



**PARKS SECTION**  
**2012 WEDDING RESERVATION REQUEST FORM**

- This is only a 'Request' until payment has been received and a signed contract returned.
- Reservations are now being taken for wedding ceremonies and wedding photographs at Mill Race Park.
- Wedding ceremonies will be allotted a 90 minute time frame and photos will be allotted a 45 minute time frame.
- The wedding reservation form on the reverse side must be completed and returned to Irene Mast, Community Services Department with full payment.
- Signs are made up for all weddings and are posted at the appropriate areas.
- Alloted time slot is for the Amphitheatre only. Additional time may be taken at other locations within the park on a first come first serve basis.
- PLEASE NOTE THAT MILL RACE PARK IS THE ONLY PARK THAT CAN BE RESERVED FOR WEDDINGS AND/OR PICTURES. ALL OTHER PARKS ARE AVAILABLE ON A FIRST COME FIRST SERVE BASIS.
- Please circle below the booking(s) you will require: HST is included.

(Fees subject to budget approval)

<i><b>WEDDING SERVICE ONLY</b></i>	<i><b>PICTURES ONLY</b></i>	<i><b>SERVICE AND PICTURES</b></i>
<b>\$206.16 (til March 31) \$210.29 (after April 1)</b>	<b>\$41.38 (til March 31) \$42.21 (after April 1)</b>	<b>\$247.55 (til March 31) \$252.50 (after April 1)</b>
<b>1 Hour 30 Minutes</b>	<b>45 Minutes</b>	<b>2 Hours 15 Minutes</b>



**PARKS SECTION  
2012 RESERVATION REQUEST  
FORM  
MILL RACE PARK**

Date Requested: \_\_\_\_\_  
(Bookings from April 1, 2012 to October 31, 2012)

Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_ # Of People: \_\_\_\_\_

Note: (the first wedding booking start time is 10:00am; the last booking time for pictures is 7:15pm, and for a full wedding service/pictures is 5:45pm) The park attendant opens facility to the public at 8pm.

**SORRY NO TENTS, CONFETTI OR RICE ALLOWED**

Date of Birth

Name of Applicant: \_\_\_\_\_

\_\_\_\_\_

Name of Joint Applicant: \_\_\_\_\_

\_\_\_\_\_

Address of Applicant:  
number, street, city,  
postal code  
\_\_\_\_\_  
\_\_\_\_\_

Telephone #: \_\_\_\_\_

E-mail \_\_\_\_\_

- **RAINOUTS** full reimbursement may be made if a reservation is not used due to rain. The Community Services Department, must be notified within 14 days after the scheduled event. Failure to do so will result in the forfeiture of the fee.
- **CANCELLATIONS** notification up to 90 days prior to the event 100% refund, up to 60 days 50% refund, less than 60 days forfeiture of the fee.

Signature: \_\_\_\_\_

Return completed form and cheque payable to the City of Cambridge to:  
Community Services Department  
Att: Irene Mast, 50 Dickson Street, Main Floor, P.O. Box 669  
Cambridge, ON N1R 5W8  
Telephone: 519.740.4681 Ext. 4214, Fax: 519.740.6566, E-mail: masti@cambridge.ca  
TTY: 519.623.6691

*“Personal info.contained on this form is collected pursuant to the Municipal Act and will be used for the purposes of administering the City’s wedding booking system. Questions about the collection of personal information should be directed to the City’s Freedom of Information and Privacy Co-ordinator in the Corporate Services Department, . at 519.740.4680, ext. 4079*

<b>FOR OFFICE USE ONLY</b>	
Date Received: _____	
Request Approved: ( ) Yes ( ) No	Payment Received: _____
Signature: _____	
Contract # _____	