



March 18, 2015

TO THE PROPERTY OWNERS, TENANTS

**Re: Invitation to Attend a Public Information Center (PIC)
Melrose Street Reconstruction
Eagle Street North to North Street**

The City of Cambridge is proposing to reconstruct Melrose Street from Eagle Street North to North Street.

The reconstruction work will involve replacing the watermain and storm and sanitary sewer. If required, the services for these sewers and watermains will be replaced to the property line. Also included will be replacement of the road, curb and gutter. A private contractor selected through the City's public tender process will undertake the reconstruction, tentatively scheduled for the Spring/Summer of 2016.

You are invited to attend an informal Information Session to review the preliminary plans and see how they will affect your property, business or residence. This 'drop in' style consultation session provides you an opportunity to review the project in detail with City staff. Staff from the Transportation and Public Works Department will be available to review the project and answer questions. The Public Consultation Centre will be held at:

Location: Preston Auditorium, Banquet Room
1458 Hamilton Street, Cambridge, ON
Date: Thursday, March 26, 2015
Time: 4:30 pm to 6:30 pm

Enclosed for your review is a copy of the information package that will also be available at the PIC on March 26, 2015. Please take time to review it. We look forward to answering any questions you may have at the Information Session.

If you are unable to attend the Centre at that time and have some questions, please contact one of the undersigned.

Mr. Paul Hilker, C.E.T.,
Senior Civil Engineering Technologist II
City of Cambridge
Telephone: 519-621-0740 x 4542
Facsimile: 519-740-7729
Email: hilkerp@city.cambridge.ca

Mr. Dave Hallman, P.Eng.,
Project Manager
MTE Consultants Inc.
Telephone: 519-743-6500 ext 1336
Facsimile: 519-743-6513
Email: dhallman@mte85.com



**MELROSE STREET RECONSTRUCTION
Eagle Street North to North Street**

INFORMATION PACKAGE

Thursday, March 26, 2015

**Public Information Session
Preston Auditorium, Banquet Room
1458 Hamilton Street, Cambridge
4:30 p.m. – 6:30 p.m.**

MELROSE STREET RECONSTRUCTION
Eagle Street North to North Street
Public Information Session
March 26, 2015

What is the scope of work?

The City of Cambridge is proposing to reconstruct Melrose Street from Eagle Street North to North Street including replacing the watermain and adjustments to the sanitary and storm sewers.

Reconstruction will include

- Replacement of the existing watermain, appurtenances and services to property line
- Replacement of the existing sanitary sewer, appurtenances and services to property line
- Installation of new storm sewer and appurtenances
- Replacement of the existing roadway, curb and gutter.
- Replacement of the sidewalk on the east side only.

Why is the City proceeding with this work?

The City of Cambridge upgrades infrastructure each year in order that aged facilities are replaced prior to there being a complete failure or the cost of maintenance becomes exorbitant. The existing watermain and sanitary sewers will be replaced with new materials due to condition. All service laterals will be replaced to the property line. The storm sewer system will be replaced due to condition. Reconstruction of the surface works will be necessary due to reconstruction of the underground services as well as due to deterioration of the existing road surface.

Can I upgrade my existing sanitary sewer and water service?

Any property owner wishing to have new (additional) or larger sized services must make written application to the City of Cambridge. Any new or upgrade service will be at the expense of the property owner making the request. Should you require a new or upgraded service, please contact Paul Hilker of the Transportation and Public Works Department at 519 621-0740 ext. 4542 so that your requirements can be incorporated as part of the construction.

Please note that the service installed would be to the property line only. Any work on private property would be the responsibility of the property owner who must obtain a permit under the Plumbing Code from the City's Building Department.

Are there any changes proposed to the existing streetscape?

The new curbs will be moved to the west of their current location. The new pavement will be 8.0 m wide between the curb and gutters, with a sidewalk only on the east side of Melrose Street.

Are there any changes to proposed parking restrictions?

Yes. Parking will only be allowed on the east side of Melrose Street.

What is the timing of the reconstruction?

Construction is expected to take place commencing in late spring or summer 2016 pending council approval of the tender.

Who will be doing the work?

A private contractor selected through the City's public tender process will undertake the work.

How will the reconstruction affect me?

During road reconstruction, it will be necessary to close the road to through traffic. Access to private property may be possible, but it will be at your own risk, as you will be traveling through a construction zone. For times you do not have access to your property, or if you do not wish to travel through the construction zone, alternate arrangements should be made for parking. Overnight parking will be permitted on intersecting streets within one block of the reconstruction but you must abide by all other existing parking restrictions (i.e. don't block a driveway, don't park too close to a fire hydrant, don't park where parking is prohibited, etc.).

How will pedestrian access be maintained?

To minimize disruption to pedestrians, the construction crew will:

- Maintain the existing sidewalk until it's removal is absolutely necessary;
- Provide a temporary gravel sidewalk between removal of the old and placement of the new sidewalk;
- Whenever possible, provide advanced notice to the property owners and residents whose sidewalk or driveway will be temporarily affected

Will sanitary sewer and water services be interrupted?

Sewer and water service will be maintained throughout the duration of construction. However, short interruptions can be expected, particularly when the services to individual properties are transferred from existing mains to the new mains. In the majority of cases, interruptions will be limited to a few hours and will occur during normal working hours. Advance notification will be provided where possible prior to any planned service interruption. During watermain reconstruction, a temporary above ground watermain may be installed. Each property will be connected from the temporary main to an outside water tap. Access onto your property will be required to provide the temporary connection.

How will disruptions be minimized?

One issue of critical importance to the City of Cambridge is to have the work completed while minimizing disruption to the neighbourhood. Road reconstruction and underground servicing is disruptive and at times will create noise, vibration due to compaction and a potential for dust. To address these disruptions, water and calcium chloride are used for dust control and construction activity is limited to daylight hours after 7:00 a.m.

Surface features existing on City property

On some reconstruction projects we find that residents have constructed gardens, shrubs, hedges, and fences within the City road allowance. This is usually not a problem unless the existing services

are below that particular feature, if there is a grade change or if the location of the sidewalk changes. In this case you will be asked to relocate the garden, hedge etc onto your property prior to construction taking place.

When reconstructing the sidewalk, it may be necessary to cut back some driveways to match the new grade. If this is the case, the driveway will be saw-cut and a patch placed using the same material if possible. Impressed or coloured concrete driveways cannot be replaced to match the original, which is also the case with paving stone driveways (unless the owner has a supply of matching stones that the contractor could use).

If you have a sprinkler system installed along the edge of the roadway or sidewalk within the City's road allowance, please remove the piping prior to construction as the contractor will not be responsible for damage and the City will not replace it. You may have it reinstalled on private property after construction is completed if you wish.

Will blue box, green box and refuse collection be affected?

Blue box, green box and refuse collection will be maintained throughout the duration of construction. When access is restricted by construction operations, the construction crew will place the blue boxes and refuse containers at a location accessible by the collection service on collection days. To minimize problems during construction, it would be appreciated if all refuse is bagged – Yard Waste in paper bags, Household Garbage in plastic bags. **Please ensure that your address is clearly marked on containers/ blue boxes.**

How can I voice my comments?

The City of Cambridge realizes that reconstruction will cause inconvenience to the residents and businesses in the area and requests your cooperation, understanding and patience throughout its duration. A comment sheet is attached to this information package and you are encouraged to fill it out with your comments, concerns, or questions. In addition to your comments, other information we would like to receive from residents or institutions are your special needs, e.g. for disabled persons, water or sewer service improvements or driveway modifications. This written record will assist the City to address all the issues related to the reconstruction of Melrose Street.

We thank you for attending this informal Information Center.

Mr. Paul Hilker, CET
Senior Civil Engineering Technologist II
Transportation and Public Works
City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge, Ontario
N1R 5W8
Telephone 519-621-0740 ext 4542
Facsimile 519-740-7729
Email hilkerp@cambridge.ca

