



Human Resources Services
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SUMMER ARTS PROGRAM
CAMBRIDGE CENTRE FOR THE ARTS
2010 SUMMER STUDENT APPLICATION FORM
WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Deadline for Summer Arts Program Applications - February 26, 2010

PLEASE PRINT ALL INFORMATION

Name: _____
 Home Address: _____
 City: _____ Postal Code: _____
 Phone Number: _____ E-mail: _____

RESUME MAY BE ATTACHED TO COMPLETED APPLICATION FORM

NOTE: SUMMER ARTS PROGRAM ASSISTANTS, AS A CONDITION OF EMPLOYMENT, MUST HAVE OR BE ABLE TO OBTAIN A CURRENT STANDARD FIRST AID CERTIFICATE, AND UPON AN OFFER OF EMPLOYMENT, MUST OBTAIN A CRIMINAL RECORD CHECK PRIOR TO START DATE.

EDUCATION: Secondary School: Current Grade: _____ Not currently attending school:

Post Secondary: _____ Major: _____ Current Year: _____

Are you a **full-time** student, returning to school **full-time in the Fall of 2010**? Yes No When: _____

School address if applicable: _____ Phone Number: _____

Are you **legally eligible to work in Canada**? Yes No (Where you can be reached while attending school)

Date you are available to start work: _____ **Note:** Interviews will be scheduled during the months of March and April

PREVIOUS EMPLOYMENT (Most recent first)

Employer	Date(s) Employed	Duties in Detail	Reason for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you previously worked for the City of Cambridge? Yes No When: _____ What Position: _____

Do you have a current First Aid Certificate/CPR? Yes No Have you had WHMIS Training within the last 12 months? Yes No

Have you ever volunteered as a **Leader in Training (LIT)**? Yes No Where: _____

Do you have a valid Ontario Driver's License? Yes No **Class:** A B C D E F G1 G2 G M

PREVIOUS LEADERSHIP EXPERIENCE: (i.e. Community Groups, Neighbourhood Associations, School, Music, Drama)

<i>ORGANIZATION</i>	<i>DATES</i>	<i>POSITION</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any other PREVIOUS related experience in the Arts - courses, classes, workshops or hobbies that are appropriate to the job:

REFERENCES:

<i>Name</i>	<i>Phone #</i>	<i>Name</i>	<i>Phone #</i>
_____	_____	_____	_____
_____	_____	_____	_____

Have you completed an application for any of the following positions:

Labourer: Yes No **Aquatics:** Yes No **Playground Leader:** Yes No

PLEASE READ CAREFULLY BEFORE SIGNING:

CONDITIONS OF EMPLOYMENT:

I hereby certify that the information given is true and correct to the best of my knowledge. I hereby agree to provide a Police Records Check as well as have a physical examination, x-ray, tests, etc, as may be required to perform the bona fide requirements of the job for which I am applying. I hereby authorize any individual, company or institution to furnish the City with any information they may have concerning my job performance, and I do hereby release such individual, company or institution from any and all liability by reason of furnishing such information. I agree to comply with all rules, regulations, safety procedures and such other terms and conditions of employment as may be instituted or revised by the City from time to time. I also agree that continuing employment is conditional upon the satisfactory completion of a probationary period of employment and also understand and agree that I must enroll in such benefit and pension plans, etc. as may be obligatory for City employees.

Personal information in relation to the recruitment and hiring process is collected under the authority outlined in the Municipal Freedom of Information and Protection of Privacy Act (28-2). This information will be used to determine eligibility for employment with the City of Cambridge. If you have any questions about this collection of personal information, you can contact the Freedom of Information and Privacy Co-ordinator, who can be reached through the Clerk's Division of the Corporate Services Department at 519.740.4680, ext. 4079.

Date: _____ Applicant's Signature: _____