

The full amount of annual amortization is charged in year of disposal. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets (donated)

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Interest capitalization

The City does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(iv) Works of art and cultural and historic assets

These assets are not recorded in these financial statements.

(v) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership or property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

(vi) Inventories and prepaid expenses

Inventories held for consumption are recorded at the lower of cost and replacement cost.

Prepaid expenses relate to expenditures incurred in the current period which relate to and will be expensed in a future fiscal period.

(d) Deferred revenue

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs, in the completion of specific work or the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible assets are acquired.

(e) Employee future benefits

The present value of the cost of providing employees with future benefits program is recognized as employees earn these entitlements through service. An actuarial estimate of future liabilities forms the basis of the estimated liability reported herein.

(f) Investments

Investments consist of high grade bonds, guaranteed investment certificates, and high interest rate savings accounts, and are recorded at the lower of cost plus accrued interest and market value. Investment income is reported as revenue in the period earned. Investment income earned on obligatory reserve funds is considered deferred until the funds are applied.

2. Summary of significant accounting policies - Continued

(g) Government transfers

Government transfers are recognized in the financial statements as revenue in the period in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be be made.

(h) Land held for resale

Land held for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for land acquisition and improvements to prepare the land for sale or servicing.

3. Operations of School Boards and the Region of Waterloo

Further to note (2) (a) (iii), the taxation, other revenues, and requisitions of the School Boards and the Regional Municipality of Waterloo are comprised of the following:

	School Boards	Region of Waterloo
Taxation and user charges	**$ 68,515,999**	**$ 118,613,729**
Share of payments in lieu of taxes	**63,089**	**542,513**
Amounts requisitioned	**$ 68,579,088**	**$ 119,156,242**

4. Trust funds

Trust funds administered by the City amounting to **$7,796,501** ($7,459,429 in 2009), have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus.

5. Taxes and accounts receivable

Taxes receivable and accounts receivable are reported net of a valuation allowance of **$3,124,975** ($2,991,822 in 2009) and **$121,321** ($128,214 in 2009) respectively.

6. Investments

Investments are comprised of the following:

	2010	2009 (Restated Note 12)
Investment in Cambridge and North Dumfries Energy Plus Inc.		
Capital stock	**$ 37,792,000**	$ 37,792,000
Increase in equity since acquisition	**24,539,438**	21,040,559
	62,331,438	58,832,559
Marketable securities	**48,805,740**	55,834,297
Total investments	**$ 111,137,178**	$ 114,666,856

6. Investments - Continued

Marketable securities have a market value of **$48,940,243** ($55,908,760 in 2009).

On August 1, 2000, pursuant to requirements of the Ontario Government's Electricity Competition Act (Bill 35), the net assets of the Hydro Electric Commission of Cambridge and North Dumfries were transferred to Cambridge and North Dumfries Energy Plus Inc. ("Energy Plus") and affiliated companies. Energy Plus and affiliates will carry on the former business of the Commission with all its rights, duties, obligations and responsibilities from the date of transfer. The City of Cambridge owns 92.1% of Energy Plus and the change in the cost of the original investment by return of capital and its proportionate share of the consolidated operating gain of Energy Plus for the year ended December 31, 2010 as follows (see note 2(a) (ii)):

		2010		2009 (Restated Note 12)
Cost of investment, beginning of year	**$**	**58,832,559**	$	57,960,372
Increase in equity for year:				
Share of net income for year		**4,762,491**		2,550,249
Dividends received during year		**(1,263,612)**		(1,678,062)
Net increase for year		**3,498,879**		872,187
Cost of investment, end of year	**$**	**62,331,438**	$	58,832,559

During 2010, the cost of investment in Energy Plus was decreased by $2,909,125 for prior period adjustments reflected retroactively in the 2009 Energy Plus financial statements.

The following table provides condensed financial information in respect of Energy Plus for its fiscal 2010 year:

		2010 (000's)		2009 (000's)
Financial position				
Current assets	**$**	**51,180**	$	51,816
Capital assets		**100,824**		95,765
Total assets		**152,004**		147,581
Current liabilities		**33,268**		27,245
Long-term liabilities		**51,058**		56,457
Total liabilities		**84,326**		83,702
Net assets		**67,678**		63,879
Statement of operations				
Revenues		**146,608**		127,735
Operating expenses		**(138,469)**		(122,270)
Non-operating expenses		**(1,611)**		(1,704)
Payments in lieu of corporate income taxes		**(1,357)**		(992)
Net income		**5,171**		2,769
City's share of net income - 92.1%	**$**	**4,762**	$	2,550

7. Employee and post employment benefits

The City provides certain employee benefits which will require funding in future periods. An actuarial estimate of future liabilities has been completed and forms the basis for the estimated liability reported in these financial statements. All liabilities were estimated by an actuarial update as at December 31, 2010.

	2010	2009	Change
Post-retirement benefits	**$ 40,570,491**	$ 37,112,175	$ 3,458,316
Sick leave benefits	**4,368,356**	3,936,942	431,414
Workplace safety & insurance benefits	**1,425,820**	1,284,191	141,629
	$ 46,364,667	$ 42,333,308	$ 4,031,359

The significant actuarial assumptions adopted in measuring the City's accrued benefit obligations for the accumulated sick leave and post-retirement benefit entitlements at December 31, 2010, are as follows:

Future cost of long term debt	5.0%
Future inflation rates	2.0%
Future salaries escalations	3.0%
Future dental premium rates escalations	4.0%
Future health care premium rates:	
2008	7.57%
Declining by 2019 to	4%

Information about the City's benefit plan is as follows:

	2010	2009
Accrued Liability		
Balance, beginning of the year	**$ 42,333,308**	$ 38,346,874
Current service cost	**2,115,427**	2,050,318
Interest cost	**2,794,810**	2,666,389
Amortization of net actuarial loss	**1,376,312**	1,376,312
Benefit payments	**(2,255,190)**	(2,106,585)
Balance, end of the year	**$ 46,364,667**	$ 42,333,308

a) Pension Plan

The City makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of members of its staff. The Plan is a defined benefit plan, which specifies the amount of retirement benefit to be received by the employees based on the length of services and rates of pay. Employee contributions are matched by the City.

The City does not participate in any past service provisions for the OMERS agreement.

7. Employee and post employment benefits - Continued

b) Sick leave

Under the sick leave benefit plan, unused sick leave can accumulate and certain employees may become entitled to a cash payment when they leave the City's employment. In addition, adjustments arising from the plan amendment, changes in assumptions, and experience gains and losses are amortized on a straight-line basis over 13 years, which represents the expected average remaining service life of the employee group. Amortization is calculated beginning in the year following the year of occurrence of the actuarial gains or losses. For fiscal 2008, an actuarial valuation report estimated the actuarial loss for the above mentioned sick leave to be $2,596,805 which is being amortized and expensed to operations at $199,754 per year.

The liability for these accumulated days based on an actuarial assessment, to the extent that they have vested and could be taken in cash by an employee on termination or retirement, amounted to **$4,368,356** ($3,936,942 in 2009) at the end of the year. An amount of **$202,425** ($701,187 in 2009) was paid to employees who either changed union groups or left the City's employment during the current year.

In 2002, the Sick Leave Reserve Fund was renamed the Future Employee Benefits Reserve Fund. The reserve fund was established to fund the cost of future employee benefits provided by the City. The balance at the end of the year was **$6,569,884** ($5,477,534 in 2009).

During the year the City conducted an internal review of the City's employee sick leave obligation. As a result of this review the City estimated the obligation to be approximately **$6,138,000** ($6,080,000 in 2009).

c) Post-retirement benefits

The City makes available to qualifying employees who retire before the age of 65, the opportunity to continue their coverage for such benefits as extended health and drugs, dental care, and life insurance. Coverage ceases at the age of 65 except for life insurance and extended health and drugs. In addition, adjustments arising from the plan amendment, changes in assumptions, and experience gains and losses are amortized on a straight-line basis over 11 years, which represents the expected average remaining service life of the employee group. Amortization is calculated beginning in the year following the year of occurrence of the actuarial gains or losses. For fiscal 2008, an actuarial valuation report estimated the actuarial loss for the above mentioned post-retirement benefits to be $1,270,361 which is being amortized and expensed to operations at $115,487 per year.

The actuarial valuation report estimated the liability for the above mentioned employee future benefits to be **$40,570,491** ($37,112,175 in 2009) at year end based on present value of the current obligation for past and current employees.

d) Workplace safety & insurance

In 1996, in order to decrease workers' compensation expense, the City assumed the risk of workers' compensation coverage.

The potential liability, based on an actuarial valuation update for all existing claims as at December 31, 2010 amounted to **$1,425,820** ($1,284,191 in 2009).

A self-insurance Reserve Fund for Workers' Compensation was established which, at December 31, 2010, amounted to **$1,282,856** ($939,258 in 2009). Premiums which otherwise could be paid to Workplace Safety & Insurance Board are paid into the fund and workers' compensation claims are charged to the fund.

8. Deferred revenue

A requirement of the Public Sector Accounting Board, of the Canadian Institute of Chartered Accountants, is that obligatory reserves be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may be refunded. Deferred revenue balances are as follows:

		2010		2009
Revenue				
Development charges and user fees	**$**	**6,129,147**	$	6,210,282
Gas tax funding		**218,886**		566,221
Investment income (loss)		**46,791**		(10,938)
		6,394,824		6,765,565
Deferred revenue recognized		**(6,887,701)**		(7,105,035)
Change in deferred revenue		**(492,877)**		(339,470)
Deferred revenue, beginning of year		**21,704,159**		22,043,629
Deferred revenue, end of year		**21,211,282**		21,704,159
Represented as follows:				
Development charges		**19,578,659**		21,470,489
Recreational land		**(1,334,237)**		(1,323,353)
Building permits		**760,719**		(430,232)
Gas tax funding		**2,206,141**		1,987,255
	$	**21,211,282**	$	21,704,159

9. Long-term debt

The City participated in the Infrastructure Stimulus Fund Program under which qualifying capital expenditures are financed 1/3 each by the City and the Federal and Ontario governments. Council approved the issue of debt financing for its 1/3 share not to exceed $11.7 million dollars for a term not to exceed 10 years.

During fiscal 2010, the City assumed the responsibility for principal and interest charges on debt issued by the Region of Waterloo relating to the above-noted program. This debt matures on November 30, 2020 and bears interest rates increasing from 1.50% to 3.95% per annum. Principal repayments required over the next 5 years and thereafter are as follows:

2011 -	$	959,257
2012 -		987,579
2013 -		1,016,677
2014 -		1,046,744
2015 -		1,077,588
Thereafter -		5,884,155
	$	**10,972,000**

Interest charges for fiscal 2010 relating to long-term debt were **$32,186** ($Nil in 2009).

10. Tangible capital assets

	Cost 2010	Accumulated amortization 2010	Net book value 2010	Net book value 2009 (Restated Note 12)
General				
Land	$ 89,400,666	$ -	**$ 89,400,666**	$ 88,503,107
Land improvements	51,934,546	23,012,721	**28,921,825**	30,490,769
Building	114,125,419	44,417,263	**69,708,156**	72,198,462
Leasehold improvements	438,412	97,425	**340,987**	359,254
Infrastructure	296,854,198	145,754,399	**151,099,799**	153,173,120
Information technology	2,989,725	2,252,991	**736,734**	1,068,229
Machinery & equipment	5,283,170	2,803,929	**2,479,241**	2,580,908
Vehicles	13,102,564	6,397,819	**6,704,745**	6,585,148
	574,128,700	224,736,547	**349,392,153**	354,958,997
Assets under construction	94,576,504	-	**94,576,504**	58,710,572
	$ 668,705,204	$ 224,736,547	**$ 443,968,657**	$ 413,669,569

During the year, roads and underground networks contributed to the City totalled **$2,178,459** in 2010 ($6,096,852 in 2009) and were capitalized at their fair value at the time of receipt.

Amortization expense for the year amounts to **$10,921,402** ($10,751,289 in 2009).

11. General insurance coverage

In order to decrease insurance premiums, the City has undertaken a portion of the risk by taking deductibles. The deductibles generally range up to $50,000 depending on the types of claims. Insurance coverage is in place for claims in excess of these deductibles up to various policy limits.

The City has made provision for a Reserve for Self-Insurance for various types of insurance the balance of which at December 31, 2010 amounted to **$1,119,490** ($1,046,735 in 2009), and is reported in Note 16 under Reserves. The City budgets annually for claims related to self-insurance and the difference between budgeted and actual claims during the year is drawn from the reserve fund. In 2010 the amount drawn from the reserve was **$109,199** ($214,529 in 2009). Claims for all forms of self-insurance during the year amounting to **$540,788** ($503,819 in 2009), including adjusters' fees and costs, and are reported as an expenditure on the Consolidated Statement of Operations and Accumulated Surplus.

The City has an agreement with members of the Waterloo Region municipalities to purchase property damage and public liability insurance on a group basis and share a retained level of risk. The members pay an annual levy to fund insurance coverage, losses and contribute to a surplus. The pool has purchased insurance to fund losses above a pre-determined deductible and any losses above a pre-determined total in any year.

12. Restatement of prior years' accumulated surplus

During 2010, the following changes requiring retroactive restatement of prior years' audited figures were identified:

Government Business Entity - As indicated in Note 6, during 2010 management of Energy Plus identified certain changes which required retroactive restatement of prior years' audited figures. The impact of these adjustments was to decrease the City's equity in Energy Plus as at January 1, 2009 by $2,932,150 and increase the City's proportionate share of net income for fiscal 2009 by $23,025.

Tangible capital assets - During 2010, management identified certain assets that were previously valued incorrectly resulting in write-downs of tangible capital assets in the amounts of $11,633,086 in 2010 and $1,715,890 in 2009.

The impact of these adjustments at January 1, 2009 is as follows:

Accumulated surplus as at January 1, 2009	
Accumulated surplus, previously stated	**$ 494,234,839**
Government Business Entity	**(2,932,150)**
Tangible capital assets	**(13,348,976)**
Total adjustments	**(16,281,126)**
Accumulated surplus, restated	**$ 477,953,713**

Net financial assets as at January 1, 2009	
Net financial assets, previously stated	**$ 90,159,160**
Government Business Entity	**(2,932,150)**
Net financial assets, restated	**$ 87,227,010**

13. Contingent liabilities

The City is involved in several legal suits of varying dollar amounts, the outcome of which is not presently determinable. No provision for possible liability has been recorded in these financial statements.

In the event the City is found liable, any amounts not recoverable from City's insurers will be adjusted against future revenues.

14. Long-term commitments

(a) Cambridge School of Architecture, University of Waterloo

On December 18, 2000, Council received a request to support the relocation of the School of Architecture at the University of Waterloo to a downtown Cambridge location. The City agreed to contribute $7.5 million towards the Cambridge School of Architecture Project over a 15-year period. The project was completed in 2005 and the City continues to fund our contribution of $500,000 per year until 2016.

14. Long-term commitments - Continued

(b) Capital projects and long-term debt

The City is committed to capital projects in the approximate amount of $10,800,000 of which $9,600,000 has been approved by Council for long term financing in 2012.

(c) Cambridge Memorial Hospital

City of Cambridge has committed to contribute up to $6.3 million over ten years towards the building needs of the hospital. Funding was included in the operating budget in year 2002. This funding is to cover the difference between the total cost of the Cambridge Memorial Hospital capital project and the contributions from the Ministry of Health and Long Term Care, the Regional Municipality of Waterloo, and the public.

On November 25, 2004, at the request of the Cambridge Memorial Hospital, the City advanced $1,890,000 of the funds committed for the building needs of the hospital to the Cambridge Memorial Hospital Foundation for the acquisition of a new MRI unit. The Foundation has committed to fundraise for the MRI unit and to repay the advance to the city at an unspecified future date with no interest charges.

At December 31, 2010, the City has an accrued liability pertaining to this commitment amounting to:

Annual provision of $630,000 for nine years	**$**	**5,670,000**
Cash advanced (above)		**(1,890,000)**
Accrued liability	**$**	**3,780,000**

The final provision of $630,000 has been included in the City's 2011 budget.

15. Other explanatory notes

(a) Expenditures by object

The total expenditures on the Consolidated Statement of Operations and Accumulated Surplus are summarized by object as follows:

		2010		2009
Salaries, wages, and employee benefits	**$**	**61,813,871**	$	60,218,482
Materials and services		**35,153,379**		37,446,853
Grants to outside groups		**2,281,935**		2,230,964
Amortization		**10,921,402**		10,751,289
Rent, contracted services and other		**1,548,990**		1,619,946
Interest on long-term debt		**32,186**		-
	$	**111,751,763**	$	112,267,534

15. Other explanatory notes - Continued

(b) Budget figures

Council has approved operating budgets for 2010 that include funding contributions for Capital Projects and various Reserves, the costs for which may be carried over one or more years. In addition, the approved budgets have excluded certain costs such as amortization expenses and post employment benefits expenses now included in the actual expenses under PSAB generally accepted accounting principles.

As such, the budgets are not directly comparable with the current year's actual expense amounts as presented in the Consolidated Statement of Operations and Accumulated Surplus and, accordingly, budget amounts have not been included in this financial statement. However, comparative financial information relating to the operating budget is presented below:

	Budget 2010	Actual 2010	Actual 2009
Revenues			
Mayor and council	**$ 6,000**	**$ 12,937**	$ 8,688
Office of the C.A.O.	**502,300**	**454,753**	490,281
Corporate services	**1,323,000**	**1,504,042**	1,520,941
Corporate services - other	**75,261,000**	**76,747,094**	73,689,923
Fire services	**778,400**	**885,881**	912,380
Transportation & public works	**3,679,600**	**2,050,780**	2,604,173
Community services	**5,685,200**	**5,706,093**	5,585,893
Planning services	**2,937,400**	**4,178,376**	3,009,970
Library	**952,600**	**1,064,384**	1,050,435
Total revenues	**91,125,500**	**92,604,340**	88,872,684
Expenses			
Mayor and council	**551,300**	**547,849**	538,031
Office of the C.A.O.	**2,492,200**	**2,401,197**	2,344,268
Corporate services	**11,543,800**	**11,223,602**	11,034,816
Corporate services - other	**13,642,700**	**14,765,656**	15,395,945
Fire services	**18,343,000**	**19,305,528**	17,788,918
Transportation & public works	**15,809,500**	**13,419,909**	13,393,807
Community services	**18,097,900**	**17,946,247**	17,661,244
Planning services	**4,755,300**	**5,753,371**	4,382,265
Library	**5,889,800**	**5,991,446**	5,791,210
Total expenses	**91,125,500**	**91,354,805**	88,330,504
Annual surplus	**$ -**	**$ 1,249,535**	$ 542,180

15. Other explanatory notes - Continued

(b) Budget figures - Continued

Pursuant to regulation 284 of the Municipal Act, the City has provided below a reconciliation of the Council approved budget to the PSAB required format:

	2010	2009 (Restated Note 12)
Annual surplus, reported under PSAB	**$ 24,856,708**	$ 13,078,813
Less:		
Budgeted transfers	**15,989,221**	10,280,100
Increase in industrial land	**1,025,274**	1,852,178
Adjustment for tangible capital assets	**10,031**	1,562,963
Donated assets	**2,178,459**	6,069,852
Deferred revenue earned - capital	**6,654,003**	6,837,389
Government transfers - Provincial	**7,091,847**	7,948,550
Government transfers - Federal	**10,589,408**	6,053,447
Other capital financing	**602,926**	420,162
Interest earned on reserves	**959,140**	1,051,916
Increase in Government Business Enterprise	**3,498,879**	872,187
Sale of land and equipment	**1,314,492**	635,366
Gain on sale of tangible capital assets	**96,361**	161,808
Other adjustments	**1,489,725**	-
	51,499,766	43,745,918
Add:		
Proceeds on sale of tangible capital assets	**229,751**	170,528
Capital expenses	**11,460,546**	14,370,330
Amortization	**10,921,402**	10,751,289
Post employment benefits	**4,031,359**	3,986,434
Other adjustments	**-**	1,388,524
	26,643,058	30,667,105
Budgeted surplus, Council approved	**$ -**	$ -

(c) Comparative Figures

Certain comparative figures were restated in order to conform with those for the current year.

16. Accumulated surplus

Accumulated surplus consists of individual surpluses and reserves as follows:

	2010	2009 (Restated Note 12)
Reserves		
Tax rates stabilization	**$ 540,836**	$ 4,616,283
Training and development	**439,749**	295,993
Benefits claims fluctuations	**77,927**	394,480
Contaminated sites grant program	**439,034**	438,034
Building revitalization program	**359,212**	217,262
Transportation services	**1,192,384**	968,606
Environmental services	**9,376,913**	3,920,306
Planning and development	**14,920,383**	15,194,073
Infrastructure renewal	**1,408,115**	2,275,350
Heath services	**462,023**	501,212
Replacement of equipment	**3,591,336**	2,150,735
Future employee benefits	**6,569,884**	5,477,534
Insurance	**1,119,490**	1,046,735
Workplace safety and insurance	**1,282,856**	939,258
Parking fund	**18,380**	17,905
General government	**371,269**	538,231
Transportation services	**1,207,243**	446,650
Recreation and cultural services	**351,205**	199,447
Planning and development	**-**	400,000
Other	**1,227,336**	1,128,466
Total reserves	**44,955,575**	41,166,560
Surpluses		
Invested in tangible capital assets	**443,968,657**	413,669,569
Invested in repair and replacement of assets	**12,683,095**	12,119,460
Invested in Government Business Enterprise	**62,331,438**	58,832,559
General revenue fund	**1,239,397**	540,655
Library board	**10,138**	1,525
Business improvements areas	**10,789**	33,968
Land held for resale	**8,026,812**	7,001,538
Amounts to be recovered		
Employee benefits and post-employment liabilities	**(46,364,667)**	(42,333,308)
Long-term debt	**(10,972,000)**	-
Total surplus	**470,933,659**	449,865,966
Accumulated surplus	**$ 515,889,234**	$ 491,032,526

REPORT

To: **COUNCIL**
Date of Meeting: May 9, 2011
Prepared By: Jonathan Lautenbach, CGA - Director of Financial Services
Department: Corporate Services
Date to Management Committee: May 4, 2011
Report No.: Corpserv/11-74
File No.:
Ward No.:

2010 DEVELOPMENT CHARGES STATEMENT

Recommendation:

THAT Council receives the Development Charges Statement for the year ended December 31, 2010, as per Corpserv/11-74.

BACKGROUND:

Under Section 43 of the Development Charges Act 1997, the City Treasurer is required to provide City Council with an annual statement, in respect to development charge reserve funds, as set out in By-law # 212-04, Section 8.

Section 43 (3) of the Development Charges Act 1997, requires the Treasurer to give a copy of the statement to the Minister of Municipal Affairs and Housing within 60 days after giving the statement to Council.

THE CORPORATION OF THE CITY OF CAMBRIDGE

DEVELOPMENT CHARGES STATEMENT
FOR THE YEAR ENDED DECEMBER 31, 2010

		<----------REVENUE---------->			<----------EXPENDITURES---------->			
Description	**Balance January 1 2010**	**Contributions Received Development Charges**	**Return Excess Funding from Capital Projects**	**Interest**	**Contributions to Capital Fund**	**Contributions to Revenue Fund**	**Contributions to Others**	**Balance December 31 2010**
			Schedule (A)		Schedule (B)			
Infrastructure								
Sanitary Sewers	($3,314,407)	$1,710,833	$30,000	($17,407)	$192,000	$47,925		($1,830,906)
Storm Sewers	320,011	301,498	30,000	(1,078)	30,000	47,925		572,506
Watermain	2,036,985	530,733	20,000	15,277	20,000	47,925		2,535,070
Roads	(71,122)	492,065	10,000	(413)	10,000	47,925		372,605
Development Charges Studies	331,192	280,498		3,388				615,078
Sub-total	**(697,341)**	**3,315,627**	**90,000**	**(233)**	**252,000**	**191,700**	**0**	**2,264,353**
Indoor Recreation	5,631,023	698,537	78,280	27,226	2,877,580			3,557,486
Parks	2,240,015	248,595	138,932	11,828	857,345	37,000		1,745,025
Fire Department	4,276,921	34,546		29,926				4,341,393
Library	(68,051)	320,041		362	76,500			175,852
Works Yard & Equipment	2,198,479	287,495	42,683	16,219	77,000			2,467,876
Total	**$13,581,046**	**$4,904,841**	**$349,895**	**$85,328**	**$4,140,425**	**$228,700**	**$0**	**$14,551,985**

Schedule A

Project Code	Name of Capital Project	Total Cost	Excess Funds Returned to Development Charges Reserve Funds: Sanitary Sewers	Storm Sewer	Water mains	Roads	Ind Rec	Fire	Parks	Library	Works Yard	Studies	Other Sources of Financing	Balance December 31 2010
05K100	**Hwy 401 Pedestrian Bridge**													
	Balance December 31, 2009	(24,342)												(24,342)
	Activities during current year								6,088				18,254	24,342
	Balance December 31, 2010	(24,342)	0	0	0	0	0	0	6,088	0	0	0	18,254	0
07M001	**Soccer Facility**													
	Balance December 31, 2009	(13,259)												(13,259)
	Activities during current year	10,654					13,200						(10,595)	13,259
	Balance December 31, 2010	(2,605)	0	0	0	0	13,200	0	0	0	0	0	(10,595)	0
08K002	**Multi-Use Trails**													
	Balance December 31, 2009	(148,279)												(148,279)
	Activities during current year	201							74,039				74,039	148,279
	Balance December 31, 2010	(148,078)	0	0	0	0	0	0	74,039	0	0	0	74,039	0
08K006	**Park Building Design**													
	Balance December 31, 2009	(59,944)												(59,944)
	Activities during current year	12,518									42,683		4,743	59,944
	Balance December 31, 2010	(47,426)	0	0	0	0	0	0	0	0	42,683	0	4,743	0
09H001	**Rec. Centre Feasibility**													
	Balance December 31, 2009	(75,000)												(75,000)
	Activities during current year	2,690					65,080						7,230	75,000
	Balance December 31, 2010	(72,310)	0	0	0	0	65,080	0	0	0	0	0	7,230	0
09K002	**Multi-use Trails**													
	Balance December 31, 2009	(117,611)												(117,611)
	Activities during current year								58,805				58,806	117,611
	Balance December 31, 2010	(117,611)	0	0	0	0	0	0	58,805	0	0	0	58,806	0
09S001	**City Cost share programs**													
	Balance December 31, 2009	(90,000)												(90,000)
	Activities during current year		30,000	30,000	20,000	10,000								90,000
	Balance December 31, 2010	(90,000)	30,000	30,000	20,000	10,000	0	0	0	0	0	0	0	0
	Total funds returned to Development Charges		30,000	30,000	20,000	10,000	78,280	0	138,932	0	42,683	0		

Schedule B

Project Code	Name of Capital Project	Total Cost	Contribution from Development Charges: Sanitary Sewers	Storm Sewer	Watermains	Roads	Studies	Ind Rec	Parks	Fire	Library	Works Yard	Other Sources of Financing	Balance December 31 2010
03S005	**Moffat Creek Sanitary Sewer**													
	Balance December 31, 2009	(3,257,184)												(3,257,184)
	Activities during current year	3,237,969	(162,000)											3,075,969
	Balance December 31, 2010	(19,215)	(162,000)	0	0	0	0	0	0	0	0	0	0	(181,215)
10C007	**2095 PW Building Expansion Design**													
	Balance December 31, 2009	0												0
	Activities during current year	39,247										(77,000)	(8,000)	(45,753)
	Balance December 31, 2010	39,247	0	0	0	0	0	0	0	0	0	(77,000)	(8,000)	(45,753)
10H001	**Rec. Centre Pre-Design**													
	Balance December 31, 2009	0												0
	Activities during current year	2,629						(132,580)					(14,730)	(144,681)
	Balance December 31, 2010	2,629	0	0	0	0	0	(132,580)	0	0	0	0	(14,730)	(144,681)
10H004	**Wellness/Langs Farm Pre-Design**													
	Balance December 31, 2009	0												0
	Activities during current year	44,910						(45,000)					(5,000)	(5,090)
	Balance December 31, 2010	44,910	0	0	0	0	0	(45,000)	0	0	0	0	(5,000)	(5,090)
10K001	**Neighbourhood Park Dev**													
	Balance December 31, 2009	0												0
	Activities during current year	9,105							(193,000)				(21,000)	(204,895)
	Balance December 31, 2010	9,105	0	0	0	0	0	0	(193,000)	0	0	0	(21,000)	(204,895)
10K002	**Mulit-Use Trail**													
	Balance December 31, 2009	0												0
	Activities during current year	91,778							(214,345)				(214,345)	(336,912)
	Balance December 31, 2010	91,778	0	0	0	0	0	0	(214,345)	0	0	0	(214,345)	(336,912)
10K007	**Moffat Creek Trail**													
	Balance December 31, 2009	0												0
	Activities during current year	479,393							(450,000)				(50,000)	(20,607)
	Balance December 31, 2010	479,393	0	0	0	0	0	0	(450,000)	0	0	0	(50,000)	(20,607)

Project Code	Name of Capital Project	Total Cost	Contribution from Development Charges: Sanitary Sewers	Storm Sewer	Watermains	Roads	Studies	Ind Rec	Parks	Fire	Library	Works Yard	Other Sources of Financing	Balance December 31 2010
10M100	**Wellness Ctr Langs Farm Village/ARC Prt**													
	Balance December 31, 2009	0												0
	Activities during current year	354,335						(2,700,000)					(300,000)	(2,645,665)
	Balance December 31, 2010	354,335	0	0	0	0	0	(2,700,000)	0	0	0	0	(300,000)	(2,645,665)
10R001	**Library Materials**													
	Balance December 31, 2009	0												0
	Activities during current year	85,000									(76,500)		(8,500)	0
	Balance December 31, 2010	85,000	0	0	0	0	0	0	0	0	(76,500)	0	(8,500)	0
10S001	**City Cost Share Subdivisions**													
	Balance December 31, 2009	0												0
	Activities during current year		(30,000)	(30,000)	(20,000)	(10,000)								(90,000)
	Balance December 31, 2010	0	(30,000)	(30,000)	(20,000)	(10,000)	0	0	0	0	0	0	0	(90,000)
	from Development Charges		(192,000)	(30,000)	(20,000)	(10,000)	0	(2,877,580)	(857,345)	0	(76,500)	(77,000)		

REPORT

To: **COUNCIL**
Date of Meeting: May 9, 2011
Prepared By: Jonathan Lautenbach, CGA - Director of Financial Services
Department: Corporate Services
Date to Management Committee: May 4, 2011
Report No.: Corpserv/11-76
File No.:
Ward No.:

2010 PROVINCIAL PERFORMANCE MEASURES

Recommendation:

THAT Council receive the 2010 Provincial Performance Measures as per Corpserv/11-76, for information purposes.

BACKGROUND:

The Ministry of Municipal Affairs and Housing is continuing with the Municipal Performance Measures Program (MPMP), which it implemented in October 2000. This is a mandatory program in which all municipalities will measure and report to residents on their performance in eleven core service areas. The eleven core service areas include; general government, fire services, police services, social services, water, wastewater, solid waste, land-use planning, transportation, parks and recreation, and libraries. Municipalities are required to report to their taxpayers in any of the following manners:

i) advertisement in the local newspaper
ii) direct mail, or as an insert in tax bills
iii) posting of the results in the municipality's web page

Staff has reviewed the reporting options provided by the Ministry and has determined that posting the results on the City's web page to be the best option. Attached for Council's information is a copy of the 2010 Provincial Performance Measures that will be posted on the City's web page.

...

Questions about MPMP results should be addressed to:

Name: Katie Fischer	Phone: 519-740-4685 x 4399
Title: Accounting Coordinator	
Municipality: The Corporation of the City of Cambridge	
E-mail: fischerk@cambridge.ca	

Local Government

1.1 GENERAL GOVERNMENT - EFFICIENCY						
		2010	2009	2008	2007	2006
1.1 a)	Operating costs for governance and corporate management as a percentage of total municipal operating costs.	3.0%	3.3%	NA	NA	NA
1.1 b)	Total costs for governance and corporate management as a percentage of total municipal costs.	2.7%	3.0%			

OBJECTIVE:
Efficient local government.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:

- The total costs efficiency measure is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- The 2009 & 2010 formulas for operating costs and total costs were changed to net out payments to the Municipal Property Assessment Corporation (MPAC) and tax write-offs & allowances reported in Schedule 40, Consolidated Statement of Operations: Expenses.
- Financial Information Return: 91 0206 35 (Operating costs measure) and 91 0206 45 (Total costs measure).

Fire Services

2.1 FIRE SERVICES – EFFICIENCY						
		2010	2009	2008	2007	2006
2.1 a)	Operating costs for fire services per $1,000 of assessment.	$ 1.74	$ 1.74	NA	NA	NA
2.1 b)	Total costs for fire services per $1,000 of assessment.	$ 1.78	$ 1.77			

OBJECTIVE:
Efficient fire services.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

Operating costs per thousand dollars of assessment for fire services includes firefighters, fire halls, fire prevention and inspection, emergency responses, equipment, and administration.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:
- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 1103 35 (Operating costs measure) and 91 1103 45 (Total costs measure).

Line number for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for fire services and there are no changes in what are deemed to be capital expenses, then,
- The efficiency measure based on operating costs for fire services in 91 1103 35 for 2009 & 2010 is comparable to the efficiency measure in 91 1102 13 for the years 2005 to 2008.

2.2 & 2.3 CIVILIAN FIRE RELATED INJURIES – EFFECTIVENESS			
		2010	2009
2.2	Number of residential fire related injuries per 1,000 persons.	0.047	0.016
2.3	Number of residential fire related injuries averaged over 5 years per 1,000 persons.	0.031	0.020

OBJECTIVE:
Minimize the number of civilian injuries in residential fires.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- The effectiveness measures for fire services are new for 2009.
- Measures 2.2 and 2.3 refer to the number of civilian injuries.
- Financial Information Return: 92 1151 07 (2.2) and 92 1152 07 (2.3).

Fire Services - Continued

2.4 & 2.5 CIVILIAN FIRE RELATED FATALITIES - EFFECTIVENESS			
		2010	2009
2.4	Number of residential fire related fatalities per 1,000 persons.	0.000	0.008
2.5	Number of residential fire related fatalities averaged over 5 years per 1,000 persons.	0.008	0.008

OBJECTIVE:
Minimize the number of civilian fatalities in residential fires.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- The effectiveness measures for fire services are new for 2009.
- Measures 2.4 and 2.5 refer to the number of civilian fatalities.
- Financial Information Return: 92 1155 07 (2.4) and 92 1156 07 (2.5).

2.6 NUMBER OF RESIDENTIAL STRUCTURAL FIRES – EFFECTIVENESS			
		2010	2009
2.6	Number of residential structural fires per 1,000 households.	0.935	1.630

OBJECTIVE:
Minimize the number of residential structural fires.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- The effectiveness measures for fire services are new for 2009.
- Financial Information Return: 92 1160 07.

Roads

4.1 PAVED ROADS – EFFICIENCY						
		2010	2009	2008	2007	2006
4.1 a)	Operating costs for paved (hard top) roads per lane kilometre.	$ 18,087.96	$ 19,125.78	NA	NA	NA
4.1 b)	Total costs for paved (hard top) roads per lane kilometre.	$ 21,578.98	$ 22,578.82			
	OBJECTIVE: Efficient maintenance of paved roads.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 2109 35 (Operating costs measure) and 91 2109 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for paved roads and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for paved roads in 91 2109 35 for 2009 & 2010 is comparable to the measure in 91 2107 13 for 2005 to 2008.					

4.2 UNPAVED ROADS – EFFICIENCY						
		2010	2009	2008	2007	2006
4.2 a)	Operating costs for unpaved (loose top) roads per lane kilometre.	NA	NA	NA	NA	NA
4.2 b)	Total costs for unpaved (loose top) roads per lane kilometre.	NA	NA			
	OBJECTIVE: Efficient maintenance of unpaved roads.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 2110 35 (Operating costs measure) and 91 2110 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for unpaved roads and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for unpaved roads in 91 2110 35 for 2009 & 2010 is comparable to the measure in 91 2108 13 for 2005 to 2008.					

Roads - Continued

4.3 BRIDGES AND CULVERTS – EFFICIENCY			
		2010	2009
4.3 a)	Operating costs for bridges and culverts per square metre of surface area.	NA	NA
4.3 b)	Total costs for bridges and culverts per square metre of surface area.	NA	NA

OBJECTIVE:
Efficient maintenance of bridges and culverts.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- The efficiency measures for bridges and culverts are new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 2130 35 (Operating costs measure) and 91 2130 45 (Total costs measure).

4.4 WINTER MAINTENANCE OF ROADS – EFFICIENCY						
		2010	2009	2008	2007	2006
4.4 a)	Operating costs for winter maintenance of roadways per lane kilometre maintained in winter.	$ 1,077.80	$ 1,318.15	NA	NA	NA
4.4 b)	Total costs for winter maintenance of roadways per lane kilometre maintained in winter.	$ 1,533.91	$ 1,765.14			

OBJECTIVE:
Efficient winter maintenance of roads.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

Operating costs include snow ploughing, salting, sanding, and snow removal. Costs vary depending on the severity and frequency of winter storms.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:
- The total costs efficiency measure is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 2205 35 (Operating costs measure) and 91 2205 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for winter maintenance of roadways and there are no changes in what are deemed to be capital expenses, then,
- The efficiency measure based on operating costs for winter maintenance of roads in 91 2205 35 for 2009 & 2010 is comparable to the efficiency measure in 91 2204 13 for the years 2005 to 2008.

Roads - Continued

4.5 ADEQUACY OF PAVED ROADS – EFFECTIVENESS						
		2010	2009	2008	2007	2006
4.5	Percentage of paved lane kilometres where the condition is rated as good to very good.[1]	70.2%	65.9%	44.2%	43.3%	43.3%

OBJECTIVE:
Pavement condition meets municipal objectives.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

Increase in 2009 and 2010 relates to the Infrastructure Stimulus program (Cambridge road rehabilitation). In 2006, a survey was conducted in partnership with neighbouring municipalities using Stantec's Pavement Quality Index (PQI) as the basis for evaluation. This method in which a road with a rating greater or equal to 7.0 is considered good to very good has been used since 2006.

REFERENCE:

- [1]Pavement condition is rated using a Pavement Condition Index (PCI) such as the Index used by the Ontario Good Roads Association (OGRA) or the Ministry of Transportation's Roads Inventory Management System (RIMS).
- Financial Information Return: 92 2152 07.

4.6 ADEQUACY OF BRIDGES AND CULVERTS – EFFECTIVENESS				
		2010	2009	
4.6	Percentage of bridges and culverts where the condition is rated as good to very good.[1]	100%	100%	

OBJECTIVE:
Safe bridges and culverts.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:

- The effectiveness measure for bridges and culverts is new for 2009.
- [1]A bridge or culvert is rated in good to very good condition if distress to the primary components is minimal, requiring only maintenance. Primary components are the main load carrying components of the structure, including the deck, beams, girders, abutments, foundations, etc.
- Financial Information Return: 92 2165 07.

4.7 WINTER EVENT RESPONSES – EFFECTIVENESS						
		2010	2009	2008	2007	2006
4.7	Percentage of winter events where the response met or exceeded locally determined municipal service levels for road maintenance.	100%	100%	100%	100%	NA

OBJECTIVE:
Response to winter storm events meets locally determined service levels for winter road maintenance.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

There were no winter events in 2006.

REFERENCE:

- Financial Information Return: 92 2251 07.

Wastewater (Sewage)

6.1 WASTEWATER COLLECTION/CONVEYANCE – EFFICIENCY						
		2010	2009	2008	2007	2006
6.1 a)	Operating costs for the collection/conveyance of wastewater per kilometre of wastewater main.	$ 34,854.85	$ 37,581.17	NA	NA	NA
6.1 b)	Total costs for the collection/conveyance of wastewater per kilometre of wastewater main.	$ 37,226.75	$ 40,792.12			
	OBJECTIVE: Efficient municipal wastewater collection/conveyance.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 3111 35 (Operating costs measure) and 91 3111 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for wastewater collection/conveyance and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for wastewater collection/conveyance in 91 3111 35 for 2009 & 2010 is comparable to the measure in 91 3110 13 for 2006 to 2008.					

6.2 WASTEWATER TREATMENT AND DISPOSAL – EFFICIENCY						
		2010	2009	2008	2007	2006
6.2 a)	Operating costs for the treatment and disposal of wastewater per megalitre.	NA	NA	NA	NA	NA
6.2 b)	Total costs for the treatment and disposal of wastewater per megalitre.	NA	NA			
	OBJECTIVE: Efficient municipal wastewater treatment and disposal.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 3112 35 (Operating costs measure) and 91 3112 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for wastewater treatment and disposal and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for the treatment and disposal of wastewater in 91 3112 35 for 2009 & 2010 is comparable to the measure in 91 3108 13 for 2005 to 2008.					

Wastewater (Sewage) - Continued

6.3 WASTEWATER INTEGRATED SYSTEM – EFFICIENCY						
		2010	2009	2008	2007	2006
6.3 a)	Operating costs for the collection/conveyance, treatment, and disposal of wastewater per megalitre (integrated system).	NA	NA	NA	NA	NA
6.3 b)	Total costs for the collection/conveyance, treatment, and disposal of wastewater per megalitre (integrated system).	NA	NA			
	OBJECTIVE: Efficient municipal wastewater system (integrated system).					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 3113 35 (Operating costs measure) and 91 3113 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for an integrated wastewater system and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for the integrated wastewater system in 91 3113 35 for 2009 & 2010 will be comparable to the measure in 91 3109 13 for 2005 to 2008.					

6.4 WASTEWATER MAIN BACKUPS – EFFECTIVENESS						
		2010	2009	2008	2007	2006
6.4	Number of wastewater main backups per 100 kilometres of wastewater main in a year.	2.61	2.45	6.71	3.56	0.46
	OBJECTIVE: Municipal sewage management practices prevent environmental and human health hazards.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Increase in 2008 was a result of identifying a greater number of backups through a new preventive maintenance program. The decrease in 2009 is relating to the new CCTV and flushing program which has prevented major back-ups from occuring.					
	REFERENCE: ● Financial Information Return: 92 3154 07.					

6.5 WASTEWATER BYPASSES TREATMENT – EFFECTIVENESS						
		2010	2009	2008	2007	2006
6.5	Percentage of wastewater estimated to have by-passed treatment.	NA	NA	NA	NA	NA
	OBJECTIVE: Municipal sewage management practices prevent environmental and human health hazards.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● Financial Information Return: 92 3155 07.					

Storm Water

7.1 URBAN STORM WATER MANAGEMENT – EFFICIENCY						
		2010	2009	2008	2007	2006
7.1 a)	Operating costs for urban storm water management (collection, treatment, disposal) per kilometre of drainage system.	$ 2,777.01	$ 2,398.99	NA	NA	NA
7.1 b)	Total costs for urban storm water management (collection, treatment, disposal) per kilometre of drainage system.	$ 6,356.00	$ 4,975.28			
	OBJECTIVE: Efficient urban storm water management.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 3209 35 (Operating costs measure) and 91 3209 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for the urban storm water system and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for urban storm water management in 91 3209 35 for 2009 & 2010 is comparable to the measure in 91 3207 13 for 2006 to 2008.					

7.2 RURAL STORM WATER MANAGEMENT – EFFICIENCY						
		2010	2009	2008	2007	2006
7.2 a)	Operating costs for rural storm water management (collection, treatment, disposal) per kilometre of drainage system.	NA	NA	NA	NA	NA
7.2 b)	Total costs for rural storm water management (collection, treatment, disposal) per kilometre of drainage system.	NA	NA			
	OBJECTIVE: Efficient rural storm water management.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 3210 35 (Operating costs measure) and 91 3210 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for the rural storm water system and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for rural storm water management in 91 3210 35 for 2009 & 2010 is comparable to the measure in 91 3208 13 for 2006 to 2008.					

Drinking Water

8.1 DRINKING WATER TREATMENT – EFFICIENCY						
		2010	2009	2008	2007	2006
8.1 a)	Operating costs for the treatment of drinking water per megalitre.	NA	NA	NA	NA	NA
8.1 b)	Total costs for the treatment of drinking water per megalitre.	NA	NA			

OBJECTIVE:
Efficient municipal water treatment services.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 3311 35 (Operating costs measure) and 91 3311 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for drinking water treatment and there are no changes in what are deemed to be capital expenses, then,
- The efficiency measure based on operating costs for drinking water treatment in 91 3311 35 for 2009 & 2010 will be comparable to the measure in 91 3307 13 for 2005 to 2008.

8.2 DRINKING WATER DISTRIBUTION/TRANSMISSION – EFFICIENCY						
		2010	2009	2008	2007	2006
8.2 a)	Operating costs for the distribution/ transmission of drinking water per kilometre of water distribution pipe.	$ 35,829.62	$ 35,923.71	NA	NA	NA
8.2 b)	Total costs for the distribution/ transmission of drinking water per kilometre of water distribution pipe.	$ 37,204.72	$ 37,337.94			

OBJECTIVE:
Efficient municipal water distribution/transmission services.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

Costs increased in 2009 due to new regulations related to monitoring and sampling along with increased costs for materials and labour.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:
- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 3312 35 (Operating costs measure) and 91 3312 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for drinking water distribution/transmission and there are no changes in what are deemed to be capital expenses, then,
- The efficiency measure based on operating costs for drinking water distribution/transmission in 91 3312 35 for 2009 & 2010 is comparable to the measure in 91 3310 13 for 2006 to 2008.

Drinking Water - Continued

8.3 DRINKING WATER INTEGRATED SYSTEM – EFFICIENCY						
		2010	2009	2008	2007	2006
8.3 a)	Operating costs for the treatment and distribution/transmission of drinking water per megalitre (integrated system).	NA	NA	NA	NA	NA
8.3 b)	Total costs for the treatment and distribution/transmission of drinking water per megalitre (integrated system).	NA	NA			
	OBJECTIVE: Efficient municipal water system (integrated system).					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt. ● Financial Information Return: 91 3313 35 (Operating costs measure) and 91 3313 45 (Total costs measure).					
	Line numbers for 2009 & 2010 and prior years: If amounts for unfunded liabilities are not material for an integrated drinking water system and there are no changes in what are deemed to be capital expenses, then, ● The efficiency measure based on operating costs for the integrated drinking water system in 91 3313 35 for 2009 & 2010 is comparable to the measure in 91 3309 13 for 2005 to 2008.					

8.4 BOIL WATER ADVISORIES – EFFECTIVENESS						
		2010	2009	2008	2007	2006
8.4	Weighted number of days when a boil water advisory issued by the medical officer of health, applicable to a municipal water supply, was in effect.	NA	NA	NA	NA	NA
	OBJECTIVE: Water is safe and meets local needs.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:					
	REFERENCE: ● Financial Information Return: 92 3355 07.					

8.5 BREAKS IN WATER MAINS – EFFECTIVENESS						
		2010	2009	2008	2007	2006
8.5	Number of water main breaks per 100 kilometres of water distribution pipe in a year.	3.91	8.91	7.02	10.95	3.91
	OBJECTIVE: Improve system reliability.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Frost penetration in the ground has a significant bearing on the number of water main breaks.					
	REFERENCE: ● Financial Information Return: 92 3356 07.					

Parks and Recreation

10.1 PARKS – EFFICIENCY					
	2010	2009	2008	2007	2006
10.1 a) Operating costs for parks per person.	$ 49.68	$ 46.68	NA	NA	NA
10.1 b) Total costs for parks per person.	$ 52.22	$ 49.12			

OBJECTIVE:
Efficient operation of parks.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

The denominator of this measure is total population.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:

- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 7103 35 (Operating costs measure) and 91 7103 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:

- If amounts for unfunded liabilities are not material for parks and there are no changes in what are deemed to be capital expenses, then,

The efficiency measure based on operating costs for parks in 91 7103 35 for 2009 & 2010 is comparable to the measure in 91 7102 13 for 2005 to 2008.

10.2 RECREATION PROGRAMS – EFFICIENCY					
	2010	2009	2008	2007	2006
10.2 a) Operating costs for recreation programs per person.	$ 24.86	$ 22.87	NA	NA	NA
10.2 b) Total costs for recreation programs per person.	$ 26.25	$ 24.55			

OBJECTIVE:
Efficient operation of recreation programs.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

The denominator of this measure is total population and does not represent the population participating in recreation programs.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:

- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt as reported in the FIR.
- Financial Information Return: 91 7203 35 (Operating costs measure) and 91 7203 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:

If amounts for unfunded liabilities are not material for recreation programs and there are no changes in what are deemed to be capital expenses, then,

- The efficiency measure based on operating costs for recreation programs in 91 7203 35 for 2009 & 2010 will be comparable to the measure in 91 7202 13 for 2005 to 2008.

Parks and Recreation - Continued

10.3 RECREATION FACILITIES – EFFICIENCY					
	2010	2009	2008	2007	2006
10.3 a) Operating costs for recreation facilities per person.	$ 64.92	$ 68.85	NA	NA	NA
10.3 b) Total costs for recreation facilities per person.	$ 74.52	$ 78.19			

OBJECTIVE:
Efficient operation of recreation facilities.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

The denominator of this measure is total population.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:

- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 7306 35 (Operating costs measure) and 91 7306 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for recreation facilities and there are no changes in what are deemed to be capital expenses, then,

- The efficiency measure based on operating costs for recreation facilities in 91 7306 35 for 2009 & 2010 is comparable to the measure in 91 7303 13 for 2005 to 2008.

10.4 RECREATION PROGRAMS AND RECREATION FACILITIES (SUBTOTAL) EFFICIENCY				
	2010	2009	2008	2007
10.4 a) Operating costs for recreation programs and recreation facilities per person (Subtotal)	$ 89.78	$ 91.72	NA	NA
10.4 b) Total costs for recreation programs and recreation facilities per person (Subtotal)	$ 100.77	$ 102.74		

OBJECTIVE:
Efficient operation of recreation programs and facilities.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

The denominator of this measure is total population. This measure represents a subtotal and is automatically completed when a municipality reports one or more efficiency measures for parks and recreation.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:

- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- Financial Information Return: 91 7320 35 (Operating costs measure) and 91 7320 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for recreation programs and recreation facilities and there are no changes in what are deemed to be capital expenses, then,

- The efficiency measure based on operating costs for recreation programs and recreation facilities in 91 7320 35 for 2009 & 2010 is comparable to the measure in 91 7305 13 for 2007 to 2008.

Parks and Recreation - Continued

10.5 TRAILS – EFFECTIVENESS						
		2010	2009	2008	2007	2006
10.5	Total kilometres of trails	66	55	53	49	48
10.5	Total kilometres of trails per 1,000 persons	0.51	0.43	0.42	0.39	0.39
	OBJECTIVE: Trails provide recreation opportunities.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: The denominator of this measure is total population divided by 1,000.					
	REFERENCE: ● Financial Information Return: 92 7152 05 and 92 7152 07.					

10.6 OPEN SPACE – EFFECTIVENESS						
		2010	2009	2008	2007	2006
10.6	Hectares of open space	444	444	402	397	395
10.6	Hectares of open space per 1,000 persons	3.44	3.44	3.19	3.18	3.19
	OBJECTIVE: Open space is adequate for population.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: The denominator of this measure is total population divided by 1,000.					
	REFERENCE: ● Financial Information Return: 92 7155 05 and 92 7155 07.					

10.7 PARTICIPANT HOURS FOR RECREATION PROGRAMS EFFECTIVENESS						
		2010	2009	2008	2007	2006
10.7	Total participant hours for recreation programs per 1,000 persons.	11,711.9	11,480.5	12,011.4	11,681.2	12,330.1
	OBJECTIVE: Recreation programs serve needs of residents.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: The denominator of this measure is total population divided by 1,000 and does not represent the population participating in recreation programs.					
	REFERENCE: ● Financial Information Return: 92 7255 07.					

Parks and Recreation - Continued

10.8 INDOOR RECREATION FACILITY SPACE – EFFECTIVENESS						
		2010	2009	2008	2007	2006
10.8	Square metres of indoor recreation facilities (municipally owned)	40,072	40,072	40,072	40,072	40,072
10.8	Square metres of indoor recreation facilities per 1,000 persons (municipally owned)	310.6	310.6	318.0	320.6	323.2
	OBJECTIVE: Indoor recreation facility space is adequate for population.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: The denominator of this measure is total population divided by 1,000.					
	REFERENCE: ● Financial Information Return: 92 7356 05 and 92 7356 07.					

10.9 OUTDOOR RECREATION FACILITY SPACE – EFFECTIVENESS						
		2010	2009	2008	2007	2006
10.9	Square metres of outdoor recreation facility space (municipally owned)	3,057	3,057	3,057	3,057	3,057
10.9	Square metres of outdoor recreation facility space per 1,000 persons (municipally owned)	23.7	23.7	24.3	24.5	24.7
	OBJECTIVE: Outdoor recreation facility space is adequate for population.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: The denominator of this measure is total population divided by 1,000.					
	REFERENCE: ● Financial Information Return: 92 7359 05 and 92 7359 07.					

Libraries

11.1 LIBRARY COSTS PER PERSON – EFFICIENCY					
	2010	2009	2008	2007	2006
11.1 a) Operating costs for library services per person.	$ 46.24	$ 47.05	NA	NA	NA
11.1 b) Total costs for library services per person.	$ 48.34	$ 49.16			

OBJECTIVE:
Efficient library services.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

The denominator of this measure is total population divided by 1,000 and does not represent the population utilizing the library.

Formulas for all efficiency measures were changed in 2009 to incorporate accounting changes for PSAB. Therefore, numbers for years prior to 2009 have not been included as they are not comparable.

REFERENCE:

- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt as reported in the FIR.
- Financial Information Return: 91 7405 35 (Operating costs measure) and 91 7405 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for library services and there are no changes in what are deemed to be capital expenses, then,

- The efficiency measure based on operating costs for library services in 91 7405 35 for 2009 & 2010 is comparable to the measure in 91 7403 13 for 2005 to 2008.

11.2 LIBRARY COSTS PER USE – EFFICIENCY			
	2010	2009	
11.2 a) Operating costs for library services per use.	$ 1.95	$ 1.94	
11.2 b) Total costs for library services per use.	$ 2.04	$ 2.03	

OBJECTIVE:
Efficient library services.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:

- The efficiency measure based on total costs is new for 2009. Total costs means operating costs as defined in MPMP plus amortization and interest on long-term debt.
- The calculation of electronic library uses was updated in 2009 to include the number of people using the public library wireless connection. Therefore, the efficiency measure based on operating costs for library services per use is not comparable with prior years.
- Financial Information Return: 91 7406 35 (Operating costs measure) and 91 7406 45 (Total costs measure).

Line numbers for 2009 & 2010 and prior years:
If amounts for unfunded liabilities are not material for the service area measured and there are no changes in what are deemed to be capital expenses, then,

- The efficiency measure based on operating costs for library services per use in 91 7406 35 for 2009 & 2010 may be compared to the efficiency measure in 91 7404 13 for the years 2005 to 2008, but only if the number of people using the library wireless connection is included in the calculation of library uses in the denominator. Note that this data may not be available.

Libraries - Continued

11.3 LIBRARY USES – EFFECTIVENESS			
	2010	2009	
11.3 Library uses per person.	23.74	24.24	

OBJECTIVE:
Increased use of library services.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- In the 2009 FIR, the definition of library uses was changed to add the number of people using the library's wireless connection. Therefore, this effectiveness measure, library uses per person, is not comparable to prior years.
- Financial Information Return: 92 7460 07.

Line numbers for prior years:
- The FIR reference for the measure, library uses per person, was 92 7460 07 for 2005 to 2008.

11.4 ELECTRONIC LIBRARY USES – EFFECTIVENESS			
	2010	2009	
11.4 Electronic library uses as a percentage of total library uses.	21.1%	20.3%	

OBJECTIVE:
Better information on library usage.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- In the 2009 FIR, the definition of library uses was changed to add the number of people using the library's wireless connection. Therefore, the effectiveness measure for the percentage of electronic library uses is not comparable to prior years.
- Financial Information Return: 92 7463 07.

Line numbers for prior years:
- The FIR reference for the measure, electronic library uses as a percentage of total library uses, was 92 7463 07 in 2009 & 2010 and 92 7261 07 for 2005 to 2008.

11.5 NON - ELECTRONIC LIBRARY USES – EFFECTIVENESS			
	2010	2009	
11.5 Non-electronic library uses as a percentage of total library uses.	78.9%	79.7%	

OBJECTIVE:
Better information on library usage.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- Financial Information Return: 92 7462 07.
- In the 2009 FIR, the definition of electronic library uses was changed to add the number of people using the library's wireless connection. Therefore, the effectiveness measure for the percentage of non-electronic library uses is not comparable to prior years.

Line numbers for prior years:
- The FIR reference for the measure, non-electronic library uses as a percentage of total library uses, was 92 7262 07 for 2005 to 2008.

Land Use Planning

12.1 LOCATION OF NEW DEVELOPMENT – EFFECTIVENESS					
	2010	2009	2008	2007	2006
12.1 Percentage of new residential units located within settlement areas	99.7%	99.7%	100.0%	100.0%	100.0%

OBJECTIVE:
New residential development is occurring within settlement areas.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:

REFERENCE:
- Financial Information Return: 92 8170 07.

12.2 PRESERVATION OF AGRICULTURAL LAND DURING REPORTING YEAR EFFECTIVENESS					
	2010	2009	2008	2007	2006
12.2 Percentage of land designated for agricultural purposes which was not re-designated for other uses during the reporting year.	100%	100%	97.1%	100%	100%

OBJECTIVE:
Preservation of agricultural land.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:
Land re-designated for Conestoga College expansion in 2008.

REFERENCE:
- Financial Information Return: 92 8163 07.

12.3 PRESERVATION OF AGRICULTURAL LAND RELATIVE TO 2000 EFFECTIVENESS					
	2010	2009	2008	2007	2006
12.3 Percentage of land designated for agricultural purposes which was not re-designated for other uses relative to the base year of 2000.	95.4%	95.4%	97.1%	100.0%	100.0%

OBJECTIVE:
Preservation of agricultural land.

NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS:
Land re-designated for Conestoga College expansion in 2008. The decrease in 2009 is relating to a redefining of agricultural land that no longer includes lands designated as open space and residential classes 2 and 3.

REFERENCE:
- Financial Information Return: 92 8164 07.

Land Use Planning - Continued

12.4 CHANGE IN NUMBER OF AGRICULTURAL HECTARES DURING REPORTING YEAR EFFECTIVENESS						
		2010	2009	2008	2007	2006
12.4	Number of hectares of land originally designated for agricultural purposes which was re-designated for other uses during the reporting year.	0	0	83	0	0
	OBJECTIVE: Preservation of agricultural land.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Land re-designated for Conestoga College expansion in 2008.					
	REFERENCE: ● Financial Information Return: 92 8165 07.					

12.5 CHANGE IN NUMBER OF AGRICULTURAL HECTARES SINCE 2000 EFFECTIVENESS						
		2010	2009	2008	2007	2006
12.5	Number of hectares of land originally designated for agricultural purposes which was re-designated for other uses since January 1, 2000.	83	83	83	0	0
	OBJECTIVE: Preservation of agricultural land.					
	NOTES & KEY FACTORS FOR UNDERSTANDING RESULTS: Land re-designated for Conestoga College expansion in 2008.					
	REFERENCE: ● Financial Information Return: 92 8166 07.					

TENDER REPORT

To: **Council**
Date to Council: May 9, 2011
Prepared By: Denise Hellyer, Senior Buyer
Department:
Date to Management Committee: May 4, 2011
Report No.: Corpserv/11-78
File No.: T2011-19
Ward No.: Four

OAK AND BALL STREETS RECONSTRUCTION

Recommendations:
THAT Tender 2011-19, Oak and Ball Streets Reconstruction be awarded to 2008422 Ontario Ltd. o/a Euro-Ex Construction of Woodstock, for the total tendered price of $1,059,076.96*, this being the lowest bid received, as outlined in Report Corpserv/11-78.

*corrected for mathematical error.

BACKGROUND

1. Advertising

(a) Date and number of papers in which advertising was placed: April 1, 2011, in the local and area newspapers and on the City of Cambridge and ETN internet sites.
(b) Closing Date: April, 18, 2011
(c) Notices Sent: The Purchasing Section also sent notices to ten (10) contractors.
(d) Final Date for Acceptance of Tender: June, 17, 2011

2. Purchasing Section Comments

The tender for the work has been called in accordance with the terms and

(a) conditions of the Purchasing By-Law. The vendor has complied with these same terms. The Purchasing Section agrees with the Transportation & Public Works Department's recommendation to award the tender.

(b) Name of successful vendor in prior year (or period): N/A

(c) Further Information:
N/A

3. Finance Section-Comments

The Finance Section has reviewed the financing for the work and concurs that funding is available.

4. Comments on Recommending Awards less than Three Bids

N/A

Financial Services Approval:	Jonathan Lautenbach Director of Financial Services
Purchasing Services Approval:	Denise Hellyer Senior Buyer

DEPARTMENTAL RECOMMENDATION TO AWARD TENDER

1. NUMBER AND DESCRIPTION: Tender # 2011-19, Oak/Ball Reconstruction.

2. DEPARTMENT: Transportation and Public Works OUR FILE # T04-OA-2053

3. DATE TO COUNCIL: May 9, 2011

4. PURPOSE/DESCRIPTION OF: Tender # 2011-19

The work being tendered is for the reconstruction of Oak Street from McNaughton Street to Rich Avenue and Ball Avenue from Oak Street to Lincoln Avenue including the replacement of the watermain, storm sewer, sanitary sewer, concrete sidewalk, curb and gutter, and road reconstruction.

5. SUBMISSIONS:

	COMPANY	CITY	BID AMOUNT
a)	Euro-Ex Construction	Woodstock	$ 1,059,076.96*
b)	Navacon Construction Inc	Brantford	$ 1,093,404.27*
c)	Network Sewer and Watermain Ltd.	Cambridge	$ 1,113,295.20*
d)	Terracon Underground	Brantford	$ 1,125,912.93
e)	Terra-Alta Construction Ltd.	Cambridge	$ 1,244,087.65
f)	Sosa Concrete	Branchton	$ 1,264,197.84
g)	Steed and Evans Limited	St. Clements	$ 1,290,460.00
h)	Bel-Air Excavating & Grading Ltd	Cambridge	$ 1,767,334.27*

* DENOTES MATHEMATICAL CORRECTION

6. PRICE COMPARISON: N/A

7. **RECOMMENDATION TO AWARD:** It is recommended that Tender T2011-19 be awarded to 2008422 Ontario Ltd o/a Euro-Ex Construction, 116 Main Street, Woodstock, ON., N4S 1S9L0.

8. JUSTIFICATION FOR AWARD: Lowest bid received

9. REASONS FOR NON-QUALIFICATION: N/A

10. CONSULTANT'S COMMENTS: N/A

11. EXCEPTIONAL CIRCUMSTANCES: N/A

12. EXPENDITURES:

EXPENDITURE	ACCOUNT #'S	AMOUNTS
Tender Price	11C035RD 60 625	$ 336,258.04
	11C035ST 60 625	$ 177,357.85
	11X00101 60 625	$ 242,750.53
	11Y00102 60 625	$ 180,869.83
	Sub-Total	$ 937,236.25
	HST	$ 121,840.71
	Sub-Total	$1,059,076.96
	Less HST Rebate (0.8646)	($ 105,343.48)
	Total:	**$ 953.733.48**

13. FINANCING FROM CAPITAL BUDGET:

	ACCOUNT #'S	AMOUNTS
Capital Works Reserve Fund	11C035 60 790	$ 522,656.56
Waterworks Capital Reserve Fund	11X00101 60 642	$ 247,023.42
Sanitary Sewer Reserve Fund	11Y00102 60 641	$ 184,053.50
	Total:	**$ 953,733.48**

14. AMOUNT SUBMISSION IS OVER / (UNDER) BUDGET APPROVAL: N/A

15. SUBMISSION IS OVER BUDGET: N/A

16. SUBMISSION IS UNDER BUDGET: N/A

17. SOURCE OF EXTRA FUNDING, IF NEEDED: N/A

18. COMMENTS ON RECOMMENDING AWARDS WHERE LESS THAN THREE SUBMISSIONS HAVE BEEN RECEIVED: N/A

19. OTHER COMMENTS: Euro-Ex Construction has successfully completed a similar project for the City in the past.

Prepared by: Paul Hilker, CET
Senior Civil Technologist II

Manager: Miron Docev, P.Eng.
Manager of Design and Construction Engineering

Department Head Approval: George Elliott, P.Eng.
Commissioner of Transportation and Public Works

TENDER REPORT

To: **Council**
Date to Council: May 9, 2011
Prepared By: Denise Hellyer, Senior Buyer
Department: Corporate Services
Date to Management Committee: May 4, 2011
Report No.: Corpserv/11-80
File No.: T2011-34
Ward No.: Four, Five and Six

CATCHBASIN CLEANING

Recommendations:
THAT Tender 2011-34, Catchbasin Cleaning, be awarded to Flow Kleen Technology Ltd. of Stoney Creek, for the total tendered price of $141,964.95, this being the lowest bid received, as outlined in Report Corpserv/11-80.

BACKGROUND

1. Advertising

(a) Date and number of papers in which advertising was placed: April 1, 2011, in the local and area newspapers and on the City of Cambridge and ETN internet sites.
(b) Closing Date: April, 8, 2011
(c) Notices Sent: The Purchasing Section also sent notices to six (6) contractors.
(d) Final Date for Acceptance of Tender: June, 17, 2011

2. Purchasing Section Comments

(a) The tender for the work has been called in accordance with the terms and conditions of the Purchasing By-Law. The vendor has complied with these same terms. The Purchasing Section agrees with the Transportation & Public Works Department's recommendation to award the tender.

(b) Name of successful vendor in prior year (or period): Flow Kleen Technololgy Ltd. of Stoney Creek

(c) Further Information:

3. Finance Section-Comments

The Finance Section has reviewed the financing for the work and concurs that funding is available.

4. Comments on Recommending Awards less than Three Bids

Six companies were notified that this project was issued for competitive bids. Only two bids were received, which is typical of the response from previous years.

Financial Services Approval:	Jonathan Lautenbach Director of Financial Services
Purchasing Services Approval:	Denise Hellyer Senior Buyer

Agenda Item # 12.

DEPARTMENTAL RECOMMENDATION TO AWARD TENDER

1. **NUMBER AND DESCRIPTION:** 2011-34, Catchbasin Cleaning

2. **DEPARTMENT:** Transportation and Public Works **DEPT. FILE:**

3. **DATE TO COUNCIL:** May 9, 2011

4. **PURPOSE / DESCRIPTION OF TENDER:** The work being tendered is for the removal of debris and cleaning of stormwater system catchbasins

5. **SUBMISSIONS:**

	COMPANY	CITY	BID AMOUNT
a)	Benko Sewer Service	London	$ 342,638.60
b)	Flow Kleen Technology Ltd	Stoney Creek	$ 141,694.95

6. **PRICE COMPARISON:** Since 2009, some unit prices have remained the same, some have increased by 14% and some have decreased by approximately 25%. We feel the current 2011 prices are a fair reflection of the cost of providing this service.

7. **RECOMMENDATION TO AWARD:** Flow Kleen Technology Ltd, Stoney Creek

8. **JUSTIFICATION FOR AWARD:** Lowest bid received. Contractor has successfully performed this service for the City of Cambridge in the past.

9. **REASONS FOR NON-QUALIFICATION:** N/A

10. **CONSULTANT'S COMMENTS:** N/A

11. **EXCEPTIONAL CIRCUMSTANCES:** N/A

12. **EXPENDITURES**:

	EXPENDITURES	ACCOUNT #	AMOUNT
a)	This Tender Prime Contract	2562011/50240003	$ 141,694.95
b)	Already Committed / Spent		$ 0
c)	Other Commitments		$ 0
		Subtotal	$ 141,694.95
		Less HST Rebate	(14,120.86)
		Total Expenditures	**$ 127,574.09**

13. **FINANCING FROM OPERATING BUDGET:**

ACCOUNT #	DESCRIPTION	
2562011	Drainage and Structural Maintenance	$ 127,574.09
	Total Financing	**$ 127,574.09**

14. **SUBMISSION IS OVER / (UNDER) BUDGET APPROVAL**: N/A
(If "Over", see # 15 below. If "(Under)", see # 16.) **$**

15. **SUBMISSION IS OVER BUDGET. SOURCE OF ADDITIONAL FUNDING:** N/A

DESCRIPTION

$

16. **SUBMISSION IS UNDER BUDGET:** N/A

DESCRIPTION

$

EXPLANATION:

17. **COMMENTS ON RECOMMENDING AWARDS WHERE LESS THAN THREE SUBMISSIONS HAVE BEEN RECEIVED:**

The number of contractors who provide this type of work is limited. The number of bids received is typical of what the City has received in previous years.

18. **OTHER COMMENTS:** N/A

Prepared by: Jamie Austin, A.Sc.T, BSc
Manager – Operations Compliance

Department Head Approval: George Elliott,
Commissioner of Transportation and Public Works

TENDER REPORT

To: **Council**
Date to Council: May 9, 2011
Prepared By: Denise Hellyer, Senior Buyer
Department: Corporate Services
Date to Management Committee: May 4, 2011
Report No.: Corpserv/11-82
File No.: T2011-29
Ward No.: Three

1414 HAMILTON STREET, SERVICE BUILDING IMPROVEMENTS

Recommendations:
THAT Tender 2011-29, 1414 Hamilton Street Service Building Improvements, be awarded to Caird-Hall Construction Inc. of Burlington for the total tendered price of $119,780.00, this being the lowest bid received, as outlined in Report Corpserv/11-82.

BACKGROUND

1. Advertising

(a) Date and number of papers in which advertising was placed: April 1, 2011, in the local and area newspapers and on the City of Cambridge and ETN internet sites.
(b) Closing Date: April, 18, 2011
(c) Notices Sent: The Purchasing Section also sent notices to ten (10) contractors.
(d) Final Date for Acceptance of Tender: June, 17, 2011

2. Purchasing Section Comments

(a) The tender for the work has been called in accordance with the terms and conditions of the Purchasing By-Law. The vendor has complied with these same terms. The Purchasing Section agrees with the Community Services Department's recommendation to award the tender.

(b) Name of successful vendor in prior year (or period): N/A

Further Information:

(c) This project was issued for competitive bids in 2010 but the total cost was over budget. The scope of work was revised and additional funds received in order to proceed with the project.

3. Finance Section-Comments

The Finance Section has reviewed the financing for the work and concurs that funding is available.

4. Comments on Recommending Awards less than Three Bids

N/A

Financial Services Approval:	Jonathan Lautenbach Director of Financial Services
Purchasing Services Approval:	Denise Hellyer Senior Buyer

DEPARTMENTAL RECOMMENDATION TO AWARD TENDER

1. **NUMBER AND DESCRIPTION:** T2011-29, 1414 Hamilton St. Service Building

2. **DEPARTMENT:** CSD **DEPT. FILE:** A19-01

3. **DATE TO COUNCIL:** May 9, 2011

4. **PURPOSE / DESCRIPTION OF TENDER:** Improvement of 800 square feet of interior space including a barrier free washroom

5. **SUBMISSIONS:**

	COMPANY	CITY	BID AMOUNT
a)	Caird-Hall Construction	Burlington	$119,780.00
b)	Jim Daly Restoration Ltd.	Cambridge	$128,203.02
c)	Lanca Contracting Ltd.	Brantford	$146,335.00
d)	Corporate Construction Inc.	Ancaster	$157,211.39
e)	Sax Construction Inc.	Kitchener	$160,234.00
f)	Dakon Construction Ltd.	Waterloo	$164,415.00
g)	Onit Construction Inc.	Caledon	$172,905.82
h)	Protrend-Arrow Construction Inc.	Kitchener	$179,509.54
i)	Pop's Restoration	Toronto	$224,769.55

6. **PRICE COMPARISON:** Evaluation based on the lowest price

7. **RECOMMENDATION TO AWARD:** It is recommended that this tender be awarded to Caird-Hall Construction as the lowest qualified bidder

8. **JUSTIFICATION FOR AWARD:** Lowest bidder

9. **REASONS FOR NON-QUALIFICATION:** N/A

10. **CONSULTANT'S COMMENTS:** Lowest bidder

11. **EXCEPTIONAL CIRCUMSTANCES:** N/A

12. **EXPENDITURES**:

EXPENDITURES	ACCOUNT #	AMOUNT
a) This Tender Prime Contract	11M00101 60 625	$119,780.00
b) Already Committed / Spent		
c) Other Commitments		
Subtotal		$119,780.00
Less HST Rebate		$13,780.00
Total Expenditures		**$106,000.00**

13. **FINANCING FROM CAPITAL/OPERATING/EQUIPMENT BUDGET AND/OR RESERVE FUND:**

ACCOUNT #	DESCRIPTION	
11M001 60 790	Capital Works Reserve Fund	$106,000.00
	Total Financing	**$106,000.00**

14. **SUBMISSION IS OVER / (UNDER) BUDGET APPROVAL**: N/A

15. **SUBMISSION IS OVER BUDGET:** N/A

17. **COMMENTS ON RECOMMENDING AWARDS WHERE LESS THAN THREE SUBMISSIONS HAVE BEEN RECEIVED:** N/A

18. **OTHER COMMENTS:**

Prepared by: Slobodanka Lekic

Manager: Bob Paul

Department Head Approval: Kent McVittie